



MINUTES OF THE GRANTS & COMMUNITY PROJECTS COMMITTEE MEETING

Held on 20 November 2025 at 7.30pm.

At Burton Village Hall, Northfield Lane, High Burton, Huddersfield, HD8 0QT

Present: Cllr J Cowan in the Chair.

Cllrs: B Armer, R Barraclough, R Bray, P Brook, D Hardcastle, and B Smith.

Officer in attendance: Ms A Greenwood.

MIN GCP17: Apologies

Apologies for absence received from Cllrs Knight and Walters.

MIN GCP18: Declarations of interest

Cllr Cowan declared an interest in the applications from WH Senior Yorkshire Studies, Shepley Magazine, Shepley WI, Shepley SVA, Shepley Croquet Club, Shepley Bowling Club, Shepley Band, Rural Veterans' Club, Shepley First School, Friends of Cliffe House, Art of the House CIC, Shepley Cricket Club, Shepley Bird and Wildlife Group as he is either involved in the group in an executive officer capacity or the members are known to him.

Cllr Armer declared an interest in an interest in most applications from local community groups as they are known to him, but he is not a member of said groups.

Cllr Barraclough declared an interest in all the small annual grant applications as the community groups are known to him, but he is not a member of said groups.

Cllr Bray declared an interest in all grant applications from Shelley community groups as they are known to him.

Cllr Brook declared an interest in the application from Yetton Together as the members are known to her.

Cllr Hardcastle declared an interest in most applications from local community groups as they are known to him, but he is not a member of said groups.

Cllr Smith declared an interest in the grant application from the Lepton Village Preservation Society.

MIN GCP19: Public participation

None present.

MIN GCP20: Admission of the public

Resolved: to hold the meeting in the public session.

Resolved: to elect Cllr Derek Hardcastle as the temporary Chair of the committee, should circumstances require Cllr Cowan to vacate the seat due to interest.

MIN GCP21: Report on Yetton Together Meeting on 16 October 2025

Cllr Cowan reported that he and Cllrs Brook and Walters had met with Yetton Together and had a frank and open discussion. He particularly noted the points of view were accepted from both sides, and that the meeting had led to a greater understanding of why the group made grant applications.

Resolved: to note the report on the Yetton Together Meeting on 16 October 2025.

MIN GCP22: Powers for grants

Resolved: to note the powers available to the Council to recommend that the Council award grants.

MIN GCP23: Small Annual Grants rules

Cllr Armer noted that many of the community groups still did not realise that they did not need a “project” to apply for a small grant and that the programme was specifically set up to help with community group running costs.

Cllr Cowan reminded the committee that a resolution had been made to create a Grant Sub-Committee, consisting of Cllrs Cowan, Armer, Hardcastle and Barraclough, to review the grants rules and forms, and that it would likely meet on 22 January.

Resolved: to request that the Management and Finance Committee consider increasing the small grant award maximum claim amount to £350 and the clock grant to £300.

MIN GCP24: Small Annual Grants applications

Farnley Tyas & Thurstonland

Resolved: to recommend that the Council award St Lucius Church, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Farnley Tyas WI, for the purpose of venue hire and the cost of speakers the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Farnley Tyas Community Group, for the purpose of a website, room hire, plants for tubs, newsletter, garden materials the sum of £300 under LGA 1972, s137

Resolved: to recommend that the Council award Thurstonland Village Association, for the purpose of running costs and village event hosting the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award St Thomas's Church, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Stocksmoor WI, for the purpose of helping with the cost of a coach for a trip and speakers, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Stocksmoor Village Hall, for the purpose of purchasing and installing a new water heater, the sum of £300 under LGA 1972, s133.

Resolved: to recommend that the Council award Stocksmoor Village Association, for the purpose of a website and domain registration fee, hall hire, office admin, printing, and sundries, the sum of £300 under LGA 1972, s137.

Flockton

Resolved: to recommend that the Council award Flockton WI, for the purpose of speakers' fees and room hire, the sum of £300 under LGA 1972, s137.

Kirkburton

Resolved: to recommend that the Council award Kirkburton Seniors Football Club, for the purpose of a new football line making machine, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Kirkburton Pétanque Boule Club, for the purpose of replacement Yorkshire stone walling for a 6ft gap between public path and boule pitch at Burton Dean Park, which allows for canine incursion onto the boule terrain and unfortunate fouling, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Kirkburton and Highburton Community Association, for the purpose of buildings and contents insurance, the sum of £300 under LGA 1972, s133.

Resolved: to recommend that the Council award Burton Out of School Club, for the purpose of equipment and resources, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award All Hallows Church Kirkburton, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Burton Environment Group, for the purpose of purchasing and maintenance of equipment and consumables used by the group, the sum of £300 under Environment Act 2021, S.102.

Resolved: to recommend that the Council award Kirkburton Juniors FC, for the purpose of funding the partial cost of a Coaches' UEFA C level Diploma, which increases the level of coaching for children and allows access to specific goalkeeping coaching, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Highly Strung, for the purpose of facilitating hall hire, book purchases, tuition, new equipment and hosting special events, the sum of £300 under LGA 1972, S145.

Resolved: to recommend that the Council award Highburton Playgroup, for the purpose of purchasing equipment such as a painting easel, climbing frame and everyday consumables, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Burton Bells WI, for the purpose of funding venues, speakers and activities throughout the year, the sum of £300 under LGA 1972, s137.

Kirkheaton

Resolved: to recommend that the Council award Yetton Together, for the purpose of an annual music license, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award The Wednesday Club, for the purpose of running costs: artists' fees, room hire, and a Christmas party, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Kirkheaton Rovers, for the purpose of equipment repair, including goal posts and lawnmower, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Kirkheaton PCC, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Kirkheaton Knitting Group, for the purpose of running costs, the sum of £300 under LGA 1972, s145.

Resolved: to recommend that the Council award Kirkheaton History group, for the purpose of developing a website that preserves the history of Kirkheaton, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Kirkheaton Cricket and Bowling Club, for the purpose of partially funding three litter bins, the sum of £300 under the Litter Act 1983, ss.5, 6.

Resolved: to recommend that the Council award Kirkheaton Chair Exercise Group, for the purpose of rental costs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Kirkheaton Art Group, for the purpose of hall rental and to provide occasional art-based workshops, the sum of £300 under LGA 1972, s145.

Resolved: to recommend that the Council award Home from Home, for the purpose of rental costs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Friends of Kirkheaton Library, for the purpose of equipment for the new chess club and equipment for the new children's section, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Creative Craft, for the purpose of paying for fabrics and supplies, the sum of £300 under LGA 1972, s145.

Resolved: to recommend that the Council award Kirkheaton Scouts and Guides, for the purpose of replacing camping items and kitchen items, the sum of £300 under LG(MP)A 1976, S19.

Lepton

Resolved: to recommend that the Council award Lepton Men's Club, for the purpose of speakers, trips and meals, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Lepton Village Preservation Society, for the purpose of purchasing of safety equipment, PPE, gardening and watering equipment and seasonal plants, ad hoc improvements and maintenance to the village and recreation ground covering areas not routinely maintained by council activities, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Lepton St John, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Lepton Rainbows, for the purpose of rent, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Lepton Luncheon Club, for the purpose of a Christmas meal for clients and staff, plus a small present for clients, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Lepton Community Link, for the purpose of running costs and village event hosting, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Friends of Lepton Library, for the purpose of running costs, the sum of £300 under LGA 1972, s137.

Lepton and Whitley Upper

Resolved: to recommend that the Council award Grange Moor Training Band, for the purpose of buying new music the sum of £300 under LGA 1972, S145.

Resolved: to recommend that the Council award Grange Moor Community Association, for the purpose of running costs the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Grange Moor Brass Band, for the purpose of support towards updating security on the band room, the sum of £300 under LGA 1972, S145.

Shelley

Resolved: to recommend that the Council award Shelley Village Magazine, for the purpose of printing costs, additional software and training costs, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Shelley Scout Group, for the purpose of annual group expenses (to offset increase in garage rent for trailer and camping equipment), the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shelley Parochial Church, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Shelley Over 60s Club, for the purpose of providing a Christmas party, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Shelley Hedgehogs, for the purpose of hedgehog medicine and food, the sum of £300 under Environment Act 2021, S.102.

Resolved: to recommend that the Council award Shelley Educational Foundation, for the purpose of the maintenance of the SEF lands, the purchase of plants, and manpower, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Shelley Conservation and Environment Group, for the purpose of purchasing a double hanging basket and new strimmer, the sum of £300 under the Environment Act 2021, S.102.

Resolved: to recommend that the Council award Scissett Youth Band, for the purpose of running costs and half the rent for Shelley Methodist Hall, the sum of £300 under LGA 1972, S145.

Resolved: to recommend that the Council award Friday Friendship Café, for the purpose of rent for Shelley Village Hall, the sum of £300 under LG(MP)A 1976, S19.

Shepley

Resolved: to recommend that the Council award W H Senior MBE Yorkshire Studies Group, for the purpose of subsidising the cost of the subscription for members, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Shepley Magazine, for the purpose of Software license renewals, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Shepley WI, for the purpose of venue rental and speaker's fees, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Village Association, for the purpose of rental costs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Toddler Group, for the purpose of craft resources, toys, rent payments and insurance, children's Christmas and leaving presents, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Tennis Club, for the purpose of running costs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Preschool and OOSC, for the purpose of a soft play set for the baby room, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Parochial Church, for the purpose of providing a clock, the sum of £250 under PCA 1957, S2.

Resolved: to recommend that the Council award Shepley Croquet Club, for the purpose of grounds maintenance and running costs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Bowling Club, for the purpose of repairing spectators' shelters, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Bird and Wildlife Group, for the purpose of supporting annual expenses, such as room hire, speakers' fees, insurance, printed programmes, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Band, for the purpose of running costs, including hall hire, musical director, and insurance, the sum of £300 under LGA 1972, S145.

Resolved: to recommend that the Council award Shepley and District Naturalists Society, for the purpose of speakers' fees, premise hire, insurance, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Rural Veterans Hubs Kirklees, for the purpose of rental costs for Shelley Village Hall hub, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Friends of Shepley First School, for the purpose of revamping the children's reading area, including new shelving, books and rugs, the sum of £300 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Friends of Cliffe House, for the purpose of basic running costs, the sum of £300 under LGA 1972, s137.

Resolved: to recommend that the Council award Art at the House CIC, for the purpose of a new events tent, the sum of £300 under LGA 1972, S145.

Resolved: to recommend that the Council award Shepley Scout Group (Cub section), for the purpose of two wooden limbo sets, two packs of 12 clipboards, maintenance repairs to storage shed, the sum of £295 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Scout Group (Beavers), for the purpose of a new Colman event shelter and a set of doors for the shelter, the sum of £284 under LG(MP)A 1976, S19.

Resolved: to recommend that the Council award Shepley Cricket Club, for the purpose of replacing equipment for the junior section, the sum of £300 under LG(MP)A 1976, S19.

MIN GCP25: **Village Improvement Fund rules**

Resolved: to note the rules covering the Village Improvement Fund.

MIN GCP26: **Village Improvement Funds finance statement**

Resolved: to note the finance statement for the Village Improvement Fund.

MIN GCP27: **Village Improvement Funds application**

Cllr Cowan declared an interest in this application as the members are known to him.

Resolved: to recommend that the Council award **Shepley Village Association** , for the purpose of cleaning of the Millenium gate and artwork, the sum of £1124 under LGA 1972, s137.

MIN GCP28: **General Grant rules**

Resolved: to note the rules covering General Grants.

MIN GCP29: **General Grants finance statement**

Resolved: to note the finance statement for General Grants.

MIN GCP30: **General Grants applications**

Resolved: to recommend that the Council award **Grange Moor Community Association**, for the purpose of funding the Lunch Club and community fish and chips, the sum of £750 under LGA 1972, s137.

Cllr Cowan reminded the Committee of the intention to compile a history of successful grant applications for Committee reference purposes.

Resolved: to recommend that the Council award **KHCA**, for the purpose of purchasing folding chairs, the sum of £517 under LGA 1972, s133.

Resolved: to recommend that the Council award **Kirkheaton Cricket and Bowling Club**, for the purpose of installing a fire alarm security system the sum of £1930, under LG(MP)A 1976, s19, as the general grants rules state that the Council will only award 50% of a project cost over £3000.

Resolved: to recommend that the Council award **Kirkchair**, for the purpose of engaging a company to visit for 10 months of the year to both groups (20 sessions) to provide an alternative style of exercise, for the membership the sum of £750 under LG(MP)A 1976, s19.

Resolved: to recommend that the Council award **Yetton Together**, for the purpose of funding three emergency first aid training sessions, the sum of £750 under LGA 1972, s137.

Resolved: to recommend that the Council award **Kirkheaton Scouts and Guides Association** , for the purpose of plastering and painting the kitchen, installing new doors on the kitchen service hatch, painting the main hall, and installing new signs to the scout hut building with up-to-date contact information, the sum of £2136 under LG(MP)A 1976, s19.

Resolved: to recommend that the Council award **Almondbury Business Community Association**, for the purpose of partially funding the provision of Christmas lights in Lepton, the sum of £912.60 under LGA 1972, s144 under the

condition that the group provides the Clerk with written confirmation that Kirklees Council has given permission for the relevant Lepton street columns to be used for Christmas lighting, and requests that column sites for the Christmas lights be given in future applications.

Resolved: to recommend that the Council award **Shelley Cricket Club**, for the purpose of refurbishing the tearoom kitchen in the cricket club, the sum of £2514 under LG(MP)A 1976, s19.

Resolved: to recommend that the Council award **Shelley Community Association** , for the purpose of funding a replacement defibrillator battery and pads, the sum of £465 under LGA 1972, s137.

Resolved: to recommend that the Council award **Shepley Band**, for the purpose of buying 25 zip-up fleeces for outdoor performances, the sum of £600 under LGA 1972, s145.

Resolved: to recommend that the Council award **Thurstonland Cricket Club**, for the purpose of purchasing an all-weather net the sum of £5000, under LG(MP)A 1976, s19, under the condition that the award is not released until all the funds have been raised for the project.

Resolved: to recommend that the Council award **Thurstonland Village Association**, for the purpose of funding a defibrillator battery, the sum of £238.80 under LGA 1972, s137.

Resolved: to recommend that the Council award **Thurstonland Village Association** , for the purpose of pruning fruit trees, cutting back brambles and cutting grass, pruning trees and cutting back overgrowth and hard weeds at back of the cage by the park, the sum of £480 under the Environment Act 2021, s102.

Cllr Hardcastle proposed to recommend that the Council award **Friends of Thurstonland First School**, for the purpose of funding 50% of the provision of 10 laptops and 10 iPads, the full sum of £3902.94 under LGA 1972, s137. This was seconded by Cllr Brook.

Cllr Armer raised an amendment that the committee should recommend that the Council award **Friends of Thurstonland First School**, for the purpose of funding 50% of the provision of 10 laptops and 10 iPads, the sum of £2000.00 under LGA 1972, s137. This was seconded by Cllr Barraclough.

Resolved: to recommend that the Council award **Friends of Thurstonland First School**, for the purpose of funding 50% of the provision of 10 laptops and 10 iPads, the sum of £2000 under LGA 1972, s137.

Resolved: to recommend that the Council does not award **Cumberworth United Cricket Club**, for the purpose of partially fund a two-lane cricket net facility, the sum of £5000 under LG(MP)A 1976, s19.

MIN GCP31: Date of next meeting

Resolved: for the date of the next meeting to be organised by the Committee Chairman in liaison with the Clerk.

The Committee Chairman thanked committee members for attending and closed the meeting at 20:52h.