



Minutes of the Council Meeting

Held on Thursday 4 December 2025 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

Present: Cllr Cowan in the Chair.

Cllrs: B Armer, R Bray, C Bright, P Brook, R Burton, J Dobrucki, D Hardcastle, D Knight, W Rowlands, B Smith, M Sykes, J Taylor, P Taylor, C Walters, M Wheelhouse.

Officers in attendance: Ms A Greenwood.

Welcome

The Chair welcomed everyone, explained the protocols, and reminded everyone of the Council's expectations for the audio or visual recording of the meeting.

Community Engagement

PC Caroline Newsome, Wildlife Officer at West Yorkshire Police, gave an address to the Parish Council where she spoke on wildlife and rural crime in the Huddersfield area, drawing on her experiences in cases that involved attacks against alpacas, sheep worrying, badger baiting and hare coursing.

Public Participation

No members of the public were present.

The Chairman formally opened the Parish Council meeting.

MIN 100: Apologies

Apologies for absence received from Cllrs Barraclough, Cooper, McGleenan, Munro, Pearson, E Voyce and C Voyce.

MIN 101: Declarations of Interest

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J. Taylor declared an interest in all planning applications as he is a substitute member of the Kirklees District-Wide Planning Committee and Kirklees Strategic Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Bray declared an interest in planning applications 93105 and 93223.

Cllr Taylor declared an interest in planning applications 93212 and item 13 (MIN 108).

MIN 102: Admission of the Public

Resolved: to hold the meeting in the public session.

MIN 103: Civic appointments

Chairman Cllr Cowan reported that he had attended the Mirfield Civic Service on 16 November 2025 with his consort and was due to attend the Lepton Luncheon Club Christmas Dinner on 23 December 2025.

MIN 104: Minutes

Resolved: to confirm the accuracy of the minutes of the Parish Council Meeting held on 4 November 2025 with the amendment of the mistaken inclusion of Cllr Bright's name when she had given apologies.

MIN 105: Committee minutes

Cllr Cowan reported to Council that the Almondbury Business and Community Association had sent evidence of the Kirklees Council approved licenses for the relevant street columns in the Lepton area: a condition of their grant award.

Resolved: to agree and adopt the minutes of the Grants and Community Projects Committee on 20 November 2025.

MIN 106: Accounts

Resolved: to authorise the accounts for December 2025.

Resolved: to note the accounts for November 2025.

MIN 107: January Council meeting date

Resolved: to change the Council meeting date from 1 January 2026 to 15 January 2026 to allow for a Management and Finance Committee meeting to occur on 8 January 2026 so Q3 returns can be considered before a recommendation for the budget and precept request is set.

MIN 108: Grant application from KHCA

Resolved: to award the emergency grant application from KHCA for £3629.77 for roof repair at Burton Village Hall, under the LGA 1972, S133.

MIN 109: HGV through villages – Cllr J Taylor

Resolved: that the clerk would liaise with Cllr J Taylor to draft a letter to the CEO of Kirklees Council to ask him to update the Parish Council about action that Kirklees Council will take to address potential planning matters surrounding the site on Coal Pit Lane and what action they will take to repair damage to the highways done by heavy goods vehicles.

MIN 110: Correspondence concerning the possibility of 30mph speed limit repeater signs – Cllr Hardcastle

Resolved: to note the correspondence from Simon Lightwood MP, Parliamentary Under-Secretary (Department for Transport), via from Jade Botterill MP's office, concerning the possibility of 30mph speed limit repeater signs.

Resolved: to request that Cllr Munro look at the visibility of 30 mph signage in the parts of her ward that fall into the Huddersfield constituency and report back to the Parish Council, so that the Clerk may reply to Harpreet Uppal MP's questions.

Resolved: to note the correspondence from the Office of Iqbal Mohamed MP.

MIN 111: Invitation to the Mayor of the West Yorkshire Combined Authority – Cllr Hardcastle

Resolved: to invite the Mayor of West Yorkshire, Tracy Brabin, to a meeting of the Parish Council.

MIN 112: Potential sale of The Hub, Kirkburton – Cllr Hardcastle

Resolved: to note that the sale of The Hub in Kirkburton has occurred.

MIN 113: Plans

Councillors considered the plans of 3 November to 30 November 2025. No comments were made.

MIN 114: Correspondence and information

No correspondence had been received since the issuing of the agenda.

MIN 115: Clerk's report

Council had no questions for the clerk's report.

The Chairman thanked the members for attending and closed the meeting at 21:08h.