



# Minutes of the Council Meeting

Held on Thursday 6 November 2025 at 19:30h

At Burton Village Hall, Northfield Lane, Highburton, Huddersfield, HD8 0QT

**Present:** Cllr Cowan in the Chair.

**Cllrs:** B Armer, R Barraclough, R Bray, P Brook, R Burton, I Carthy, M Carthy, J Dobrucki, D Hardcastle, D Knight, A Munro, D Pearson, W Rowlands, B Smith, M Sykes, P Taylor, C Voyce (*arrived 19:48h*), M Wheelhouse (*arrived 19:48h*).

**Officers in attendance:** Ms A Greenwood.

## **MIN 84: Apologies**

Apologies for absence received from Cllrs C Bright, A Cooper, J Taylor, P McGleenan, E Voyce, C Walters.

## **MIN 85: Declarations of Interest**

*The following declarations of interest were made:*

Cllr Armer declared an interest in all planning applications as he is a member of the Kirklees Strategic Planning Committee, and a substitute member of the Kirklees District-Wide Planning Committee. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in all planning applications as she is a substitute member of the Kirklees District-Wide Planning Committee and member of the Kirklees Strategic Planning Committee. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Bray expressed an interest in application 92956 as the applicant was known to him.

Cllr Cowan expressed an interest in application 92820 as the applicant was known to him.

Cllr P Taylor expressed an interest in application 92924 as the applicant was known to him.

## **MIN 86: Public participation**

No members of the public attended the meeting.

## **MIN 87: Admission of the Public**

**Resolved:** to hold the meeting in the public session.

## **MIN 88: Civic appointments**

Chairman Cllr Cowan reported that he had attended an event at Shelley Village Hall to support the Kirklees Mayor's charity on 4 October 2025. Cllr Sykes and J Taylor were also present at the event.

## **MIN 89: Minutes**

**Resolved:** to confirm the accuracy of the minutes of the Parish Council Meeting held on 2 October 2025.

## **MIN 90: Committee minutes**

**Resolved:** to agree and adopt the minutes of the Land and Property Committee on 2 October 2025.

**Resolved:** to agree and adopt the minutes of the Management and Finance Committee on 16 October 2025.

**Resolved:** to agree and adopt the minutes of the Staffing Committee on 23 October 2025.

## **MIN 91: Accounts**

**Resolved:** to authorise the accounts for November 2025.

**Resolved:** to note the accounts for October 2025.

## **MIN 92: Q2 Bank Reconciliation**

**Resolved:** to note the Q2 bank reconciliation.

**MIN 93: External Auditor's Report**

**Resolved:** to note the External Auditor's report and the actions recommended by the Management and Finance Committee.

**MIN 94: Invitation to West Yorkshire Police**

**Resolved:** to invite a representative of West Yorkshire Police to a Parish Council meeting.

**MIN 95: Invitation to the Wildlife Officer at West Yorkshire Police – Cllr A Munro**

**Resolved:** to invite the Wildlife Officer at West Yorkshire Police to a Parish Council meeting.

**MIN 96: HGV through villages – Cllr J Taylor**

**Resolved:** to defer the item.

**MIN 97: Plans**

Councillors considered the plans of 29 September to 2 November 2025.

**Resolved:** to request that Kirklees Council takes account of the Coal Authority's concerns with application 92777.

**Resolved:** to query the order of planning applications 92784 and 93018, and to object to both applications on the level of non-material amendments requested.

*Cllr Armer abstained from the vote.*

**Resolved:** to object to planning application 92776 on the grounds that the proposed one way system will create traffic issues for the main road and that the access to the site is off a minor side road, that the site is not on the Kirklees Council Local Plan, and is currently greenbelt/farm land, and that there is concern that the development will affect the spring water that feeds the Shepley Spring business.

**Resolved:** to delegate the power to request further information on the planning application to Cllr Cowan and the Clerk.

*Cllr Armer abstained from the vote.*

**MIN 98: Correspondence and information**

**Resolved:** to note the correspondence, via Jade Botterill MP's office, from Simon Lightwood MP, Parliamentary Under-Secretary (Department for Transport), regarding the possibility of legislative change to allow for 30mph speed limit repeater signs.

**MIN 99: Clerk's report**

**Resolved:** to note the report from the Clerk.

**The Chairman thanked the members for attending and closed the meeting at 20:46h.**