

KIRKBURTON PARISH COUNCIL

STAFFING SUB-COMMITTEE

Minutes of the Meeting on 20 June 2024 held at Burton Village Hall.

Present: Cllr D Hardcastle in the Chair
Cllrs B Armer, P Brook, J Cowan and B Smith.
Temporary Officer in Attendance: John Cowan.

MIN SSC1 Election of Chairman

Resolved: To elect Cllr D Hardcastle as Chairman for 2024-25.

MIN SSC2 Apologies and Declarations of Interest

No apologies were received as all members were present.

No declarations of interest were made.

MIN SSC3 Public Participation

No members addressed the Committee in advance of the meeting.

MIN SSC4 Admission of the Public

Resolved: To hold the discussions of the following items in private as they concerned confidential information.

MIN SSC5 Vacancy for a Clerk / Responsible Financial Officer

Resolved: a) To note the Job and Person Specification as these had been resolved at previous meeting.

Resolved: c) Deferred to the next meeting.

Resolved: d). To elect Cllrs B Armer , P Brook, B Smith and D Hardcastle to be on the interview panel and arrange interviews.

Resolved: e). Deferred to the next meeting.

MIN SSC6 Costs.

Resolved: To give delegated authority to the Temporary Clerk to pay for advertising fees arising from the vacancy.

MIN SSC7

It was agreed to hold the next meeting on Thursday 11 July following the full Council meeting.

The Chairman then closed the meeting.