

KIRKBURTON PARISH COUNCIL

LAND & PROPERTY COMMITTEE

Minutes of the Meeting on 21 September 2023 held at Burton Village Hall.

Present: Cllr B Armer in the Chair

Cllrs R Bray, R Burton, J Cowan, P McGleenan, B Smith, C Walters and M Wheelhouse.

Officer in Attendance: Mrs A Royle.

Min LP3 Apologies and Declarations of Interest

Apologies were received from Cllrs M Carthy and D Hardcastle.

No declarations of interest were made.

Min LP4 Public Participation

An allotment tenant addressed the Committee on an issue at Grange Moor allotments.

Min LP5 Admission of the Public

Resolved: To hold the discussions on the items concerning Kirkheaton Churchyard allocated reserves, Farnley Tyas noticeboard, Grange Moor allotments and Shepley allotments in private, as they would divulge confidential information concerning future contracts or personal information.

Min LP6 Annual Risk Assessment Inspections

Members considered the annual health & safety reports carried out by the Council's professional risk assessor at the Council's office, Grange Moor and Shepley allotments and at Kirkheaton Churchyard.

Recommendation: To adopt the report with its recommendations, except for those which were discussed under specific agenda items and detailed later in these Minutes.

Min LP7 Kirkheaton Churchyard Allocated Reserves

Members noted the written report distributed with the meeting papers and discussed various details.

Recommendation: That the Council accepts there is a reasonable amount of work outstanding, and that the amount included in the Allocated Reserves is maintained at the current level as it is anticipated it will just cover the costs.

Min LP8 Farnley Tyas Noticeboard

Members considered the quote provided for the repair and refurbishment of the noticeboard, and the need to have the work carried out promptly.

Resolved: To appoint Mr Dyson to carry out the work on the terms and conditions notified.

Min LP9 Grange Moor Allotments – Inspection Report

Members noted the inspection report. Members considered all of the issues identified on the site and made the following recommendations:

- Plot 2: Ask the tenant if they still want the plot, and if they do, issue a cultivation notice.
- Plots 6: Ask the tenant to bury the hosepipe securely to avoid trips and accidents.
- Plot 14: Request quotes for clearance of the area.
- Plots 19/20: Ask the tenant again if he still wants both plots and draw attention to the terms and conditions of the lease. Also request that the glass is removed from the plot.
- Trench area: To note the items of refuse thrown into the trench and include this in the specification of work detailed under Plot 14.

Min LP10 Grange Moor Allotments – Repairs to the Gateposts

Members noted that it had not been possible to obtain quotes for the work in time for the meeting.

Resolved: That the work was essential and to grant the Clerk delegated authority to appoint a contractor as soon as possible.

Min LP11 Grange Moor Allotments – Plot 15

Members noted all of the information provided.

Recommendation: That the Council confirms the lease for Plot 15 with the full rent and deposit becoming payable in April 2024. Also that the Council accepts the window frames on the plot have a valid purpose relevant to the plot.

Min LP12 Shepley Allotments – Inspection Report

Members noted the inspection report. Members considered all of the issues identified on the site and made the following recommendations:

- Plot 1A: Ask the tenant to remove from the plot the old trampoline and other items currently stacked against the boundary wall.
- Silver Birch Tree growing into the boundary wall with St Paul's Churchyard: To write to the church drawing attention to the problem and ask them to take action.

Min LP13 Shepley Allotments – Plot 6

Members considered the quote received for clearing and refurbishing the plot, including the trees growing along the boundary with 12 Marsh Lane.

Recommendation: That the Council appoints Harper Hill Grounds Ltd to do the work on the terms and conditions notified, when the permissions have been received from Kirklees Planning Services.

Min LP14 Shepley Allotments – Plot 1A

Members noted the damage being caused by the tree growing into the boundary wall by the public footpath.

Recommendation: To grant the Clerk delegated authority to have the necessary work carried out up to a maximum of £200.

Min LP15 Shepley Allotments – Driveway

Members noted the issue with the overhanging branches from the plum tree, raised as a hazard in the health and safety report.

Recommendation: To delegate the Clerk to have the work incorporated into the contract on Plot 6, up to a maximum of £100.

Date of Next Meeting

Resolved: That the Chairman and the Clerk will liaise on the date of the next meeting.

The Chairman then closed the meeting.

NB: The items noted as Resolutions are Council decisions taken under delegated authority granted to the Land & Property Committee.