

KIRKBURTON PARISH COUNCIL

LAND & PROPERTY COMMITTEE

Minutes of the Meeting on 21 March 2024 held at Burton Village Hall

Present: Cllr B Armer in the Chair

Cllrs R Bray, R Burton, J Cowan, D Hardcastle, P McGleenan, B Smith C Walters and M Wheelhouse.

Officer in Attendance: Mrs A Royle.

Min LP32 Apologies and Declarations of Interest

Apologies were received from Cllrs M Carthy and C Walters.

No declarations of interest were made.

Min LP33 Public Participation

No members of the public addressed the Committee prior to the meeting.

Min LP34 Admission of the Public

Resolved: To hold the discussions on the items concerning the general maintenance contract at Kirkheaton Churchyard and those concerning tenants at Grange Moor allotments in private, as they would divulge confidential information concerning future contracts or personal information.

Min LP35 Risk Assessment Schedule

Members noted the draft Risk Assessment Schedule 2024 as circulated with the meeting papers.

Recommendation: To adopt the Risk Assessment Schedule as attached.

Min LP36 Kirkheaton Churchyard – General Maintenance

Members considered the quotes received for the contract agreed at the last Committee meeting.

Resolved: To appoint Four Seasons to undertake the general maintenance contract on the terms and conditions notified.

Min LP37 Kirkheaton Churchyard – Trees

The Clerk reported that Cllr Smith had donated 4 saplings and volunteers from the Kirkheaton Environment Group had agreed to plant them. The Clerk was just awaiting confirmation of the agreed location. Everyone involved was thanked for helping with this activity.

The Clerk reported that due to unavoidable circumstances the work on the mature trees had not yet been undertaken. She agreed to provide details to her successor so that it could be carried out after the end of the bird nesting season.

Resolved: To note the report.

Min LP38 Grange Moor Allotments – Plots 19 and 20

Members considered the request from the tenant to have a joint agreement with a friend.

Recommendation: To refuse the request, but to notify him that the friend only needed the tenant's permission to work on his allotment.

Min LP39 Grange Moor Allotments – Plot 14

The Clerk reported that the requested quote to trim the area had still not been received and an alternative contractor had been approached.

Recommendation: To grant delegated authority to the Clerk / Administrative Assistant to appoint a contractor to do the work, up to a maximum of £500.

Min LP40 Grange Moor Allotments – Entrance Gate

The Clerk reported that the pedestrian gate had been reinstalled and the work on the post supporting the larger gate was expected to be completed soon.

Resolved: To note the report.

Min LP40 Grange Moor Allotments - Tipping

Members were shown a photograph of extensive tipping which was currently on the banking adjacent to the car park area, and considered how to deal with the issue.

Resolved: To delegate the Clerk / Administrative Assistant to resolve the issue by means of one of the following options: 1. Ask Lepton Highlanders if they would like the wood for their next bonfire; 2. Provide a skip and request tenants to assist filling it; 3. Appoint a contractor to remove the tipped items.

Min LP41 Shepley Allotments

The Clerk reported on the clearance of Plot 6, which was now ready for re-letting. Members agreed that it could be divided into two plots to help reduce the waiting list. It was further reported that Kirklees had refused permission to fell the Silver Birch tree, which was causing damage to the boundary wall.

The Clerk reported that the contractor who had cleared Plot 6, had also pruned the plum trees which were causing a problem over the drive free of charge.

It was noted that work was still required to the tree adjacent to Plot 1A. The Clerk agreed to leave details for her successor.

Resolved: To thank the contractor for the work, particularly for doing some of the work free of charge.

Before closing the meeting, the Chairman thanked the Clerk for all the work she had undertaken on behalf of the Land & Property Committee over the years.