

**KIRKBURTON PARISH COUNCIL**  
**MANAGEMENT & FINANCE COMMITTEE**

**Minutes of the Meeting on 29 September 2022 held at Burton Village Hall**

Present: Cllr J Cowan in the Chair

Cllrs, R Barraclough, S Beresford, R Bray, P Brook, R Burton D Hardcastle J Paxton and P Taylor.

Officer in Attendance: Mrs A Royle

**Min MF1 Election of Committee Chairman 2022-23**

**Resolved:** To elect Cllr Hardcastle as Committee Chairman for the year 2022-23.

Cllr Hardcastle then took over the chair.

**Min MF2 Apologies and Declarations of Interest**

Apologies were received from Cllr B Armer.

There were no declarations of interest.

**Min MF3 Public Participation**

No members of the public wished to address the Committee.

**Min MF4 Admission of the Public**

**Resolved:** To hold the meeting in the public session.

**Min MF5 Local Government Pension Scheme Discretion Statement**

As requested by the Council, members considered the template document, which had been drafted by the legal team at the Local Government Pension Scheme.

**Recommendation:** To adopt the template as the Council's Discretion Statement with the exception of the last section, which only relates to employees who were members of the pension scheme and left before 1 April 2014.

**Min MF6 Grants and Village Improvement Funding Rules**

As requested by the Council, members considered the timing issues which had arisen with some applications recently, which had resulted in applications being included on the Parish Council agenda instead of being considered by the Grants & Community Projects Committee first. Members debated whether the rules needed to be changed to address the situation. Members acknowledged that from time to time there would be applications, which could not meet the grants deadlines and that Standing Order 5b already permitted urgent items normally dealt with by a committee, to be included on the Parish Council agenda. Members were concerned that groups should not be disadvantaged or discouraged by any rule change.

**Recommendation:** That when the Standing Orders are next reviewed, consideration is given to including the following wording under Standing Order 5b: if the urgent proposal refers to a grant or funding application, the Clerk consults with the Parish Council Chairman and the Chairman of the Grants & Community Projects Committee before including it on the Parish Council agenda. If the Committee Chairman is unavailable or where the two roles are held by the same member, the Chairman of the Management & Finance Committee will be consulted.

**Min MF7 2022-23 Accounts**

Members noted the Budget Analysis Statement covering the period 1 April to 31 August as circulated with the meeting papers. The Clerk was asked to provide a brief breakdown of the amounts listed in the Allocated Reserves for the next committee meeting.

**Min MF8 Meeting Dates 2022-23**

Members noted that the next meeting had been arranged for 24 November 2022.

The Chairman then closed the meeting.