

## KIRKBURTON PARISH COUNCIL

### LAND & PROPERTY COMMITTEE

#### Minutes of the Meeting on 29 September 2022 held at Burton Village Hall

Present: Cllr J Cowan in the Chair

Cllrs R Barraclough, A Booth, R Burton, P Cunnington, D Knight, J Paxton and C Walters.

Officer in Attendance: Mrs A Royle

#### **Min LP1 Election of Committee Chairman 2022-23**

**Resolved:** To elect Cllr Burton as Committee Chairman for the year 2022-23.

Cllr Burton then took over the chair.

#### **Min LP2 Apologies and Declarations of Interest**

Apologies were received from Cllrs T Moores and M Wheelhouse.

Cllr Burton declared a Declarable Pecuniary Interest in Shepley Methodist Church, as his wife is employed by the Methodist Church, and left the meeting whilst the issue was discussed.

Cllr Cowan declared a personal interest in Shepley allotments as he knows one of the tenants.

#### **Min LP3 Public Participation**

No members of the public wished to address the Committee.

#### **Min LP4 Admission of the Public**

**Resolved:** To hold the items regarding Grange Moor allotments, Shepley allotments and Kirkheaton Churchyard in private session, as they may divulge personal / commercially sensitive information and qualify as exempt under the Freedom of Information Act 2000.

#### **Min LP5 Annual Risk Assessment Inspections**

Members considered the annual health & safety reports carried out by the Council's professional risk assessor at the Council's office, Grange Moor and Shepley allotments and at Kirkheaton Churchyard.

**Recommendation:** To adopt the report with its recommendations, except for those which were discussed under specific agenda items and detailed later in these Minutes.

**Recommendation:** To consider the issue of the railings at Kirkheaton Churchyard at a future meeting.

**Min LP6 Glyphosate Spraying on Land maintained by the Council**

Members noted the information which had been circulated with the meeting papers and considered how the Council could reduce glyphosate use.

**Recommendation:** To ask the contractor currently maintaining Kirkheaton Churchyard if there were any viable alternatives he could use, and the cost implications of amending the contract.

**Recommendation:** When the contract at Kirkheaton Churchyard is next put out to tender, contractors are requested to provide details of alternative ways of treating the weeds along with the costs for comparison.

The cost implications will be considered by the Management & Finance Committee in line with the Council's decision on 7 July 2022 (Min 34 refers).

**Resolved:** To hold the discussions on the following items in private session, as they may divulge personal / commercially sensitive information and qualify as exempt under the Freedom of Information Act 2000.

**Min LP7 Grange Moor Allotments**

Members noted the inspection report. Members considered all of the issues identified on individuals' plots and made the following recommendations:

**Recommendations:**

- Plot 3: Ask the tenant to remove the pond as it does not comply with the Terms of Use.
- Plots 11/12: Ask the tenants to fill in the hole in the pathway.
- Plot 14: Ask the tenants on Plots 15 & 16 to strim the strips parallel to their allotments and to leave the rest of the area untouched.
- Plots 19/20: Issue a cultivation notice to the tenant and request that he removes the glass from the plot.
- Plot 21: Ask the tenant to remove the wood with nails in from the site.
- Tap & Trench area: To delegate the Clerk to appoint Harper Hills Grounds Ltd to clear the trench and the area around the tap, on condition that the quote is acceptable.

Members also discussed the effectiveness of the trench and considered whether improvements could be made. It was agreed to consider it further at a future meeting.

**Min LP8 Shepley Allotments – Inspection Report**

Members noted the inspection report and discussed the issues raised, which were not included elsewhere on the agenda.

**Recommendations:** To request the tenant on Plot 2A to remove the old bath from the site and request the tenant on Plot 2B to repair the greenhouse and remove the broken glass from the site.

**Resolved:** To elect Cllr Cowan to chair the next section of the meeting.

Cllr Burton left the meeting.

**Min LP9 Shepley Allotments – Trees**

Members noted the advice and quotes received from the tree surgeon about the trees overhanging the boundary wall between the allotments and the old Methodist Churchyard, and the holly bush growing in the Churchyard towards the boundary wall.

**Resolved:**

- Large Goat Willow tree on Plot 5: To request the tree surgeon to quote for pollarding the tree and grant the Clerk delegated authority to appoint Harper Hills Grounds Ltd to carry out the work, on condition the price is similar to the quote provided for pruning it.
- Smaller Goat Willow tree: To carry out the pruning as advised and delegate the Clerk to appoint Harper Hills Grounds Ltd, if the work is included in the price provided.
- To advise Shepley Methodist Church of the work required to the holly bush.

Cllr Burton returned to the meeting and resumed his duties as Chairman.

**Min LP10 Shepley Allotments – Plot 1A**

Members considered the quotes received for refurbishing the plot and removing the broken shed, glass and greenhouse. The Clerk reported that the tenant had forfeited his deposit and it would be put towards the cost of refurbishing the plot.

**Recommendation:** To appoint Harper Hills Grounds Ltd to clear the area of the general waste, broken shed & contents, broken glass/greenhouse and strim/rotavate the plot on the terms and conditions notified.

**Min LP11 Shepley Allotments – Plot 6**

Members considered the correspondence received.

**Recommendation:** To acknowledge receipt of the correspondence and request permission to access the plot prior to the end of the tenancy.

**Min LP12 Kirkheaton Churchyard**

Members considered the recommendation from the Risk Assessment Inspector that the Council carries out another full tree inspection following the damage to the diseased tree, which has now been removed from the churchyard.

**Recommendation:** That members look again at the last inspection report, make a site visit and identify the work priorities, before taking a decision on when to have another full inspection.

**Date of the Next Meeting**

It was agreed to hold the next meeting on 6 October.

The Chairman then closed the meeting.

NB: The items noted as Resolutions are Council decisions taken under delegated authority granted to the Land & Property Committee.