

## KIRKBURTON PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting held on Thursday 26 May 2022 at 7.30 pm at Burton Village Hall

Present: Cllr D Hardcastle (in the chair)

Cllrs B Armer, R Barraclough, S Beresford, R Bray, P Brook, R Burton, A Cooper, J Cowan, P Cunnington, S Duffy, D Knight, T Moores, A McCaig, A Munro, J Paxton, J Roebuck, B Smith, J Spivey, J Taylor, P Taylor, C Walters and M Wheelhouse.

Officers in attendance: Miss E Booth and Mrs A Royle.

#### **Min 1 Election of the Chairman of the Council for the Year 2022-23**

**Resolved:** To elect Cllr Cowan as Chairman for the year 2022-23. Cllr Cowan was invested with the chain of office.

#### **Min 2 Declaration of Acceptance of Office**

The Chairman signed the Declaration of Acceptance of Office, and presented Cllr Hardcastle with a past Chairman's medal. Cllr Hardcastle received a vote of thanks for his year of office. He responded by thanking everyone for their help over the past year, and in particular, Cllr Beresford, Cllr Barraclough, Cllr Cowan and both members of staff.

#### **Min 3 Election of Vice Chairman of the Council for the year 2021-22**

**Resolved:** To elect Cllr Barraclough as Vice Chairman for the year 2022-23. Cllr Barraclough received the Vice Chairman's medallion.

#### **Min 4 Apologies**

Apologies were received from Cllrs A Booth. Cllr J Taylor apologised for lateness.

#### **Min 5 Declarations of Interest**

The following declarations of interest were made:

Cllr Armer declared an interest in all planning applications as he is a member of Kirklees' Strategic Planning Committee and a reserve member of the Heavy Woollen and Huddersfield Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared interests due to pre-determination in Planning Applications 21/91147 and 21/92248, as he has already made representations. He left the room whilst the Council considered those applications.

Cllr Brook declared a personal interest in Yetton Together, as she knows the members.

Cllr Hardcastle declared a personal interest in Planning Appls 22/91442 and 22/91463, as he knows the applicant.

Cllr Munro declared an interest in all planning applications as she is a reserve member of all the Kirklees Planning Committees. She stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. She also declared interests in Planning Appl No 22/91303, as she knows the applicant and in Yetton Together as she knows the members.

**Min 5 Declarations of Interest (Cont'd)**

Cllr J Taylor declared an interest in all planning applications as he is a reserve member of the Kirklees' Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared interests in Planning Appls 22/91401 and 22/91463, as he knows the applicants.

Cllr P Taylor declared an interest in Planning Appl 22/90928, as he knows the applicant.

Cllr Walters declared an interest in Yetton Together, as she knows the applicant.

**Min 6 Public Participation**

No members of the public addressed the Council before the meeting.

**Min 7 Admission of the Public**

**Resolved:** To hold the meeting in the public session.

**Min 8 Election of Standing Committees and Working Parties**

**Resolved:** To elect members to the listed committees as listed below:

**Environment & Climate Change Committee**

Chairman, Vice Chairman, Cllrs R Burton, A Cooper, D Knight, A McCaig, T Moores, A Munro, P Taylor and C Walters.

**Grants & Community Projects Committee**

Chairman, Vice Chairman, Cllrs B Armer, R Bray, P Brook, P Cunnington, D Knight, A Munro, J Paxton, B Smith and C Walters.

**Land & Property Committee**

Chairman, Vice Chairman, Cllrs A Booth, R Burton, P Cunnington, D Knight, T Moores, J Paxton, C Walters and M Wheelhouse.

**Management & Finance Committee**

Chairman, Vice Chairman, Cllrs B Armer, S Beresford, R Bray, P Brook, R Burton, D Hardcastle, J Paxton and P Taylor.

**Neighbourhood Plans Committee**

Chairman, Vice Chairman, Cllrs S Beresford, P Brook, R Burton, S Duffy, A McCaig, A Munro, B Smith, J Spivey and C Walters.

**Staffing Committee**

Chairman, Vice Chairman, Line Manager, Cllrs B Armer, S Beresford P Brook and D Hardcastle

**Min 9 Election of Representatives of Voluntary Bodies 2021-22**

**Resolved:** To elect the following members to serve as Parish Council representatives on the Voluntary Bodies listed below:

Kirkburton & Highburton Community Association: Cllrs D Knight and P Taylor.

Burton Environment Group: Cllrs A Booth and D Knight.

Denby Dale Centre Management Committee: Cllr A Booth.

Laneside Landfill Community Trust: Cllr C Walters.

Kirklees Historic Buildings Trust: Cllr Bray has been elected until 2023.

Kirklees Right of Way Forum: Cllr S Duffy.

Kirklees Rural Transport Partnership: Cllrs J Cowan, P Taylor and C Walters.

Ludlum & Horsfall Foundation: Cllr R Barraclough.

National Coal Mining Museum: Cllr P Cunnington.

Shelley Educational Trust: Cllrs B Armer and T Moores.

Stocksmoor Village Hall: Cllrs R Barraclough and A Cooper.

Thornhill Charities: Cllr J Paxton.

Walker & Greenwood Educational Trust: Cllr J Paxton.

Yorkshire Local Councils Associations: Cllr R Barraclough and S Beresford.

**Min 10 Cheque Mandate**

**Resolved:** To elect Cllrs P Brook, R Burton, J Paxton, J Taylor and Mrs Royle as cheque signatories on the HSBC account.

**Min 11 Election of Newsletter Editor 2022-23**

**Resolved:** To leave the position vacant until it is required.

**Min 12 Times and Dates of Meetings 2022-23:**

**Resolved:** To adopt the following pattern of meetings:

- a) Parish Council: On the 1<sup>st</sup> Thursday of each month with the following exceptions:  
There will be no meeting in June 2022 and in May 2023 it will be held on 18 May.
- b) Management & Finance: As required, with a minimum of one meeting per quarter.
- c) Grants & Community Projects Committee: Up to four meetings per year.
- d) Staffing Committee: As required, with a minimum of two meetings per year.
- e) All other Committees and Working Parties to meet as the need arises.

**Min 12 Accounts for the Financial Year 2020-21**

Members noted the Analysis of Budget, Cheque Register, and the Receipts and Payments Statement, all covering the period 1 April 2021 to 31 March 2022.

**Resolved:** To adopt the Receipts & Payments Statement for the year 2021-22.

Cllr J Taylor entered the meeting.

### **Min 13 Annual Governance & Accountability Return 2022**

Members considered the Internal Auditor's Report and considered adopting Sections 1 and 2 of the AGAR.

**Resolved:** To note the Internal Auditor's Report and adopt Sections 1 and 2 of the Annual Governance & Accountability Return 2022.

The Clerk was given a vote of thanks for achieving another good report.

Cllr Wheelhouse entered the meeting during the following item.

### **Min 14 Council Minutes**

**Resolved:** To confirm the accuracy of the minutes of the meeting held on 7 April 2022.

### **Min 15 Plans**

Members considered the Kirklees Weekly Plan Lists for weeks commencing 4, 11, 18 and 25 April 2022 and 2, 9 and 16 May 2022.

22/91374 *Work to TPO(s) 22/90 at Cold Royd Wood, Kirkheaton.* Concerns were expressed at the impact on biodiversity.

22/91469 *Demolition of existing garage and erection of one detached dwelling at 30 Clough Park, Fenay Bridge.* Concerns were expressed that the block layout plan appeared to provide contradictory information with regard to the number of roof lights. There were also concerns about the height of the new building in relation to the existing one.

2022/91312 Upper Hopton (GM ward); 2022/91422 Kirkheaton; 2022/91554 Kirkburton; 2022/91672 Lascelles Hall (Lepton ward); 2022/91680 Stocksmoor; 2022/91682 Lepton; 2022/91693 Shelley; 22/91034 Shepley; 22/91085 Shelley; 22/91146 Shelley; 22/91147 Lepton; 22/91148 Lepton; 22/91176 Shelley; 22/91178 Kirkburton; 22/91181 Thurstonland; 22/91213 Shepley; 22/91258 Shepley; 22/91282 Kirkheaton; 22/91286 Highburton; 22/91287 Highburton; 22/91302 Lepton; 22/91310 Grange Moor; 22/91334 Kirkheaton; 22/91345 Shelley; 22/91393 Fenay Bridge (Lepton ward); 22/91401 Shepley; 22/91403 Farnley Tyas; 22/91404 Flockton; 22/91416 Grange Moor; 22/91420 Grange Moor; 22/91442 Kirkburton; 22/91449 Thurstonland; 22/91463 Shelley (Shepley ward); 22/91480 Kirkheaton; 22/91500 Shelley; 22/91509 Lepton; 22/91511 Kirkheaton; 22/91527 Kirkburton; 22/91638 Fenay Bridge (Lepton ward); 22/91645 Shelley (Shepley ward) and 91626 upper Heaton (Kirkheaton ward).

### **Min 16 Planning Application No2022/90928 – Erection of 2 detached dwellings and garage on land adjacent to The Willows, Hallas Road, Kirkburton, Huddersfield**

The Clerk reported that this application had not been on the Weekly Plan List w/c 25 April when it was published, but added at a later date. She informed members that she had made Kirklees Planning Services aware of the problem with their website and it was being investigated.

Members considered the planning application.

**Resolved:** To agree 'No comment' under the Clerk's delegated authority.

**Min 17 Accounts**

**Resolved:** To approve the accounts as presented (£9,838.28).

**Min 18 Yetton Together**

Members considered the request for £1,000 to help with the running costs of Kirkheaton Community Centre, as it hosts Kirkheaton Library free of charge.

**Resolved:** To award Yetton Together £1,000 to contribute towards the running costs of Kirkheaton Community Centre.

**Min 19 Correspondence and Information**

Members noted the written report, which had been emailed to members before the meeting. The Clerk drew particular attention to the change in staff members' working arrangements.

Cllr J Taylor reported that Kirklees Council was running the consultation 'Ask Kirkburton' in the Kirkburton ward and asked members to assist in encouraging local residents to take part.

**Min 20 Agenda Items**

The following item was requested:

- The use of pesticides on land controlled by Kirklees Council and the Parish Council. Cllr Walters agreed to provide full details and a proposal for inclusion on the next agenda.

The Chairman thanked everyone for attending and closed the meeting.