

KIRKBURTON PARISH COUNCIL
NEIGHBOURHOOD PLANS COMMITTEE

Minutes of the Meeting on 10 June 2021 at Burton Village Hall.

Present: Cllr D Hardcastle in the Chair

Cllrs S Beresford, P Brook, J Cowan, S Duffy, A Munro, B Smith, J Spivey, and C Walters.
Mrs D Hardcastle.

In attendance: Mr S Booth (Kirkheaton Future), Mr M Lilley (Lepton Vision),
Professor P Roberts (Kirkheaton Future),

Officer in Attendance: Mrs A Royle

Before the meeting opened the Chairman welcomed everyone to the meeting. The Clerk outlined the procedures to be followed in the case of fire, and also in respect of Covid.

Min NP1 Election of Committee Chairman 2021-22

Resolved: To elect Cllr Brook as Committee Chairman for 2021-22.

Cllr Brook then took over the Chairman's duties.

Min NP2 Election of Co-optees 2021-22

Resolved: To elect Mrs Diane Hardcastle of Kirkheaton Future as a co-optee for 2021-22.

Min NP3 Declarations of Acceptance of Office

Mrs Hardcastle signed the Acceptance of Office form in front of the Clerk, in accordance with the regulations.

Min NP4 Apologies and Declarations of Interest

Apologies were received from Cllr Burton. Cllr Battye was absent.

Min NP5 Public Participation

None of the members of the public present wished to address the Committee in advance of the meeting. A vote of thanks was given to everyone who had contributed to the production of the neighbourhood plans.

As this was the first meeting many people had attended, everyone introduced themselves.

Min NP6 Admission of the Public

Resolved: To hold the meeting in the public session.

Min NP7 Committee's Terms of Reference

Resolved: To note the updated Terms of Reference, which had been agreed at the Council's Annual Meeting.

Resolved: To allow the representatives from Kirkheaton Future and Lepton Vision, who were not members of the Committee, to speak during the meeting in order to provide information on the two Plans.

Min NP8 Lepton Neighbourhood Plan

Mr Lilley gave a verbal update on the Neighbourhood Plan, and agreed to supply the Council with a copy of the Draft Plan after Lepton Vision's next meeting.

Members noted the revised business questionnaire. Questions raised on its content were answered. Mr Lilley confirmed that the group had adopted the Council's privacy policy for data protection purposes and that the returned forms would be kept securely to avoid the possibility of a data breach.

Recommendation: To validate the questionnaire subject to the inclusion of a paragraph to confirm that the information will be treated in accordance with the Council's data protection privacy policy.

Cllr Munro entered the meeting during the above item.

Min NP9 Kirkheaton Neighbourhood Plan

Professor Roberts and Mr Booth gave comprehensive details of the progress of the Plan. The Clerk reported she had received information from Kirklees planning officers and, in line with the information received, she advised the Committee not to approve the current Draft until further meetings with Kirklees planning officers had taken place. A discussion took place on how to proceed.

Recommendation: To accept the Clerk's advice and to request her to call a further Committee meeting when progress had been made, with the aim of gaining the Council's approval at the August Parish Council meeting.

The Chairman thanked everyone for coming and closed the meeting.

Members were asked to sanitise their own chairs before putting them away, in line with the Covid regulations.