

KIRKBURTON PARISH COUNCIL

ENVIRONMENT & CLIMATE CHANGE COMMITTEE

Minutes of the Meeting on 15 October 2020 held remotely

Present: Cllr A Munro in the Chair

Cllrs S Beresford, A Cooper, D Knight, T Moores, P Taylor and C Walters

In attendance: Cllr R Barraclough (part-time) and Mrs A Royle

Apologies were received from Cllr D Hardcastle. Cllr R Battye was absent.

**ECC7 Apologies and
Declarations of
Interest**

No declarations of interest were made.

No-one addressed the Committee in advance of the meeting.

**ECC8 Public
Participation**

Resolved: To hold the meeting in the public session.

**ECC9 Admission of the
Public**

Cllr Barraclough left the meeting.

Members considered the draft brief for the Event Co-ordinator, and discussed how to publicise the position.

**ECC10 Climate Action
Day**

Recommendations:

- To accept the brief as circulated and to invite applicants to provide an overview of how they would approach the project and provide details of their experience and the cost.
- To place an advertisement in the Huddersfield Examiner giving applicants a minimum of 4 weeks to respond.
- To publicise it on local community groups' and the Council's websites, and request members to circulate it more widely to any free social media sites, which are relevant.

Recommendation: That Cllr Taylor would draw up a matrix against which all responses will be measured.

Members discussed the cost of the event and the possibility that the level of sponsorship may fall short of the total cost.

Recommendation: To defer a decision on providing a budget for the event until the full costs are known.

Members discussed the kinds of activities which could be included.

Recommendation: To defer decisions on the activities to be included at the event until the Event Co-ordinator has been appointed.

Members received an update on the project, and noted the draft risk assessment and poster.

**ECC11 Project 2020-01
Fruit Tree
Pruning**

Recommendation: To adopt the poster with the notified amendments, and the risk assessment as circulated.

Recommendation: To publicise the event via the website, noticeboards and community groups. Also to provide every member with a copy of the poster to request that they publicise it at their local community group meetings.

Members considered the budget for the next financial year.

ECC12 Budget 2021-22

Recommendation: That the Management & Finance Committee includes £10,000 in the budget for 2021-22.

Members agreed that the Committee Chairman and the Clerk would liaise on the date of the next meeting.

ECC13 Date of Next Meeting

The Chairman closed the meeting.