

**KIRKBURTON PARISH COUNCIL**

**GRANTS & COMMUNITY PROJECTS COMMITTEE**

**MINUTES OF THE MEETING HELD ON THURSDAY 5 SEPTEMBER 2019  
AT BURTON VILLAGE HALL, HIGHBURTON**

Present: Cllr S Beresford (In the Chair)

Cllrs B Armer, P Brook, A Cooper, J Cowan, D Hardcastle, A Munro, J Paxton and P Taylor.

Officer in Attendance: Mrs A Royle.

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| <b>Resolved:</b> To elect Cllr Cowan as Committee Chairman for the year 2019-20.  | <b>CG1</b> | <b>Chairman 2019-20</b>                               |
| Apologies were received from Cllr P Cunnington, the reason for which was accepted.  | <b>CG2</b> | <b>Apologies and<br/>Declarations of<br/>Interest</b> |
| Cllr Armer declared personal interests in Kirkburton & Highburton Community Association and Thurstonland Community Choir as he knows the members, and attends meetings of the former organisation.  |            |   |
| Cllr Brook declared personal interests in the Kirkheaton History Group and Yetton Together as she knows the members.  |            |   |
| Cllr Hardcastle declared personal interests in Burton Environment Group, Stocksmoor Village Hall and Thurstonland Community Choir, as he knows the members.   |            |   |
| Cllr Munro declared personal interests in Burton Environment Group, Kirkheaton History Group and Yetton Together, as she knows the members.   |            |   |
| Cllr Taylor declared a personal interest in Burton Environment Group, as he is the Treasurer.   |            |   |
| No one addressed the Committee before the meeting.  | <b>CG3</b> | <b>Public Participation</b>                           |
| <b>Resolved:</b> To hold all items in the public session.   | <b>CG4</b> | <b>Admission of the<br/>Public</b>                    |
| <b>Resolved:</b> To note the rules covering the General Grant Scheme and the finance statement dated 22 August 2019.  | <b>CG5</b> | <b>Rules and Finance<br/>Statement</b>                |
| Members considered the grant application for £2,000 towards the cost of providing new tables and chairs, and disposing of the old furniture. Total project cost: £2,500.  | <b>CG6</b> | <b>Thurstonland<br/>Community Choir</b>               |
| <b>Recommendation:</b> That the Council awards a general grant of £2,000 towards the cost of providing new tables and chairs, and disposing of the old furniture.   |            |   |
| Members considered the grant application for £728 to cover the cost of purchasing litter pick equipment. Total project cost: £728.  | <b>CG7</b> | <b>Stocksmoor Village<br/>Association</b>             |
| <b>Recommendation:</b> That the Council awards a general grant of £728 to cover the cost of purchasing litter pick equipment.   |            |   |
| It was noted that the Council had been notified the funds were required by 10 September. However, it had not been possible to process the application as an emergency grant under the current rules. This being the case, Cllr Cowan asked the Clerk to inform the applicant that Shepley Village Association was in a position to loan the group equipment, if they needed it before the final decision on the grant was taken in October. |            |   |

Members noted the information circulated with the meeting papers outlining the reasons the project had not been completed within the 9-month deadline and the request for an extension to the deadline.

**CG8**      **Burton  
Environment  
Group**

**Recommendation:** That the Council extends the deadline for completing the project and supplying a copy of the invoices to 31 December 2019.

Members noted the information circulated with the meeting papers outlining the reasons the project had not been completed within the 9-month deadline and the request for an extension to the deadline.

**CG9**      **Yetton Together**

**Recommendation:** That the Council extends the deadline for completing the project and supplying a copy of the invoices to 31 December 2019.

Members noted the information from the Group (circulated with the meeting papers), which explained that £250 of the funding had been used in a different way to that described in the application form, but that it was still the same project. The applicant apologised for not requesting the Council's permission in advance. Members further noted that the Group had requested permission to spend the remaining £100 of the grant on the purchase of a laminator, room hire and speaker expenses.

**CG10**      **Kirkheaton History  
Group**

**Recommendation:** That the Council accepts the Group's apologies, permits the use of the unspent £100 as described above, and advises caution in future.

Members noted the queries raised by the Club in respect of the grant paid out in February 2019.

**CG11**      **Thurstonland  
Cricket Club**

**Recommendation:** That the Council accepts the bank statement in lieu of an invoice in respect of the cost of training provided by the Council's grant, and waives the £5 underspend.

Members noted that two projects part-funded by Council grants were now completed. It was reported that all members had seen the new door at Burton Village Hall, that the new public seat in Thurstonland had been visited by Cllr Armer and a member of the public had emailed the Council expressing thanks and praise for part-funding the seat.

**CG12**      **Monitoring of  
Grants Awarded**

**Recommendation:** That the Council notes that both projects have been inspected and both applicants have supplied copies of the invoices.

**Resolved:** That the Chairman and the Clerk would liaise on the meeting dates for the year.

**CG13**      **Meeting Dates**

The Chairman closed the meeting.