

**KIRKBURTON PARISH COUNCIL**  
**NEIGHBOURHOOD PLANS COMMITTEE**  
**MINUTES OF THE MEETING ON 20 JUNE 2019**  
**AT BURTON VILLAGE HALL**

Present: Cllr S Beresford in the Chair  
Mrs D Hardcastle, Cllrs P Brook, S Duffy, D Hardcastle, A Munro, B Smith and J Spivey.  
Officer in attendance: Mrs A Royle

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| <b>Resolved:</b> To elect Cllr Brook as Committee Chairman for the year 2019-20.   | <b>NP1 Election of Chairman</b>                   |
| <b>Resolved:</b> To elect Mrs Diane Hardcastle of Kirkheaton Future onto the Committee.  | <b>NP2 Election of Co-optees</b>                  |
| The Chairman welcomed everyone to the meeting, and as it was the first meeting after the elections, everyone introduced themselves.  | <b>NP3 Chairman's Welcome &amp; Introductions</b> |
| Apologies were received from Cllrs R Battye and R Burton. Cllr A Munro apologised for lateness.  | <b>NP4 Apologies and Declarations of Interest</b> |
| No declarations of interest were made.   |   |
| No representations were received.  | <b>NP5 Public Participation</b>                   |
| <b>Resolved:</b> To hold the meeting in the public session.  | <b>NP6 Admission of the Public</b>                |
| Cllr Munro entered the meeting during the following item.  |   |
| A background to neighbourhood plans was given, particularly for the benefit of new members, including explaining how the Council's Committee worked with the community groups of Kirkheaton Future and Lepton Vision.  | <b>NP7 Neighbourhood Plans</b>                    |
| A detailed report was received outlining the various stages the Kirkheaton Neighbourhood Plan had passed through and the current position. It was noted that as Kirklees Council had advised that more detailed environmental assessments are necessary.   | <b>NP8 Kirkheaton Neighbourhood Plan</b>          |
| <b>Recommendation:</b> That the Council applies for funding towards the required environmental assessments from Locality.  |   |
| A report was received on the progress of the Plan in Lepton. It was reported that Kirklees Planning Officers wanted to hold a meeting with representatives of Lepton Vision and the Parish Council to establish a timeline for the Plan, which will enable Kirklees Council to put the necessary resources in place. | <b>NP9 Lepton Neighbourhood Plan</b>              |
| <b>Resolved:</b> That the Committee Chairman and the Clerk would liaise on the date of the next meeting.   | <b>NP10 Next Meeting Date</b>                     |
| No items were requested.   | <b>NP11 Future Agenda Items</b>                   |