

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD via the App 'GO TO MEETING' ON THURSDAY, 30 APRIL 2020 AT 7.30pm

PRESENT: Cllr S Beresford in the Chair

Cllrs B Armer, R Barraclough, A Booth, R Bray, P Brook, R Burton, A Cooper, J Cowan, P Cunnington, S Duffy, D Hardcastle, D Knight, K Middleton, T Moores, A Munro, J Paxton, J Roebuck, B Smith, J Spivey, P Taylor, C Walters and M Wheelhouse.

Officer in Attendance: Mrs A Royle.

The Chairman welcomed everyone to the first virtual Parish Council meeting, which was being held in accordance with the Coronavirus Act 2020. He thanked Cllr Barraclough for his assistance in facilitating it and explained how votes would be taken.

237 Chairman's Statement

The Chairman also gave a background for the reason the agenda was slightly different from the norm and reminded members that comments on planning applications were to be submitted individually by members themselves unless a Parish Council comment was requested. In that case, members should first ensure that their ward colleagues were in agreement with the comments before contacting the Clerk to request her to submit them under her delegated authority.

The Chairman stated that the meeting would be recorded and that the recording would be kept until the Clerk had written the minutes.

Apologies were received from Cllr J Taylor, the reason for which was accepted by the Council. Cllr R Battye was absent.

238 Apologies

No declarations of interest were made.

239 Declarations of Interest

No-one addressed the Council in advance of the meeting.

240 Public Participation

Resolved: To hold all items in the public session.

241 Admission of the Public

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 5 March 2020.

242 Council Minutes

Resolved: To accept and adopt the minutes of the Management & Finance Committee meeting held on 9 April 2020.

243 M&F Committee Minutes

Resolved: To accept and adopt the minutes of the Land & Property Committee meeting held on 22 April 2020.

243 L&P Committee Minutes

Resolved: To accept and adopt the minutes of the Grants & Community Projects Committee meeting held on 23 April 2020, subject to the inclusion of Cllr Cunnington on the attendance list.

244 Grants & CP Committee Minutes

Resolved: To approve the accounts as presented (£33,597.66 inc £11,492.80 agreed under Local Government Act 1972 s137).

245 Accounts

Members considered the proposal of delegating authority to the Land & Property Committee to take decisions on any matters of an urgent nature, which fall within the Committee's remit. A recorded vote was taken on the proposal with the following result: **246 Delegation to L&P Committee**

For: Cllrs R Barraclough, S Beresford, P Brook, R Burton, A Cooper, S Duffy, D Hardcastle, D Knight, T Moores, J Paxton, P Taylor and C Walters.

Against: Cllrs B Armer, A Booth, R Bray, J Cowan, P Cunningham, K Middleton, J Roebuck, B Smith, J Spivey and M Wheelhouse.

Resolved: To delegate authority to the Land & Property Committee to take decisions on any matters of an urgent nature, which fall within the Committee's remit and to review the policy in 3 months' time.

Members considered amending the Financial Regulations to permit the Clerk to make internet payments instead of raising cheques for the duration of the Covid-19 emergency. **247 Amendment to Financial Regulations**

Resolved: To amend the Financial Regulations to permit the Clerk to make internet payments instead of raising cheques for the duration of the Covid-19 emergency, and to review the policy in September 2020.

Members noted that it was necessary to have an Administrator for all virtual meetings. **248 Facilitation of Virtual Meetings**

Resolved: To appoint Cllr Barraclough as Administrator to attend and facilitate all Committee and Council meetings being held remotely.

Cllr Barraclough was thanked for organising the virtual meetings.

Members discussed the Annual Council Meeting in view of the current situation, which prevented physical meetings being held. **249 Annual PC Meeting & Annual Appointments**

Resolved: To hold the next Annual Council Meeting in May 2021 and to keep the positions of Chairman, Vice Chairman, committee membership and representatives on voluntary bodies unchanged.

Members noted that it was not possible to hold an Annual Parish Meeting this year.

Members considered the meeting schedule for virtual Council meetings. **250 Dates of Future Meetings**

Resolved: To hold a virtual Council meeting on the first Thursday of each month.

Members considered making donations to 'not for profit' organisations, which benefit local residents and which are encountering hardship due to the current exceptional circumstances, or are delivering services specific to the current emergency, up to a total maximum of £5,000 to be taken from the Parish / Environment Projects allocated reserves. **260 Emergency Donations**

Resolved: To make donations to organisations, which qualify under the above criteria up to a total maximum of £5,000 to be taken from the Parish / Environment Projects allocated reserves.

Resolved: To make a donation of £1,000 to each of the following organisations: Kirkwood Hospice, Forget Me Not Children's Hospice, Denby Dale Centre and the Yorkshire Air Ambulance.

Members discussed other organisations, which may be struggling in the current circumstances and would benefit from financial assistance. Members were requested to notify the Clerk of any further proposals in time to be included on the next Council agenda.

Members noted the written report from the Clerk, which had been emailed to members before the meeting. **261 Correspondence and Information**

No agenda items were requested.

262 Agenda Items

The Chairman thanked everyone for their attendance and closed the meeting.