

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

MINUTES OF THE MEETING ON 18 OCTOBER 2018 AT KIRKBURTON LIBRARY

Present: Cllr B Armer in the Chair
Cllrs R Barraclough, S Beresford, R Bray, P Brook, J Cowan, and M Sykes.
Officer in attendance: Mrs A Royle

Resolved: To elect Cllr Armer to chair this meeting.

**MF9 Election of
Chairman**

Apologies were received from Cllrs K Dunn, L Holroyd and J Taylor, the apologies for which were accepted. Cllr Franks was absent.

**MF10 Apologies and
Declarations of
Interest**

No declarations of interest were made.

No-one addressed the Committee in advance of the meeting.

**MF11 Public
Participation**

Resolved: To hold the meeting in the public session.

**MF12 Admission of the
Public**

Members noted the Budget Statement covering the period 1 April to 30 September 2018, which had been circulated with the meeting papers. The Clerk answered the questions raised.

**MF13 2018-19 Accounts
/ Budget**

Recommendation: To make the following changes to the projected expenditure and budgets, as shown on the revised spreadsheet attached.

Reductions to Projected Expenditure & Consequent Reductions to Budgets:	£
Insurance	-158.01
Rent	-300.00
Stationery & Copier	-100.00
Chairman's Allowance	-400.00
Legal & Professional Fees	-1,000.00
Advertising	-200.00
Kirkburton Library	-4,000.00
Small Library Provision: Shepley	-1750.00
Total Reductions:	-7,908.01
Increases to Budgets:	
Telephone	400.00
Training	150.00
General Grants	7,358.00
Total Increases	7,908.00

Note: Council adopted the report as amended above, with the exception of the budget line for General Grants, which has been referred back to the Committee for reconsideration at the next meeting.

Members noted that the maximum amount covered under HSBC's compensation scheme was £85,000.

Recommendation: To transfer £100,000 from HSBC Deposit Account to the Public Sector Deposit Fund and to maintain total balances at the HSBC at a maximum of £85,000.

The Clerk provided a verbal update on the Council's compliance with the General Data Protection Regulations.

MF14 GDPR

It was agreed the Clerk would liaise with the Committee Chairman on the next meeting date.

**MF15 Future Meeting
Dates**

The meeting then closed.