

## KIRKBURTON PARISH COUNCIL

### MANAGEMENT & FINANCE COMMITTEE

#### MINUTES OF THE MEETING ON 19 JULY 2018 AT SHEPLEY LIBRARY

Present: Cllr B Armer in the Chair

Cllrs R Barraclough, R Bray, P Brook, S Beresford, J Cowan, R Franks and J Taylor.

Officer in attendance: Mrs A Royle

The Chairman welcomed everyone to the first Committee meeting of the Council year, and proceeded to invite nominations for Committee Chairman.

**MF1**      **Election of Chairman**

**Resolved:** To elect Cllr Taylor as Committee Chairman for the year 2018-19.

Apologies were received from Cllrs K Dunn, L Holroyd and M Sykes, the apologies for which were accepted.

**MF2**      **Apologies and Declarations of Interest**

No declarations of interest were made.

No-one addressed the Committee in advance of the meeting.

**MF3**      **Public Participation**

**Resolved:** To hold the meeting in the public session.

**MF4**      **Admission of the Public**

Members noted the report, which had been circulated with the meeting papers (copy attached), and raised a number of queries. Cllr Armer reported that he would not require the Chairman's Allowance this year.

**MF5**      **2018-19 Accounts / Budget**

**Recommendation:** To vire £47 from Community Projects Allocated Reserves into the General Grant budget line.

Members noted the written update on the Council's compliance with the General Data Protection Regulations, and discussed the issues of the need for members' to have an exclusive email account to receive emails concerned with Parish Council business. The Chairman gave a verbal report on the training course he had recently attended. He reported that he would be distributing a written report at the next Council meeting. The Clerk raised the issue of problems with the Council's shredder, which was referred to the Line Manager.

**MF6**      **GDPR**

**Recommendation:** To cease the practice of sharing allotment tenants' email addresses and inform them this would take immediate effect.

**Recommendation:** To continue to monitor the Council's position with regard to compliance with GDPR at future Committee meetings.

**Recommendation:** To defer consideration of this item to a future Committee meeting, when more information was available.

**MF7**      **Systems Review & Renewal**

It was agreed the Clerk would liaise with the Chairman on the dates for the main meetings of the year.

**MF8**      **Future Meeting Dates**

The meeting then closed.