

**KIRKBURTON PARISH COUNCIL**  
**NEIGHBOURHOOD PLANS COMMITTEE**  
**MINUTES OF THE MEETING ON 20 SEPTEMBER 2018**  
**AT BURTON VILLAGE HALL**

Present: Cllr B Armer in the Chair  
Mrs D Hardcastle, Cllrs P Brook, P Cunnington, K Dunn and A Munro.  
Officer in attendance: Mrs A Royle

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|---|-------------|---|
| <b>Resolved:</b> To elect Cllr Dunn as Committee Chairman for the year 2018-19.   | <b>NP1</b>  | <b>Election of Chairman</b>                   |
| <b>Resolved:</b> To elect Mrs Diane Hardcastle of Kirkheaton Future onto the Committee.   | <b>NP2</b>  | <b>Election of Co-optees</b>                  |
| Apologies were received from Cllrs H Abid, M Ackroyd, S Beresford and B McGuin. Cllr R Burton was absent.   | <b>NP3</b>  | <b>Apologies and Declarations of Interest</b> |
| The following personal interests were declared:   |             |   |
| Cllr Armer as he knows people from Kirkheaton Future and Lepton Vision.   |             |   |
| Cllr Brook as she is a member of Kirkheaton Future and knows people in Lepton Vision.   |             |   |
| Cllr Cunnington as he is a member of Lepton Vision.   |             |   |
| Cllr Dunn as in his role as a Planning Officer he has made representations on the Local Plan on behalf of a prospective developer.  |             |   |
| Mrs Hardcastle in Kirkheaton Future as she is a member.   |             |   |
| Cllr Munro as she knows the people from Kirkheaton Future and Lepton Vision, and is a member of the latter.   |             |   |
| No representations were received.   | <b>NP4</b>  | <b>Public Participation</b>                   |
| <b>Resolved:</b> To hold the meeting in the public session.   | <b>NP5</b>  | <b>Admission of the Public</b>                |
| Members noted the current finance statement dated 13 September 2018.  | <b>NP6</b>  | <b>Finance Statement</b>                      |
| Members considered the draft completed application form to be submitted to Locality to access further grant-funding to cover printing costs. A quote for the work was also considered. The Clerk advised that the publications needed to be approved by the Council before they could be printed and distributed. | <b>NP7</b>  | <b>Kirkheaton Neighbourhood Plan</b>          |
| <b>Recommendation:</b> That Council submits the funding application to Locality.  |             |   |
| Members were informed that the Kirklees Cabinet had approved the Lepton Neighbourhood Area, and that a preliminary questionnaire had been drawn up in conjunction with Kirklees Planners. A verbal update to the current position was also received.  | <b>NP8</b>  | <b>Lepton Neighbourhood Plan</b>              |
| <b>Resolved:</b> That the Committee Chairman and Clerk would liaise on the date of the next meeting.  | <b>NP9</b>  | <b>Next Meeting Date</b>                      |
| <ul style="list-style-type: none"> <li>• To consider the draft Lepton preliminary questionnaire</li> <li>• To consider the draft publications for the Kirkheaton Neighbourhood Plan</li> </ul>  | <b>NP10</b> | <b>Future Agenda Items</b>                    |