

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 2 August 2018 at 7.30pm

PRESENT: Cllr B Armer in the Chair

Cllrs S Beresford, A Boden, R Bray, R Burton, J Cowan, P Cunnington, K Dunn, R Franks, D Hardcastle, B McGuin, A Munro, J Paxton, J Roebuck, C Rowatt, J Spivey, J Sykes and M Sykes.

Officer in attendance: Mrs A Royle.

Apologies were received from Cllrs H Abid, M Ackroyd, R Barraclough, P Brook, L Holroyd, P McGleenan and J Taylor, the reasons for which were accepted by the Council. Cllr J Spivey apologised for lateness.

62 Apologies

The following personal interests were declared:

63 Declarations of Interest

Cllr Armer declared an interest in all the applications, as he is a substitute member on the Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared an interest in Yetton Together as he knows the group members.

Cllr Bray declared an interest in Planning Applications 18/92149 and 18/92274 as he knows the applicants.

Cllr Hardcastle declared an interest in Planning Application 18/92408 as he knows the applicant.

Cllr McGuin declared an interest in all the applications, as he is a substitute member of Kirklees Planning Committees and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr Munro declared an interest in Yetton Together as she knows the group members.

A member of the public addressed the meeting about the traffic lights on Doctor Lane in Flockton.

64 Public Participation

Resolved: To hold all items in the public session.

65 Admission of the Public

The Chairman reported that he had not attended any civic events since the last meeting.

66 Chairman's Appointments

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 5 July 2018.

67 Council Minutes

Resolved: To accept and adopt the minutes of the Management & Finance Committee meeting held on 19 July 2018, subject to the removal of the second part of the recommendation at MF5.

68 Committee Minutes

Cllr Spivey entered the meeting during the following item.

Members considered the Kirklees Weekly Plan Lists for weeks commencing 2, 9, 16 and 23 July 2018.

69 Plans

18/92117 *Modification of Section 106 obligation relating to previous permission 2005/93901 for change of use of existing agricultural building to equestrian livery use and formation of outdoor manege at Rockwood Equestrian Centre, Cockermouth Lane, Flockton.*
The Council requested more information on the proposed modification.

18/92149 *Variation Condition 2 (plans) on previous permission 2015/90759 for erection of 6 dwellings and conversion of barn into dwelling and associated works (Listed Building within a Conservation Area) at 18 Manor Road, Farnley Tyas.* **Resolved:** To delegate the Clerk to submit the comment after consultation with the Farnley Tyas members. **69 Plans (Cont'd)**

18/92169 *Outline application for erection of dwelling (within a Conservation Area) on land adj 6 Dean Fold, Highburton.* The Council objected to the proposed development on the grounds of loss of mature trees and detrimental impact on the environmental area. There were also concerns with regard to the ground stability.

18/92201 *Prior notification for change of use from agricultural building to one dwelling with associated building operations at The Barn, Lepton Lane, Lepton (Grange Moor ward).* The Council felt that this proposed development should be the subject of a full planning application.

18/92281 *Erection of 4 dwellings (in a Conservation Area) at 81A North Road, Kirkburton.* The Council objected to the proposed development on the grounds of highways: poor access and sightlines on North Road, and inadequate provision of parking especially given the permission already granted to the shops on this site; over development of the plot; suspected contamination and stability issues due to its previous use as a landfill; the design is not inkeeping with the Conservation Area.

18/92408 *Non material amendment to previous permission 2017/93501 for erection of extension and alterations to convert existing garage block to one dwelling at Woodend, Greenside Road, Thurstonland.* **Resolved:** To delegate authority to the Clerk to submit a comment after consultation with the Thurstonland members.

There was no comment on the following applications:

18/91379 Fenay Bridge; 18/92091 Highburton; 18/92115 Grange Moor; 18/92147 Fenay Bridge; 18/92150 Grange Moor; 18/92154 Stocksmoor; 18/92170 Shepley; 18/92171 Shepley; 18/92174 Highburton; 18/92189 Shepley; 18/92204 Farnley Tyas; 18/92210 Kirkburton; 18/92248 Shepley; 18/92273 Fenay Bridge; 18/92274 Highburton; 18/92306 Kirkburton; 18/92355 Kirkburton; 18/92357 Kirkburton; 18/92369 Kirkburton; 18/92374 Kirkburton; 18/92396 Shelley; 18/92415 Lascelles Hall and 18/92464 Kirkheaton.

There were no planning appeals before the Council.

70 Planning Appeals

Resolved: To approve the accounts as presented (£4,237.20 inc £235.00 agreed under LGA 1972 s137).

71 Accounts

Members noted the consultation on the re-location of Kirkheaton Post Office.

72 Kirkheaton Post Office

Resolved: To submit a comment raising the road safety issues of the new location as it is on a busy road, in the middle of an 'S' bend in the road at the top of a steep incline. Housing the post office within that building would increase the number of people needing to cross the road at a very unsafe position. To request the Post Office to fund a pelican crossing to resolve the road safety issues, if it wishes to proceed with this location.

Members noted the updated NALC model policy for Disciplinary and Grievance procedures.

73 Disciplinary & Grievance Procedures

Resolved: To adopt the new model policy for the Council's Disciplinary and Grievance procedures to be applied with immediate effect on any new complaints, with any existing complaints to be dealt with under the old policy.

Members noted the request from the Kirkburton & Highburton Community Association to reproduce a copy of one of the Parish Walks in each issue of the Burton Bulletin.

74 Burton Bulletin

Resolved: To grant permission to Kirkburton & Highburton Community Association to reproduce a copy of one of the Parish Walks in each issue of the Burton Bulletin.

Members considered the proposal to invite a Kirklees Planning Officer to a future Parish Council meeting to answer questions and to update members on planning issues. **75 Planning Matters**

Resolved: To invite Simon Taylor, Kirklees Head of Planning Development Management to a future Parish Council meeting.

Members considered the application from Yetton Together for a contribution towards the running costs of Kirkheaton Community Centre, which houses Kirkheaton Library. **76 Yetton Together**

Resolved: To award £3,500 to Yetton Together to contribute towards the running costs of Kirkheaton Community Centre.

Members noted the new YLCA Guides available on a range of subjects. **77 New YLCA Guides**

Resolved: To defer the decision on purchase to the next term of office.

Members considered the motion: The Council recognises that quarterly budget statements are currently provided and notes that one of the columns on the report records projected expenditure to the year end. This Council requests that in future the reports will provide projections based on established trends, expenditure to date and any financial commitments in the future that the Council has made or could reasonably be expected to make. When providing these projections, the Council asks that a brief note to narrative is given where this suggests a variance at the year end from the budget. **78 Quarterly Budget Statements**

Resolved: To request that in future the reports will provide projections based on established trends, expenditure to date and any financial commitments in the future that the Council has made or could reasonably be expected to make. When providing these projections, the Council asks that a brief note to narrative is given where this suggests a variance at the year end from the budget.

Members noted the written report from the Clerk, which had been circulated at the meeting. Members were asked to note particularly her annual leave arrangements. **Correspondence and Information**

No agenda items were requested. **Agenda Items**

The Chairman then closed the meeting.