

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

MINUTES OF THE MEETING ON 11 JANUARY 2018 AT BURTON VILLAGE HALL

Present: Cllr J Taylor in the Chair
Cllrs B Armer, R Barraclough, S Beresford, J Cowan, R Franks and M Sykes.
Offer in attendance: Mrs A Royle

<p>Apologies were received from Cllrs P Brook and L Holroyd. Cllr K Dunn was absent</p> <p>No declarations of interest were made.</p> <p>There were no members of the public present</p> <p>Resolved: To hold the meeting in the public session.</p> <p>Verbal reports were received on the project. It was judged to be a success as the posters positioned on lamp posts were holding up to the weather having been in place for some months, and the level of complaints received from the public had declined. It was also reported that the local residents supported the Council's efforts in respect of supplying free dog wastebags.</p> <p>Recommendation: That the Council continues to supply bags at the current level (up to a cost of £1,000 per year) and funds them from the Grants budget.</p> <p>Recommendation: That the posters are moved around within the villages to increase local awareness.</p> <p>Members noted the accounts distributed with the meeting papers and had a general discussion.</p> <p>Recommendation: That the Council does not make any adjustments at this time.</p> <p>Members considered the means of updating the Council's accounts processes to reduce the amount of officer time required.</p> <p>Recommendation: That the Council appoints a contractor to work with the Clerk to the Council on updating the accounts processes. Also that the Clerk to the Council works with the Committee Chairman to draw up the specification of work prior to obtaining the quotes.</p> <p>Cllr Taylor distributed a draft budget for 2018/19. The Clerk reported that she had received a proposal that the budget for Christmas Trees be increased by £1000 due to the changes at Kirklees Council.</p> <p>Members discussed the draft budget, and in particular support for the local libraries and the impending changes to the Data Protection legislation.</p> <p>Recommendation: That Council accepts the budget proposals distributed by Cllr Taylor with the agreed amendment (attached) when it is considered under a separate agenda item at the Parish Council meeting.</p> <p>Cllr Barraclough and Cllr Beresford abstained from the vote.</p> <p>Members noted the information sheet received from the HSBC detailing the protection of eligible deposits.</p> <p>Recommendation: That the Council opens a new bank account to reduce the balances held at the HSBC and that this aspect is included in the specification of work as described at Min MF28 above.</p>	<p>MF23 Apologies and Declarations of Interest</p> <p>MF24 Public Participation</p> <p>MF25 Admission of the Public</p> <p>MF26 Monitoring Parish Council Projects</p> <p style="padding-left: 20px;">Dog Fouling Project</p> <p>MF27 2017-18 Accounts / Budget</p> <p>MF28 Accounting Practices</p> <p>MF29 Budget 2018/19</p> <p>MF30 Financial Services Compensation Service</p>
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Recommendation: That the Chairman and the Clerk would liaise on the date of the next meeting.

Mf32 **Date of the Next Meeting**

The Chairman then closed the meeting.