

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 1 June 2017 at 7.30pm

PRESENT: Cllr R Franks in the Chair

Cllrs H Abid, M Ackroyd, B Armer, R Barraclough, S Beresford, A Boden, R Bray, P Brook, R Burton, J Cowan, D Hardcastle, B McGuin, A Munro, J Paxton, J Roebuck, M Sykes and J Taylor.

Officer in attendance: Mrs A Royle.

Apologies were received from Cllrs P Cunnington, L Holroyd, P McGleenan, C Rowatt and J Sykes, the reasons for which were accepted by the Council. Cllrs K Dunn and C Walker were absent.

**26 Apologies**

The following personal interests were declared:

**27 Declarations of Interest**

Cllr Barraclough in Stocksmoor Village Association as he is the Chairman, Cllr Cowan in Planning Appl 17/91703 as the applicant is a personal friend and Planning Appl 17/91614 as he knows the applicant; Cllr Hardcastle in Planning Appls 17/91613 and 17/91717 as he knows the applicants; Cllr Munro in the item on the Lascelles Hall Christmas tree, as she knows the resident and he contacted her about the issue; Cllr Taylor on Planning Appl 17/91614 as he knows the applicant.

Cllr Armer declared an interest in all the applications, as he is a member of the Kirklees Strategic Planning Committee and a substitute member of other Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr McGuin declared an interest in all the applications, as he is a member of the Huddersfield Strategic Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

There were no members of the public present.

**28 Public Participation**

**Resolved:** To hold all items in the public session.

**29 Admission of the Public**

The Chairman reported that he had attended the Civic Sunday at Saddleworth Parish Council.

**30 Chairman's Appointments**

**Resolved:** To confirm the accuracy of the minutes of the Parish Council meeting held on 6 April 2017.

**31 Council Minutes**

**Resolved:** To confirm the accuracy of the minutes of the Annual Parish Council meeting held on 18 May 2017 subject to an amendment to the comment on Planning Application 2017/91616 where it should read No comment.

**32 Annual Council Minutes**

**Resolved:** To confirm the accuracy of the minutes of the Disciplinary & Grievance Committee meeting held on 18 May 2017.

**33 D&G Committee Minutes**

Cllr Burton entered the meeting.

**Resolved:** To confirm the accuracy of the minutes of the Land & Property Committee meeting held on 18 May 2017.

**34 Land & Property Committee Minutes**

**Resolved:** To confirm the accuracy of the minutes of the Library Committee meeting held on 18 May 2017.

**35 Library Committee Minutes**

- Resolved:** To confirm the accuracy of the minutes of the Management & Finance Committee meeting held on 18 May 2017. **36 M&F Committee Minutes**
- Resolved:** To confirm the accuracy of the minutes of the Staffing Committee meeting held on 18 May 2017. **37 Staffing Committee Minutes**
- Members considered the Kirklees Weekly Plan Lists for weeks commencing 15 and 22 May. **38 Plans**
- There was no comment on the following applications:  
 17/91544 Fenay Bridge; 17/91613 Shelley (Shepley ward); 17/91614 Shepley;  
 17/91618 Kirkheaton; 17/91624 Grange Moor; 17/91687 Flockton; 17/91689 Shelley;  
 17/91700 Lepton; 17/91703 Shepley; 17/91717 Kirkburton; 17/91724 Fenay Bridge;  
 17/91758 Highburton; 17/91770 Shelley and 17/91776 Lepton.
- There were no planning appeals before the Council. **39 Planning Appeals**
- Resolved:** To approve the accounts as presented (£3,672.17). **40 Accounts**
- Cllr Munro left the meeting.
- Members noted the comments received from a resident in respect of the condition of the planted tree in Lascelles Hall and had a discussion. Members also noted the information provided with the agenda, detailing the budget situation and the fact that this year's costs were not yet available. **41 Lascelles Hall Christmas Tree**
- Resolved:** To replace the tree and to request the Management and Finance Committee to make an adjustment to the Christmas Tree budget, should that be required when all the costs to be covered have been notified.
- Cllr Munro returned to the meeting.
- Members noted that the Kirklees Public Rights of Way office was in the process of transferring the routes onto their ordnance survey software, and had requested help in ascertaining that the routes shown on the software were correct. The following members offered their assistance: Cllrs R Barraclough, S Beresford, A Boden, P Cunnington, R Franks, D Hardcastle and J Taylor. **42 Parish Walks**
- Resolved:** To submit the above names as volunteers to the Public Rights of Way office.
- Members noted the statistics and the assessments carried out by the Kirklees Highway Service on the various roads in Lepton, which indicated that no action to reduce speed limits in the area was necessary. **43 Speed Limits in Lepton**
- Resolved:** To note the information and also acknowledge that local members would continue to lobby Kirklees members to find solutions to the problems.
- Members noted that the local residents had requested the dog wastebag dispensers be moved from Stocksmoor Road (Lamp Post 2) to the corner of Stocksmoor Road and Cross Lane (Lamp Post 1) due to a change in the demand and usage. The Clerk reported that the firm which had previously carried out the work had been taken over and the new firm did not carry out such tasks. She further reported that Kirklees Highway Service would need to be consulted regarding an appropriate contractor for the work, as there is a liability issue in the event of damage to the lamp posts. **44 Dog Wastebag Dispensers in Stocksmoor**
- Resolved:** To defer the matter to the next meeting.

Members noted the draft Service Level Agreement between the Parish Council, Kirklees Council and Kirkheaton Future. The Clerk advised that in the case of dispute resolution, where it stated all parties would be expected to come to an agreement – in the case of the Parish Council Chairman, the agreement would need to be referred to the Council, unless it came within the Clerk to the Council’s delegated authority since individual members were not able to take decisions on behalf of the Council. Concern was expressed that it was not clear how much commitment the Parish Council was being asked to give, particularly in terms of officer time.

**45 Kirkheaton  
Neighbourhood  
Plan SLA**

**Resolved:** To refer the Service Level Agreement to the Management & Finance Committee to investigate the level of resources needed and to find out if grant funding was available to cover the cost of the officer’s time before permission to sign the Agreement was granted.

Members noted the correspondence received in connection with the faults on the traffic lights on Barnsley Road in Flockton, which stated certain actions would be taken in October 2016. It was reported that those actions were still outstanding.

**46 Traffic Lights in  
Flockton**

**Resolved:** To request the Kirklees Councillors to take up the matter, and if it is not resolved in the next few weeks to include on a future Parish Council agenda.

Members noted the written report from the Clerk, which had been circulated at the meeting. Members’ attention was particularly drawn to the number of thank you notes and emails, which the Council was currently receiving in respect of the grants.

**47 Correspondence  
and Information**

No agenda items were requested.

**48 Agenda Items**

The Chairman then closed the meeting.