

KIRKBURTON PARISH COUNCIL

LIBRARY COMMITTEE

MINUTES OF THE MEETING ON 9 JUNE 2016 at 8.00 pm AT BURTON VILLAGE HALL

Present: Cllr R Burton in the Chair
Cllrs M Ackroyd, B Armer, P Brook, J Cowan, B McGuin, M Sykes and J Taylor.
In attendance: Mrs L Gardner and Mrs A Royle

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| <p>Resolved: To elect Cllr Armer as Chairman of the Library Committee for the year 2016-2017.</p> | L1 | Election of
Chairman |
| <p>Apologies were received from Cllrs R Barraclough and R Franks, the reasons for which were accepted by the committee.</p> <p>The following personal interests were declared: Cllr Armer and Cllr Sykes in Kirkburton Library as they attend the Friends of Kirkburton Library meetings. Cllr Burton in Lepton Library as he is a member of Lepton Methodist Church. Cllr Brook in Kirkheaton Library as she attends Friends of Kirkheaton Library meetings. Cllr Cowan in Shepley Library as he is a trustee of the Shepley Hub Community Interest Company. Cllr McGuin in Lepton Library as he is Secretary of the Friends of Lepton Library group. Cllr Taylor in Shepley Library as he is a director of the Shepley Hub Community Interest Company and a library volunteer.</p> <p>No members of the public wished to address the Committee.</p> | L2 | Apologies and
Declarations of
Interest |
| <p>Resolved: To hold the meeting in the public session.</p> | L3 | Public
Participation |
| <p>Members considered correspondence from Kirklees Physical Resources and Procurement Services, regarding the times the building will be available to Kirklees Library Services. It was noted that the Library Manager would require the use of the office between 8am and 6pm Monday to Friday and 9am and 1pm on Saturdays.</p> <p>The Clerk advised that as it was less than 6 months since the Council had taken a decision on this matter, the Committee was required to make a report to Council given the additional information received on the subject.</p> <p>Recommendation: To permit the Library Services to have access to the building between the hours of 09.45 and 20.15 Monday to Friday and 09.45 and 12.15 hrs Saturday. The Office and toilets hatched green on Plan 1 may be used for Library business between the hours of 08.00 and 20.15 Monday to Friday and 09.00 and 13.00 Saturday.</p> | L4 | Admission of the
Public |
| <p>Members considered the draft Heads of Terms and discussed various issues contained therein.</p> <p>Recommendation: That the Committee Chairman, Parish Council Chairman, Cllr Brook, Cllr Taylor and the Clerk meet with Kirklees Property Resources & Procurement Service to discuss the concerns of the various items contained within the draft Heads of Terms, and report back to the Library Committee.</p> <p>Recommendation: To defer taking professional advice on the matter.</p> <p>Recommendation: To adjourn further discussion of the draft Heads of Terms until after the above mentioned meeting.</p> | L5 | Kirkburton
Library Asset
Transfer |
| <p>Members considered where the responsibility for providing library accommodation elsewhere would lie, should the building become unavailable for use for an extended period of time.</p> <p>Recommendation: To adjourn the discussion on this item until after the meeting referred to at Min L6.</p> | L6 | Heads of Terms
for Kirkburton
Library Building |
| <p>Members considered where the responsibility for providing library accommodation elsewhere would lie, should the building become unavailable for use for an extended period of time.</p> <p>Recommendation: To adjourn the discussion on this item until after the meeting referred to at Min L6.</p> | L7 | Provision for the
Library Services
in an Emergency
Situation |

Members considered the Council's insurance requirements when the asset transfer is complete.

**L8 Insurance at
Kirkburton
Library**

Recommendation: That clear definitions of responsibility are included in the final Heads of Terms.

Recommendation: To adjourn further discussion on the issue until after the meeting referred to at Min L6.

Resolved: That the Committee Chairman and the Clerk will liaise on the date of the next meeting, which will be held as soon as possible after the meeting referred to at Min L6.

**L9 Committee
Meeting Dates**

The meeting then closed.