

## KIRKBURTON PARISH COUNCIL

### LAND & PROPERTY COMMITTEE

#### MINUTES OF THE MEETING ON THURSDAY, 2 JUNE 2016 AT 8.30 pm AT BURTON VILLAGE HALL

Present: Cllr R Burton in the Chair

Cllrs M Ackroyd, B Armer, S Beresford, R Bray, P Brook, J Cowan, R Franks and B McGuin.  
In attendance: Mrs A Royle

- |   |  |
|---|--|
| <p><b>Resolved:</b> To elect Cllr Armer as Chairman of the Committee for the year 2016-17.</p>  | <p><b>LP1 Election of Chairman</b></p>   |
| <p>Apologies were received from Cllr P Cunnington, the reason for which was accepted.</p> <p>The following personal interests were declared: Cllr Armer in Grange Moor allotments, as he had had contact with various tenants; Cllr Brook in Kirkheaton Churchyard, as she knows the Rev Steel; Cllr McGuin as he had had contact with one of the tenants.</p> <p>There were no members of the public present.</p>  | <p><b>LP2 Apologies and Declarations of Interest</b></p>                         |
| <p><b>Resolved:</b> To hold the meeting in the public session, except for the discussions on Plot 1A and Plot 16, as they may divulge personal information.</p>   | <p><b>LP3 Public Participation</b></p> <p><b>LP4 Admission of the Public</b></p> |
| <p>Members noted the information provided, and that there had been a delay in receiving legal advice on the proposed changes to the Terms of Use, which had resulted in a delay in issuing the rent invoices, as the Terms of Use were normally issued annually with the invoices.</p> <p><b>Recommendation:</b> That the invoices are issued without copies of the Terms of Use, and tenants are advised of any changes when the legal advice has been received.</p> | <p><b>LP5 Allotment Leases / Rents</b></p>                                       |
| <p>Members considered the suggestions for the management of the ‘top area’ of the allotments, and in particular the trees currently available from the Woodland Trust.</p> <p><b>Recommendation:</b> To find out how many trees were in the pack, the maximum number of packs available to the Council and to delegate the Clerk to order sufficient packs for the area, when Cllr Armer had established the size to be planted.</p>                                  | <p><b>LP6 Grange Moor Allotments:<br/>a) ‘Top Area’</b></p>                      |
| <p>Members considered whether to appoint a contractor to spray or weed the banking adjacent to the trench, at the bottom of Plots 10A to 13A inclusive.</p> <p><b>Recommendation:</b> To appoint a contractor to undertake the work described above, and to take advice on the best way to approach the problem from the contractor.</p>  | <p><b>LP7 b) Banking Area adj the Trench</b></p>                                 |
| <p><b>Resolved:</b> To hold the discussion of the following two items in the private session, as it was likely to divulge personal information.</p>   |  |
| <p>Members noted the installation of the noticeboard at Plot 1A and acknowledged it would assist the communication information between the tenants and help the Tenants’ Association to become established.</p> <p><b>Recommendation:</b> To grant permission to the tenant for the erection of the noticeboard on Plot 1A.</p>   | <p><b>LP8 c) Installation of Noticeboard on Plot 1A</b></p>                      |
| <p>Members noted the information provided about Plot 16.</p> <p><b>Recommendation:</b> To issue a final warning asking the tenants to comply with the terms of the Lease with a 28-day deadline. If the deadline is not complied with, to re-enter the plot.</p>  | <p><b>LP9 d) Plot 16</b></p>   |

Members noted the correspondence received from Kirkheaton Parish Church expressing concerns about the condition of the wall along Church Lane, and also the information regarding the rules covering the Inter-Regnum Period, following the Rector leaving the Parish.

**LP10 Kirkheaton Churchyard  
a) Wall**

Members considered again the report received from Lucas Lee, Structural Engineer, which had been produced last year and discussed how best to approach the problem.

**Recommendation:** To request that Cllr McGuin, in his capacity as an Almondbury ward member, enquires whether Huddersfield District Committee may be able to assist with funding towards Phase I of the works. To request Cllr Armer, in his capacity as a Kirkburton ward member, approaches Highways to enquire if the Parish Council may be eligible for any discounts on the cost of the road closure.

Members noted the arboricultural safety survey received from JCA Ltd and received a verbal update on the situation from the Clerk.

**LP11 b) Report on the Trees**

Members noted the small hole which has appeared in the wall adjacent to Church Lane, in the lower churchyard.

**LP12 c) Hole in Boundary Wall**

**Recommendation:** To take no action on this matter at the present time.

The Chairman then closed the meeting.