

KIRKBURTON PARISH COUNCIL

LAND & PROPERTY COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 2 March 2017 AT 9.00 pm AT BURTON VILLAGE HALL

Present: Cllr B Armer in the Chair

Cllrs M Ackroyd, S Beresford, R Bray, P Brook, R Burton, J Cowan, P Cunnington and R Franks.

In attendance: Mrs A Royle

Apologies were received from Cllr B McGuin, the reasons for which were accepted.

**LP59 Apologies and
Declarations of
Interest**

No declarations of interest were made.

No members of the public were present.

**LP60 Public
Participation**

Resolved: To hold the discussion of the clearance work at Grange Moor allotments in private due to the contract being the subject of a future tendering process.

**LP61 Admission of
the Public**

Members noted the Maintenance budget finance statement dated 23 February 2017.

LP62 Budget

Members noted the information provided with the agenda detailing the work required to the two sections of Plot 19, Plot 15 and Plot 16 and the associated quote received. Members considered how to deal with the situation and noted the Clerk's advice regarding the health & safety hazards on all the plots and particularly Plot 19.

**LP63 Clearance
Work at GM
Allotments**

The Clerk advised that the Council needed at least two additional quotes to comply with the Financial Regulations and that the contract should be advertised.

Members considered asking prospective tenants to clear the plots themselves at a reduced rent. The Clerk advised that the Council should satisfy itself that the work was being undertaken by competent person/s and that risk assessments should be obtained prior to the work commencing.

Recommendation: To offer Plots 15 and 16 to the first people on the waiting list on a nominal rent of £1 and the deposits to be waived for the first year, on condition that the new tenants bring them back into a cultivatable condition and remove the necessary sheds / greenhouses and other items in accordance with the lease.

Recommendation: To obtain three quotes for the clearance work needed to the two sections of Plot 19 and to publish the contract information via Twitter.

In response to a query about the timing of the contract on Plot 19, the Clerk advised that it could be dealt with under delegated authority otherwise it would fall into the next Council year. However, members expressed the view that delegated authority should not be used in this case.

It was agreed that the Chairman would liaise with the Clerk on the date for the next meeting.

LP64 Next Meeting

The Chairman then closed the meeting.