

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 6 October 2016 at 7.30pm

PRESENT: Cllr R Burton in the Chair

Cllrs M Ackroyd, B Armer, R Barraclough, S Beresford, A Boden, R Bray, P Brook, J Cowan, P Cunnington, D Hardcastle, L Holroyd, P McGleenan, B McGuin, J Paxton, J Roebuck, J Sykes, M Sykes, J Taylor and C Walker.
In attendance: Mrs A Royle.

Apologies were received from Cllrs H Abid, R Franks and C Rowatt, the reasons for which were accepted by the Council. Cllr Dunn was absent. **105 Apologies**

The following personal interests were declared: **106 Declarations of Interest**

Cllr Beresford in Planning Appl 16/92858 as he knows the applicant, Cllr Bray in Planning Appls 16/92885 and 16/93029 as he knows the applicants, Cllr Hardcastle in Planning Appls 16/92631 and 16/93014 as he knows the applicants, Cllr Paxton in Planning Appl 16/93019 as he knows the applicant, Cllr M Sykes in Planning Appl 16/92885 as she has been contacted by the applicant for advice.

Cllr Armer declared an interest in all the applications, as he is a member of the Kirklees Strategic Planning Committee and a substitute member of the Heavy Woollen and Huddersfield Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared an interest in Planning Appls 16/92858 as he has connections with the applicant and in 16/93019 as he spoke against a previous application on the same site. Cllr Armer left the room whilst the three applications were considered and the comments decided upon. He also declared an interest in Planning Appl 16/90261 as he had been lobbied extensively on a previous application on the same site.

Cllr McGuin declared an interest in all the applications, as he is a member of the Huddersfield Planning Committee and substitute member of the Kirklees Strategic Planning and the Heavy Woollen Planning Committees and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared a personal interest in Planning Appl 16/92858 as he knows the applicant and in Planning Appl 16/93240 as he had been lobbied on it.

Cllr Taylor declared an interest in all the applications, as he attends Kirklees Planning Committees. He stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information. He also declared an interest in Planning Appl 16/90261 as he had been lobbied extensively on a previous application on the same site. Also in Planning Appl 16/93014 as he knows the applicant.

A member of the public addressed the Council on the subject of a future planning application in Farnley Tyas. **107 Public Participation**

Resolved: To hold all items in the public session. **108 Admission of the Public**

The Chairman reported that he had attended the Service of Licensing and Induction of the new vicar at All Hallows Church in Kirkburton, the Civic Sunday at Meltham Town Council and a meeting with Kirklees Council. He also reported that the Vice Chairman had attended the Civic Sunday at Mossley Town Council. **Chairman's Appointments**

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 1 September 2016. **109 Council Minutes**

Resolved: To confirm the accuracy of the minutes of the Staffing Committee meeting held on 15 September 2016. **110 Staffing Committee Minutes**

- Resolved:** To accept and adopt the minutes of the Grants and Community Projects Committee meeting held on 1 September 2016. **111 Grants & CP Committee Minutes**
- Resolved:** To accept and adopt the minutes of the Management and Finance Committee meeting held on 29 September 2016. **112 M & F Committee Minutes**
- Members considered the Kirklees Weekly Plan Lists for weeks commencing 29 August, 5, 12, 19 and 26 September 2016. **113 Plans**
- 2016/92885 *Erection of single storey rear extension (within a Conservation Area) at 13 Hall Lane, Highburton.* The Council objected to this application on the grounds that there has already been a previous extension and further extensions would mean the original building would not be the dominant feature of the site. The 12' high wall would be detrimental to the visual and residential amenity of the neighbouring property.
- 2016/93046 *Erection of detached dwelling on Haigh Lane, Flockton.* The Council objected on the grounds that it is over-development of the plot and on Highways' grounds, since it is a difficult junction with Barnsley Road. The road is narrow and the approach to Barnsley Road is very steep with limited sightlines. An increase in traffic using that junction would increase the existing problems and be detrimental to highways safety.
- The following applications were recommended for approval: 16/92897 and 16/92972.
- There was no comment on the following applications:
 16/90261 Kirkburton; 16/92381 Kirkheaton; 16/92631 Highburton; 16/92701 Lepton (GM ward); 16/92757 Kirkburton; 16/92791 Shelley; 16/92798 Upper Heaton; 16/92807 Lepton; 16/92823 Lepton (GM ward); 16/92837 Shelley; 16/92838 Shelley; 16/92858 Lascelles Hall; 16/92884 Lepton; 16/92889 Flockton; 16/92920 Kirkburton; 16/92927 Kirkheaton; 16/92975 Lepton; 16/92986 Kirkburton; 16/92991 Kirkburton; 16/92993 Shepley; 16/93014 Shelley (Shepley ward); 16/93019 Flockton; 16/93029 Farnley Tyas; 16/93039 Shepley; 16/93050 Shelley; 16/93079 Kirkburton; 16/93089 Stocksmoor; 16/93111 Fenay Bridge; 16/93123 Shelley; 16/93124 Shelley; 16/93186 Highburton; 16/93195 Shepley and 16/93240 Fenay Bridge.
- There were no planning appeals before the Council. **114 Planning Appeals**
- Resolved:** To approve the accounts as presented (£5,663.64 inc £235,99 agreed under LGA 1972 s137). **115 Accounts**
- Members noted the information provided on the condition of the Thurstonland Christmas tree and considered the request from the Thurstonland Community Association that it is removed, and that the village is provided with a cut tree similar to those provided elsewhere in the Parish. **116 Thurstonland Christmas Tree**
- Resolved:** To remove the existing planted tree at Thurstonland and to provide a cut tree purchased from Kirklees Council.
- Members considered the proposal that Councillors take over specific tasks to assist the Clerk in the short-term. **117 Councillors acting as Volunteers**
- Resolved:** That the Clerk will liaise with volunteer members to work on the small annual grants until the process is complete.
- Resolved:** That Cllr Taylor will check the small annual grant applications to ensure they meet the rules and that all the necessary supporting documentation is provided, except those lodged by groups in Shepley.
- Resolved:** That Cllr Holroyd will check the small annual grant applications lodged by community groups in Shepley to ensure they meet the rules and that all the necessary supporting documentation is provided.

Members received details of the budget procedure and the key dates.

118 Budget Process

Resolved: To note the information provided.

Members considered establishing a new working party to review the grants system.

119 Review of Grant Schemes

Resolved: To establish a new Working Party to be called the Grant Schemes Working Party with the following Terms of Reference:

- To elect a Chairman.
- To review all the various kinds of grants currently available and make recommendations on how the system could be simplified.
- To consider what information and supporting documents would need to be provided by the applicant to enable it to be considered by the relevant committee.
- If the Clerk is not involved, to elect a Secretary to call meetings, issue papers and produce meeting notes.
- The Secretary will pass the notes to the Clerk so the recommendations can be considered by the Council.

Resolved: To elect the following members to the Grant Schemes Working Party:

Cllrs B Armer, S Beresford, R Bray, R Burton and M Sykes.

Members noted the written report from the Clerk, which had been circulated at the meeting. The Clerk asked members to collect the poppy wreaths for laying on the war memorials within the Parish.

120 Correspondence and Information

The Line Manager distributed the forms for the Staff Appraisal and asked members to return the completed forms to her by 3 November.

121 Staff Appraisal

Cllr Taylor informed members that Kirklees Council would be deciding on the full Local Plan at the meeting on Wednesday 12 October and outlined the procedures for addressing the meeting and the subsequent public consultation.

122 Local Plan

No agenda items were requested.

123 Agenda Items

The Chairman then closed the meeting.