

KIRKBURTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 19 MAY 2016 AT 8.00pm

PRESENT: Cllr P Brook in the Chair

Cllrs H Abid, M Ackroyd, B Armer, A M Boden, R Bray, R Burton, J Cowan, P Cunnington, K Dunn, R Franks, D Hardcastle, L Holroyd, P McGleenan, B McGuin, J Paxton, C Rowatt, J Sykes, M Sykes, J Taylor and C Walker.

In attendance: Mrs L Gardner and Mrs A Royle.

Resolved: To elect Cllr Richard Burton as Chairman for the year 2016/17. Cllr Burton was then invested with the chain of office. He signed the Declaration of Acceptance of Office and took over the Chair. He was congratulated by the Council on his election. **1 Election of Chairman**

Cllr Burton presented Cllr Brook with her past Chairman's medal.

Cllr Burton invited Cllr Brook to make her outgoing address, in which she outlined the Council's achievements over the last year. She thanked the Council members and in particular the Vice Chairman for their support during her year of office. She also thanked Mrs Royle and Mrs Gardner for their support and guidance. She congratulated Cllr Burton on his election and hoped that in the forthcoming year members would work together and embrace new innovative ideas brought to the Council on behalf of the electorate. **2 Address by Outgoing Chairman**

Cllr Brook also paid tribute to the Rev'd Richard Steel, Rector of St John's Church in Kirkheaton, for his work with the Council over many years. She wished him well in his new post in Lincoln.

A vote of thanks was given to Cllr Brook for her work and achievements over the past year.

Resolved: To elect Cllr Raymond Franks as Vice Chairman for the year 2016/17. Cllr Franks was presented with the Vice Chairman's medal. **3 Election of Vice Chairman**

Apologies were received from Cllrs R Barraclough, S Beresford, D Million and P Scott, the reasons for which were accepted by the Council. **4 Apologies**

The following personal interests were declared: **5 Declarations of Interest**

Cllr A Boden in appl. 91459 as the applicant is known to her. Cllr R Bray in appl. 91326 as the applicant is known to him. Cllr Hardcastle in appl. 91516 as the applicant is known to him. Cllr Holroyd in appl. 91158 as she is an ex Chair of Governors of Flockton First School and has had discussions with the Head Teacher on the application. Cllr Paxton in appl. 91158 as he is a Trustee of Flockton Cricket club and a Life Member of Flockton Working Mens Club.

Cllr B Armer declared an interest in all the applications as he is a member of the Kirklees Heavy Woollen Planning Sub-Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J Taylor declared an interest in all the applications as he is a member of the Kirklees Planning Sub-Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

All members present declared an interest in Appl. 91504 as it is the Council's own application.

There were no members of the public present at the meeting. **6 Public Participation**

Resolved: To hold all items in the public session. **7 Admission of the Public**

Resolved: To disband the Environment Committee, and to refer all environment grant applications and any residual projects / budget to the Community Projects Committee, except for the Grange Moor drainage project and budget, which has previously been referred to the Land and Property Committee.

8 Standing Committees

Resolved: To disband the Kirkheaton Churchyard Committee and to transfer all the work and budget management to the Land & Property Committee

Cllr Walker left the meeting.

Resolved: To disband the Shows and Events Working Party.

Resolved: To transfer the element of financial risk from the remit of the Land and Property Committee to that of the Management and Finance Committee.

Resolved: To elect the members to the listed committees as detailed below:

Discipline & Grievance Committee	Chairman, Vice Chairman, Cllrs Armer, Beresford, Cunnington, Dunn, McGuin, Paxton, Scott and Taylor.
Grants and Community Projects Committee	Chairman, Vice Chairman, Cllrs Abid, Armer, Bray, Brook, Cowan, Holroyd, McGleenan, Scott and M Sykes.
Land and Property Committee	Chairman, Vice Chairman, Cllrs Ackroyd, Armer, Beresford, Bray, Brook, Cowan, Cunnington and McGuin.
Library Committee	Chairman, Vice Chairman, Cllrs Ackroyd, Armer, Barraclough, Brook, Cowan, McGuin, M Sykes and Taylor.
Management and Finance Committee	Chairman, Vice Chairman, Cllrs Armer, Beresford, Bray, Brook, Cowan, Dunn, Holroyd, McGuin, M Sykes and Taylor.
Staffing Committee	Chairman, Vice Chairman, Cllrs Beresford, Brook, Holroyd and Taylor.

Resolved: To elect the following representatives to serve as Parish Council representatives on the Voluntary Bodies listed below:

9 Election of Representatives on Voluntary Bodies

Kirkburton & Highburton Community Association	Cllr Boden and Cllr M Sykes.
Burton Environment Group	Cllr Boden and Cllr M Sykes.
Denby Dale Centre Management Committee	Cllr M Sykes
Kirkburton Civic Society	Members to attend by invitation.
Kirkheaton Welfare Charities	It was noted that Cllrs Abid and Ackroyd had been elected for a 4-year term to 2019.
Kirklees Historic Buildings Trust	It was noted that Cllr Bray had been elected for a 4-year term to 2019.
Kirklees Right of Way Forum	Cllr Franks

Kirklees Rural Transport Partnership	Cllrs Cowan, Cunnington and Paxton	9 Election of Representatives on Voluntary Bodies (Cont.)
Ludlum & Horsfall Foundation	Cllr Barraclough	
National Coal Mining Museum	Cllr Holroyd	
RDPE Local Innovation Group	Cllrs Hardcastle and Taylor	
Shelley Educational Trust	Cllrs Bray and Armer	
Stocksmoor Village Hall	Cllrs Barraclough and McGleenan	
Thornhill Charities	Cllrs Holroyd and Paxton	
Walker & Greenwood Educational Trust	Cllr Barraclough	
Whitley Upper Charities	Cllrs Franks and Walker	
Yorkshire Local Councils Associations	Cllr S Beresford	
Resolved: To leave the cheque signatories on the Council's HSBC account unchanged.		10 Bank Signatories
Resolved: To add Mrs Gardner to the signatories on the Public Sector Deposit Fund.		
Resolved: Not to elect a new Newsletter Editor until the Council has had the opportunity to review the format of future newsletters. Also to retain the existing Newsletter Editor until the edition in progress has been completed.		11 Newsletter Editor
Resolved: To adopt the following pattern of meetings:		12 Dates and Times of Meetings 2016-17
a) Parish Council: On the 1 st Thursday of each month with the exception of May when the meeting would be held on 18 May 2017.		
b) Management & Finance: As required, with a minimum of one meeting per quarter.		
c) Grants & Community Projects Committee: Up to four meetings per year.		
d) Staffing Committee: As required, with a minimum of two meetings per year.		
e) All other Committees to meet as the need arises.		
Members noted the Cheque Register and the Analysis of Budget.		13 Accounts for 2015/16
Resolved: To adopt the Receipts & Payments Statement for the financial year 2015/16.		
Members considered the Internal Auditor's Report and considered adopting Parts 1 and 2 of the Annual Return.		14 Annual Return 2016
Resolved: To note the Internal Auditor's Report and adopt Parts 1 and 2 of the Annual Return.		
2016/62/91064/E <i>Formation of dropped kerb to form vehicular access at 189 Barnsley Road, Flockton.</i> The Council objected to this proposed development on highways' grounds.		15 Plans
2016/60/91159/E <i>Outline application for erection of 5 dwellings at 83 Far Bank, Shelley.</i> The Council objected to the proposed development on the grounds of highways – the access is too close to the school, which will result in the loss of parking spaces and it is at the top of the brow of the high giving poor sightlines. Additionally, the local school is fully subscribed and the modern design is inappropriate, being sited in the oldest area of Shelley.		

2016/62/91158/E *Erection of 87 dwellings and demolition of existing working mens club at Flockton Green Working Mens Club, Barnsley Road, Flockton.* The Council strongly objected to this proposed development on the grounds of inadequate parking, pedestrian access to school needing to be confirmed, the culvert (responsibility of the developer) has been excluded from the plan. Additionally, Flockton Green Working Mens Club ceased to exist in November 2013 but is named as the applicant. There is an inadequate and inappropriate transport plan, which appears to indicate people will travel to the site by train despite Flockton not being on a train line or having a station. Although it is recognised that applications can be made on land other than one's own, the path owned by the Cricket Club is shown as being built over and has already been sealed off by locked gates without the owner's consent.

15 Plans (Cont.)

If consent is granted for this application, conditions must be imposed which restrict the construction hours for the benefit of local residents and the school children. There must also be traffic calming on the site, both during the construction and afterwards when it is complete.

2016/62/91251/W *Erection of 5 detached dwellings at the Former Parish School, School Lane, Kirkheaton.* The Council objected to the proposed development as the plan did not include details of the access, and queried the validity of the application since the description was incorrect.

2016/62/91464/E *Erection of club with flat above at Flockton Green Working Mens Club, Barnsley Road, Flockton.* The Council strongly objected to this development and stated it must be decided in conjunction with Appl. 91158 in order to ensure that safe parking facilities are provided for the school pupils.

There was no comment on the following applications:

16/91277 (Kirkburton); 16/91459 (Flockton); 16/90892 (Farnley Tyas); 16/91141 (Shelley); 16/91163 (Highburton); 16/91211 (Lascelles Hall); 16/91240 (Highburton); 16/91248 (Fenay Bridge); 16/91310 (Shepley); 16/91312 (Lepton); 16/91314 (Grange Moor); 16/91325 (Shelley); 16/91326 (Kirkburton); 16/91331 (Thurstonland); 16/91335 (Kirkburton); 16/91340 (Kirkburton); 16/91361 (Shepley); 16/91367 (Kirkburton); 16/91385 (Grange Moor); 16/91388 (Kirkheaton); 16/91389 (Kirkburton); 16/91397 (Flockton); 16/91398 (Kirkburton); 16/91411 (Shepley); 16/91412 (Kirkburton); 16/91417 (Kirkheaton); 16/91447 (Kirkburton); 16/91457 (Kirkburton); 16/91504 (Kirkheaton) and 16/91506 (Shepley).

There were no planning appeals before the Council.

16 Planning Appeals

Resolved: To approve the accounts as presented (£4,636.44 including £365.00 agreed under LGA 1972 s137).

17 Accounts

Members noted the written report, which had been circulated at the meeting and were asked to note the forthcoming staff annual leave arrangements.

18 Clerk's Report

The Clerk reported on the sad passing of Mr Gerald Taylor, a tenant at Grange Moor allotments since 1957 and informed members that a card of condolence had been sent to his daughter. She also passed on the other tenants' request that consideration be given to introducing some kind of memorial on the allotments. Members expressed their sadness on receiving the news.

19 Gerald Taylor

- Future of the newsletter

20 Agenda Items

The Chairman closed the meeting and invited all members and staff to join him in the refreshments he had provided.