

## KIRKBURTON PARISH COUNCIL

### KIRKHEATON COMMITTEE

#### MINUTES OF THE MEETING ON THURSDAY 3 MARCH 2016 AT 7.00 pm AT BURTON VILLAGE HALL

*The Council considered the recommendations at the Council meeting immediately following on 3 March 2016 and referred the matter back to the Committee for further consideration.*

Present: Cllr P Brook in the Chair  
Cllrs H Abid, B Armer, R Burton, P Cunnington and K Dunn.  
Officer in Attendance: Mrs L Gardner

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| <p><b>Resolved:</b> To elect Cllr Brook as the Chairman of the meeting.</p>  | <p><b>K24 Election of Chairman</b></p>                   |
| <p>Apologies were received from Cllr M Ackroyd, the reasons for which were accepted by the Committee.<br/>No declarations of interest were made.</p>   | <p><b>K25 Apologies and Declarations of Interest</b></p> |
| <p>No members of the public were present.</p>  | <p><b>K26 Public Participation</b></p>                   |
| <p><b>Resolved:</b> To hold the discussion of the Grass Cutting Contract in the private session as it concerned future contracts.</p>  | <p><b>K27 Admission of the Public</b></p>                |
| <p>Cllr Cunnington joined the meeting.</p>   | <p><b>K28 Grass Cutting Contract</b></p>                 |
| <p>Members considered the quotes received for the contract to provide maintenance at Kirkheaton Churchyard which was to run each year from April to October starting in April 2016 until October 2018 inclusive. Members considered which quotes offered the best value for the Council within the budget available.</p>   |  |
| <p><b>Recommendation:</b> That the Parish Council appoints Four Season's Limited to carry out 14 cuts per season subject to receipt of satisfactory references. Should any problems arise in appointing Four Seasons Limited, then Countrywide Grounds be appointed to carry out 7 cuts per year subject to satisfactory references.</p>   |  |
| <p><b>Resolved:</b> To hold the remaining discussion in the public session.</p>  | <p><b>K29 Working with Volunteers</b></p>                |
| <p>Members noted that the Church's insurers had advised that any volunteers offering their time to maintain the Churchyard would need to have the Council's permission in advance over which tasks they could and could not undertake.</p>   |  |
| <p>The following tasks were considered that volunteers would like to carry out within the churchyard adjacent to the church building:</p> <ul style="list-style-type: none"> <li>• Removal of grass and earth growing over the path edges</li> <li>• Spraying of paths with algaecide to stop them being slippery</li> <li>• Weeding flower beds</li> <li>• Keeping gravestones and the boundary walls free from ivy</li> <li>• Cutting of sucker shoots from the base of trees</li> <li>• Picking up rubbish</li> </ul> |  |
| <p>Members also considered tasks which McDonalds had proposed to undertake in the lower churchyard separated by the public footpath in order to make that churchyard accessible:</p> <ul style="list-style-type: none"> <li>• Removing ivy and moss from gravestones</li> <li>• Chopping back overgrown brambles and self seeded trees</li> <li>• Removing debris either by moving it to the Parish Centre to burn or hiring a chipper.</li> </ul>   |  |

**Recommendation:** That the Parish Council grants permission for volunteers to carry out all of the tasks listed, subject to completion of appropriate risk assessments and legal permissions required. The Clerk to be given delegated authority to carry out the necessary risk assessments and obtain any legal permissions to enable the volunteers to carry out the work.

**K29 Working with  
Volunteers  
(Cont'd)**

**Resolved:** That the Chairman and the Clerk will liaise on the date of the next meeting.

**K30 Date of Next  
Meeting**

The meeting then closed.