

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, Highburton on Thursday, 3 December 2015 at 7.30pm

PRESENT: Cllr P Brook in the Chair.

Cllrs H Abid; M Ackroyd; B Armer; R Barraclough; S Beresford; AM Boden; R Bray; R Burton; J Cowan; P Cunnington; R Franks; D Hardcastle; L Holroyd; B McGuin; J Paxton; P Scott; J Sykes; M Sykes and J Taylor.

In attendance: Mrs L Gardner and Mrs A Royle.

Apologies were received from: Cllrs K Dunn, P McGleenan, C Rowatt and C Walker, the reasons for which were accepted by the Council. **143 Apologies**

Cllr D Million was absent.

The Clerk advised that members were exempted from the need to declare an interest in the Council's budget and precept. **144 Declarations of Interest**

The following personal interests were declared:

Cllr P Brook in discussions concerning Kirkheaton Library as she attends meetings of Yetton Together.

Cllr S Beresford in discussions concerning Lepton Library as is Treasurer to the Friends of Lepton Library group and in the Local Plan as he had been lobbied on this issue.

Cllr J Cowan in discussions concerning Shepley Library as he is a Director of the Shepley Hub Community Interest Company.

Cllr B McGuin in discussions concerning Lepton Library as he is Secretary to the Friends of Lepton Library group and in the Local Plan as he had been lobbied on this issue.

Cllrs B Armer and R Barraclough declared an interest in the Local Plan and in all the planning applications as they are members of Kirklees Planning Committees and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr P Scott declared a personal interest the item on buses as he is a bus driver and in the Local Plan. He also declared a personal interest in all the planning applications as he is a member of Kirklees Planning Committees and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr J Taylor declared personal interests in planning applications 93509 and 93512 as the applicants are known to him and declared an interest in discussions concerning Shepley Library as he is a Director of the Shepley Hub Community Interest Company. He also declared an interest in the Local Plan and in all the planning applications, as he is a member of Kirklees Planning Committees and stated that any views expressed would be of a preliminary nature, with the final decision being taken at the Committee meeting when in receipt of full information.

West Yorkshire Police Officers addressed the meeting on the subject of crime in the Kirkburton ward and in Lepton. **145 Public Participation**

Resolved: To hold all the items in the public session unless exempt items were raised during questions on the budget proposals or on the Staffing Committee minutes. **146 Admission of the Public**

The Chairman had attended the following events on behalf of the Parish Council: Shelley Music Centre concert; Laying of the Kirkheaton poppy wreath; Launch event of the new AED Unit in Lepton; Scissett Youth Band Reunion Supper; Kirkheaton Centre Open Day; Official opening of the exhibition "Lives Lived, Lives Lost" at the National Coal Mining Museum.

147 Chairman's Appointments

Cllr Hardcastle left the meeting.

Resolved: To confirm the accuracy of the Parish Council meeting minutes held on 5 November 2015.

148 Parish Council Minutes

Cllr Hardcastle rejoined the meeting.

Resolved: To agree and adopt the minutes of the Grants & Community Projects Committee meeting held on 12 November 2015.

149 Minutes of the G&CP Committee

Resolved: To hold the discussion of the following item in private as they would divulge exempt information.

150 Minutes of the Staffing Committee

The Clerk and the Assistant Clerk were asked to leave the meeting whilst a member posed questions about the Staffing Committee minutes.

Resolved: To agree the accuracy of the minutes of the Staffing Committee meeting held on 12 November 2015 subject to a minor amendment in the additional confidential report and to adopt Min S15.

The Clerk and the Assistant Clerk rejoined the meeting.

Resolved: To agree and adopt the minutes of the Management & Finance Committee meeting held on 25 November 2015.

151 Minutes of the M&F Committee

Members considered the Kirklees Weekly Plan Lists for weeks commencing 2, 9, 16 and 23 November 2015.

152 Plans

15/93508 Removal of Condition 14 (Affordable Housing) on previous application 2012/91503 for extension to time limit to previous permission 2005/91330 for outline application for erection of continuing care retirement community of approx 300 units, residential care home and central community facilities at the former Storthes Hall Hospital, Storthes Hall Lane, Kirkburton (Thurstonland/FT ward). The Council objected on the grounds that affordable housing in this area is needed, and it would be wrong to allow the developers to renege on a previous agreement.

15/93614 Erection of first floor extension to front (within a Conservation area) at Woodlands, Thunderbridge Lane, Thunderbridge (Kirkburton ward). The Council objected on the grounds that it is out of character with the area and would detrimentally impact on the residential amenity.

There was no comment on the following applications:

15/93341 Houses Hill (GM Ward); 15/93384 Shepley; 15/93396 Shelley; 15/93446 Lepton; 15/93509 Shepley; 15/93512 Shepley; 15/93516 Kirkburton; 15/93539 Lepton (GM Ward); 15/93057 Upper Hopton (GM Ward); 15/93428 Kirkheaton; 15/93445 Shelley; 15/93555 Kirkburton; 15/93565 Fenay Bridge (Lepton Ward); 15/93579 Kirkburton (Thurstonland & Farnley Tyas Ward); 15/93525 Fenay Bridge (Lepton Ward); 15/93652 Shelley; 15/93666 Kirkburton; 15/93676 Fenay Bridge (Lepton Ward); 15/93677 Stocksmoor (Thurstonland & Farnley Tyas Ward); 15/93639 Shepley; 15/93692 Shepley; 15/93693 Shepley; 15/93707 Kirkburton; 15/93736 Kirkburton; 15/93760 Lepton.

There were no planning appeals before the Council.

154 Planning Appeals

Members noted the consultation being carried out and the deadline for comment which has been extended to 1st February 2016.

155 Kirklees' Local Plan

Resolved: To defer the discussions to the January Council meeting in order to allow members more time to consult within the community.

Members considered the Kirkheaton Parochial Church Council's request for £188 to cover the cost of hiring a shredder to dispose of woodland waste, created as a result of volunteers' work removing unseeded saplings and pruning other trees not subject to Tree Protection Orders.

156 Kirkheaton Churchyard

Resolved: Not to contribute towards the cost of hiring a shredder.

Resolved: To write to the Kirkheaton Parochial Church Council inviting members to attend a future meeting of the Kirkheaton Committee to discuss the Kirkheaton Churchyard.

Resolved: To approve the December cheque schedule and the accounts as presented with an amendment to reflect the decision taken at Min156 (£33,061.58 inc £1,250.00 agreed under LGA 1972 s137).

157 Cheque Schedule

Resolved: To approve the Cheque Register as presented and to adopt the Receipts & Payments Statement covering the period 1 April to 30 September 2015.

**158 Accounts
a) Cheque Register /
R&P Statement**

Members noted the Short Form Accounts for the Public Sector Deposit Fund for the period 1 April 2015 – 30 September 2015.

**159 b) Public Sector
Deposit Fund**

Members considered the proposal to hold some committee meetings at Kirkburton Library, Kirkheaton Community Centre and Shepley Library instead of at Burton Village Hall.

**160 Venues for
Committee
Meetings**

Resolved: To refer the item to Management & Finance Committee to make recommendations to the Council on the proposal to hold some committee meetings at Kirkburton Library, Kirkheaton Community Centre and Shepley Library, and to look into the likely costs of travel expenses.

Clrs H Abid, M Ackroyd, P Brook, J Cowan and J Taylor left the meeting during this item and Cllr R Burton took the chair.

**161 Financial Support
for the Local
Libraries**

Members considered providing up to £1,000 each to Yetton Together and the Shepley Hub CIC to be used as start-up funding towards establishing the means of maintaining the library buildings in those villages and the procedures and supporting documentation needed to accompany such applications.

Resolved: To provide up to £1,000 each to Yetton Together and the Shepley Hub CIC to be used as start-up funding towards establishing the means of maintaining the library buildings in those villages.

Resolved: That the groups will need to provide the same information as they would if applying for the Council's Small Annual Grants. These applications would be considered by the Library Committee which would make recommendations for approval by the Council.

Cllrs H Abid, M Ackroyd, P Brook, J Cowan and J Taylor returned to the meeting and Cllr P Brook returned to the chair.

162 Budget / Precept for 2016/17

Members considered the Management & Finance Committee's provisional budget/precept proposals for 2016/17. The Clerk drew members' attention to additional information, (*Clerk's Information and Advice on the Budget Proposals 2016/17*) provided at the request of the Management & Finance Committee meeting particularly in respect of costs at Kirkheaton Churchyard.

A recorded vote was taken on the provisional budget/precept proposals for 2016/17.

For: Cllrs Abid; Ackroyd; Armer; Bray; Cowan; Franks; McGuin; J Sykes; M Sykes and Taylor.

Against: None

Abstentions: Cllrs Barraclough; Beresford; Boden; Brook; Burton; Cunnington; Hardcastle; Holroyd; Paxton; Scott.

Resolved: To take a provisional decision to levy a precept of £109,620 with a budgeted expenditure of £131,015, conditional upon receipt of the council tax localisation relief grant at the same level as last year.

Members considered electing a substitute representative to attend joint Kirklees Council / Parish & Town Council Meetings when the Chairman and the Vice Chairman are unavailable.

163 Substitute Representation

Resolved: To nominate the Chairman of the Management & Finance Committee to represent the Council at joint Kirklees Council / Parish & Town Council Meetings when the Chairman and the Vice Chairman are unavailable.

Members note the information supplied by the Yorkshire branch of the Local Council Association regarding the Direct Action Scheme.

164 Direct Access Scheme

Resolved: To join the scheme.

Cllr Beresford left the meeting.

165 Buses

Members noted the problem of the unreliability of the bus routes in the Lepton / Flockton areas.

Resolved: To write to Metro to report concerns over the unreliability of the bus routes in the Lepton / Flockton areas.

Cllr Beresford rejoined the meeting.

Members considered nominating one representative to attend the Right Care Joint Stakeholder event on Thursday 10 December (9.30 – 12.30) at the Cedar Court Hotel, Ainley Top to find out the NHS plans for local hospital services.

166 Right Care Joint Stakeholder Event

Resolved: To nominate Cllr H Abid to attend the event.

Members noted the consultation on West Yorkshire's Low Emission Draft Strategy.

167 WY Combined Authority

Members noted the written report from the Clerk, which had been circulated at the meeting. Members were specifically asked to note the Clerk and Assistant Clerk's Annual Leave and Time off In Lieu arrangements.

168 Correspondence and Information

- Procedure for the allocation of expenditure to budget lines.

169 Agenda Items

Members noted that agenda items for the next Council meeting were to be submitted to the Clerk on or before 7 December 2015.

Members expressed their sympathy and condolences to the family of Susan Matthews, who was the cleaner at Highburton Village Hall and had sadly died suddenly this week.

170 Condolences

The Chairman closed the meeting.

All were wished a Happy Christmas.