

**KIRKBURTON PARISH COUNCIL  
ENVIRONMENT COMMITTEE**

**MINUTES OF THE MEETING ON THURSDAY, 18 SEPTEMBER 2014 AT 7.30 pm  
AT BURTON VILLAGE HALL**

*The following recommendations were accepted by the Council on 2 October 2014 with the exception of Min E30, which was referred back to the Committee for re-consideration at the next Committee meeting.*

Present: Cllr Wightman in the Chair

Mr T Scott (KHCA), Cllrs B Armer, R Barraclough, S Beresford, A M Boden, R Burton, A Cooper, P Cunnington, J Hirst, L Holroyd, I Lumb, A Munro, J Paxton, P Pankhurst and C Whittingham.

Officer in attendance: Mrs A Royle

<b>Resolved:</b> To elect Cllr Whittingham to chair the meeting.	<b>E21 Chair</b>
Apologies were received from Cllrs P Brook, D Hardcastle, and L Parsley, the reasons for which were accepted.	<b>E22 Apologies and Declarations of Interest</b>
The following personal interests were declared: Cllr Armer in all of the community associations, as he knows some of the members; Cllr Hirst in Lepton Community Link as he is the group's Chairman; Cllr Whittingham in Grange Moor allotments as she knows one of the tenants.	
Cllr Wightman entered the meeting, apologised for lateness and took over his duties as Committee Chairman.	
A member of the public addressed the Committee on the subject of the proposal to plant a living Christmas tree in Shepley.	<b>E23 Public Participation</b>
<b>Resolved:</b> To hold all the items in the public session.	<b>E24 Public Admission</b>
<b>Resolved:</b> To note the minutes of the Environment Committee meeting on 17 July 2014.	<b>E25 Minutes</b>
Members noted the year's budget and latest financial statement dated 8 September 2014.	<b>E26 Budget 2014-15</b>
Mr Scott entered the meeting.	
Members noted the responses received from the community associations throughout the Parish. Queries were raised about the very high number of trees requested by Shepley Village Association and where they were to be planted.	<b>E27 Funding Proposals a) Fruit Trees for Community Associations</b>
<b>Recommendation:</b> To establish a limit of 50 trees per community association and to purchase the trees as listed below when the varieties required and delivery arrangements have been established with each association.	
Trees to be ordered: Farnley Tyas 10; Grange Moor 20; Lepton 5; Thurstonland 4; Kirkheaton 47.	
<b>Recommendation:</b> That Shepley Village Association is notified of the limit, asked to supply a plan showing how the trees are to be planted and a copy of the minutes of the Association's meeting when the plan was agreed.	
Members considered the proposal of supporting community seed-sharing events.	<b>E28 b) Community Seed-Sharing Event</b>
<b>Recommendation:</b> That the Council consults the public via the website to establish if there is any demand for such an event, and to consider requests as and when they are received.	
Members considered the proposal to invite a representative from the Huddersfield and District Bee Keeping Association to make a presentation.	<b>E29 c) Beehives</b>
<b>Recommendation:</b> To invite a representative from the Huddersfield and District Bee Keeping Association to make a presentation to the next meeting, if possible.	

- Members considered the proposal from the Shepley Village Association to plant a tree on the green in the place of the cut tree normally provided, noting the correspondence received from the Association and local residents. The Clerk read out the section of the Association's minutes of the July meeting concerning this topic, and members also took account of information provided by the member of the public earlier in the meeting.
- E30 d) Living Christmas Tree in Shepley**
- Recommendation:** To proceed with the normal cut tree this year, and to request Shepley Village Association carries out a more detailed consultation of the residents on the proposal to plant a Christmas tree on the green. Also to point out that the proposal has originated from the Association and not the Parish Council, as stated in their minutes.
- It was noted that there was still a supply of the tie-bag variety of dog wastebags available, and members discussed how they could best be distributed throughout the community.
- E31 Dog Wastebags**
- Recommendation:** That community associations and libraries are contacted and offered a supply of bags, and that information is put on the website.
- Members noted the draft specification and site plan (not to scale) and received a verbal report on the current situation at the allotments following a site visit on 15 September. It was reported that in the length running roughly from Plot 10A to Plot 12A the fruit trees and bushes had now grown sufficiently to be trained into a hedge, which would make a better barrier in front of the trench than a fence. A recommendation was made that no decision is taken on the use of the land at the top of the allotments until it has been cleared and the sheds, trees and self-seeded saplings removed.
- E32 Grange Moor Allotments (Project 2013-04)**
- Recommendation:** To amend the specification as follows: To remove the old pallets currently between Plot 19 and the car park, and along the main path. To erect fencing in accordance with the specification at the bottom of Plots 5 and 6 and the length between Plot 19 and the car park and part-way along the main path (lengths to be measured). To clear the weeds growing between the trench and the fruit trees along the length running from approx Plot 10A to 12A, and to train the fruit trees and bushes into a hedge. To clear the area, remove the sheds, trees and self-seeded saplings from the 'striped' area on the site plan.
- Recommendation:** To grant the Clerk delegated authority to proceed with the above contracts and to consider the use of the cleared area at the next meeting.
- Members noted that there had been some changes notified in the routes since the leaflets had been printed and discussed how best to publicise necessary amendments. It was noted that 5 routes still needed to be checked. Some members volunteered to undertake some of the walks.
- E33 Parish Walks**
- Recommendation:** That all the amendments available at the time of the next meeting are listed on an addendum, copies of which will be inserted into each box of leaflets. Where possible, amendments will be made to the Parish Walks website.
- No new projects were raised at this time.
- E34 New Projects**
- Recommendation:** To recommend a budget of £7,000 to the Management and Finance Committee for next year's environment budget allocation.
- E35 Budget for Financial Year 2015/16**
- Members noted the date of the next meeting as 22 January 2015.
- E36 Date of Next Meeting**
- Members were asked to supply the Clerk with full details and information of all items required on the next agenda by 9 January 2015.
- E37 Items for the Next Agenda**
- The Clerk reported that details on the Annual General Meetings of Rural Action Yorkshire and the Milestone Society had been received.
- E38 Correspondence / Information**
- The meeting then closed.