

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

MINUTES OF THE MEETING ON 26 NOVEMBER 2014 at 7.30 pm AT BURTON VILLAGE HALL

Present: Cllr C Whittingham in the Chair
Cllrs R Barraclough, P Brook, K Dunn, D Hardcastle, J Hirst, L Parsley and J Paxton.
In attendance: Mrs L Gardner and Mrs A Royle.

No apologies were received.
Absent: Cllr I Lumb.

**MF17 Apologies and
Declarations of
Interest**

The following personal interests were declared: Cllr Brook in the Chairman's Allowance in her role as Vice Chairman and by Cllr Parsley, as she is an allotment holder.

There were no members of the public present.

**MF18 Public
Participation**

Resolved: To hold the meeting in the public session.

**MF19 Admission of the
Public**

Members noted the written report on the allotment competition run by the Council over the summer, and agreed that it had been well received and had resulted in good publicity for the Council.

**MF20 Monitoring and
Evaluation of
Projects**

Recommendation: That the Council holds the competition again next year, invites Graham Porter to judge, notifies the tenants in Spring and gives them the opportunity to opt out if they wish by contacting the Assistant Clerk directly.

**a) Allotment
Competition**

Cllr Hardcastle entered the meeting during the following item.

Members discussed the 2014 Honley Show and noted the report. It was acknowledged it had been a success even though the number of members available to man the stand was lower than preferred. It was acknowledged that the timing of the next Show was not ideal due to it being so close to the Parish Council elections.

MF21 b) Honley Show

Recommendation: That the Council takes a stand at Emley Show in 2015, and that the Shows & Events Working Party considers the contents of the stand and the possibility of sharing it with Denby Dale Parish Council.

Members noted information distributed regarding the operations of the project and that there was a general feeling that it was contributing to an improvement in the amount of dog fouling left on pavements and in public areas throughout the Parish.

**MF22 c) Dog Fouling
Project**

Recommendation: That the Council continues to purchase bags for another year and reviews it again next year. That the Council does not install any further dispensers in the Parish.

Members considered the written report on the project and acknowledged that it had been a success and popular amongst local residents. However, it was a 4-year project which had now come to an end.

**MF23 d) Fruit Tree
Project**

Recommendation: That the project is terminated.

Members noted the quotes received for a new photocopier.

MF24 Photocopier

Recommendation: That the Council continues to lease its photocopier and after proper evaluation of the received quotes, the Clerk is delegated to take the decision in consultation with the Chairman and the Line Manager.

Members noted current year's accounts.

MF25 2014-15 Accounts

Recommendations: To make the following virements:

- £4,000 from the Broadband budget in Allocated Reserves to the capital funding to be used for purchases needed in the Kirkburton library building.
- £440 from the Service Review budget in Allocated Reserves to the Defibrillator budget.
- £560 from the Service Review budget in Allocated Reserves to the Legal & Professional Fees budget to be used to develop the bid for the Capital Asset Transfer.
- £500 from the Public Seats budget in Allocated Reserves to the Legal & Professional Fees budget to be used to develop the bid for the Capital Asset Transfer.
- To move any remaining funding in the Legal & Professional Fees budget at the year-end to allocated reserves to be used to develop the bid for the Capital Asset Transfer.

Members discussed the draft budget proposals distributed to members.

MF26 Budget 2015/16

Recommendation: To increase the Defibrillator budget to £4,000 and decrease the Environment budget to £5,000, and to recommend that Council accepts the provisional revised budget proposals (as attached) when it is considered under a separate agenda item at the Parish Council meeting, subject to confirmation when the level of the CTR grant is known.

Members noted the Action Plan dated 10 November 2014.

MF27 Action Plan

Recommendation: That the Council accepts the Plan as drafted.

The Chairman then closed the meeting.