

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

MINUTES OF THE MEETING ON 5th AUGUST 2014 at 8.00 pm AT BURTON VILLAGE HALL

Present: Cllr C Whittingham in the Chair
Cllrs D Hardcastle, J Hirst and L Parsley.
In attendance: Mr C Lee of Lucas Lee & Partners and Mrs A Royle.

Apologies were received from Cllrs R Barraclough, P Brook, M Pitts.
Absent: Cllrs K Dunn and I Lumb.

**MF12 Apologies and
Declarations of
Interest**

A personal interest was declared by Cllr Parsley as she is a resident of Shelley

There were no members of the public present.

**MF13 Public
Participation**

Resolved: To hold the meeting in the public session, except for the discussion on the contract at Shelley Village Hall, as it would divulge exempt information.

**MF14 Admission of the
Public**

Members noted the budget analysis for the first quarter of the year, covering the period 1st April to 30th June 2014.

MF15 Budget Analysis

Members discussed the situation with regard to the Council Tax Relief Grant and the likely level to be received with the next precept.

**MF16 Council Tax
Relief Grant**

Recommendation: That the Council writes to Kirklees Council (cc B Sheerman MP and S Reeve MP) with the request that the full Council Tax Relief Grant as allocated by the national Government is passed on. Also to request the support of the other 4 Parish / Town Councils before writing to Kirklees Council.

Mr Lee entered the meeting.

Resolved: To hold the discussion of the following item in the private session as it concerns a future contract.

The returned bids were opened. Members noted that one had been both emailed and posted, but had been received at the Council office after the closing date.

**MF16 Shelley Village
Hall – Remedial
Works to the
Walls**

Resolved: Not to consider the bid due to its non-compliance with the instructions and the Council's Financial Regulations.

Mr Lee considered the quotes closely and provided detailed advice and information on them. Specific points were discussed including drainage and the Armco barrier / yellow line on the car park. Members noted Mr Lee's advice that the Council could choose whether to have the barrier or the yellow line, and advised that the barrier was the better option.

Resolved: To appoint R Berry & Son Ltd to carry out the work on the terms and conditions notified, subject to clarification on the discussed issues.

Resolved: To install an Armco barrier in front of the car park wall, and not a yellow line, in accordance with Mr Lee's advice.

Mr Lee provided some information on the top wall which was currently being monitored.

It was confirmed that Mr Lee would produce a standard JCT contract to be issued by the Council, and that he would oversee the contract, providing interim reports as required. The Clerk agreed to contact Mr Berry to establish the starting date of the contract and discuss the requested issues with him.

The Chairman then closed the meeting.