

KIRKBURTON PARISH COUNCIL

LAND & PROPERTY COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 5 FEBRUARY 2015 AT 8.45 pm AT BURTON VILLAGE HALL

Present: Cllr C Whittingham in the Chair
Cllrs R Barraclough, S Beresford, P Brook, R Burton, P Cunnington, J Paxton and B Wightman.

Officers in Attendance: Mrs L Gardner and Mrs A Royle

All members were present and no declarations of interest were made.

**LP6 Apologies and
Declarations of
Interest**

There were no members of the public present.

**LP7 Public
Participation**

Resolved: To hold the meeting in the public session.

**LP8 Admission of
the Public**

Recommendation: To change the lock on the car park gates and the combination to ensure that only current tenants can access the allotments and to notify all tenants reminding them not to share the new combination with non-tenants.

**LP9 Risk
Assessment
Schedule**

Members reviewed the Risk Assessment Schedule 2015.

Recommendation: To adopt the Risk Assessment Schedule 2015 without amendment.

Members discussed the problems being caused by wood chippings being dumped at Grange Moor allotments. The Clerk was asked to use delegated authority to obtain a new lock with a different combination number and when notifying the tenants of this, to remind them that the number was confidential to tenants. She was also asked to notify them of the problems caused whilst the contractor was trying to put up a new fence, and request that the car parking area is kept clear of chippings and top soil, whilst the work is being carried out.

Members reviewed the risk assessment template for planting of fruit trees.

**LP10 Fruit Tree
Planting**

Recommendation: That the fruit tree risk assessment template is unchanged and continues to be used when fruit trees are planted with community groups.

Members discussed the project to build a youth shelter on Shelley Recreation Ground and the complexity of the risk assessment particularly due to the inclusion of young people on the building project.

**LP11 Youth Shelter
on Shelley
Recreation
Ground**

Recommendation: That the ABCO representative be asked to attend the site and carry out a risk assessment on the youth shelter project on Shelley Recreation Ground before any installation / work at the site commences.

It was noted that there are currently a number of anti-social behaviour issues at the recreation ground.

Recommendation: That the Council is updated on this issue and reviews the siting of the youth shelter at Shelley Recreation Ground under a specific agenda item.

Members discussed the items raised during the Service Review concerning risk assessment.

LP12 Service Review

Recommendation: That all hazards have been addressed and that no further actions are required.

The meeting then closed.