

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 2 OCTOBER 2014 AT 8.30 pm

PRESENT: Cllr C Whittingham in the Chair

Cllrs B Armer, R Barraclough, N Berry, A M Boden, P Brook, A Cooper, P Cunnington, K Dunn, D Hardcastle, J Hirst, A Munro, J Paxton and B Wightman.

In attendance: Mrs A Royle.

Apologies were received from Cllrs S Beresford, R Burton, S Dunford, L Holroyd, I Lumb, L Parsley, P Pankhurst and M Pitts, the reasons for which were accepted by the Council. **138 Apologies**

Cllr H Barraclough, D Bradbury and S Triggs were absent.

The following personal interests were declared:

Cllr Brook in Planning Appl 92641 as the applicant is known to her; Cllr R Barraclough in Planning Appl 92767 as the applicant is known to him; Cllr Whittingham in Planning Appl 92728 as the applicant is known to her. **139 Declarations of Interest**

The following Declarations of Pecuniary Interests were made: Cllr R Barraclough in Planning Appl 92830 as he works for the landowner; Cllr Dunn in Planning Appls 92827 and 92831 as he has shares in the applicant's company;

Cllr B Armer declared a personal interest in all the planning applications as he is a substitute member of the KMC Heavy Woollen Planning Committee and stated that any views expressed would be of a preliminary nature, with the final decision being taken at the Committee meeting when in receipt of full information.

Cllr R Barraclough declared a personal interest in all the planning applications as he is a member of the KMC Heavy Woollen Planning Committee and stated that any views expressed would be of a preliminary nature, with the final decision being taken at the Committee meeting when in receipt of full information.

No members of public addressed the Council. **140 Public Participation**

**Resolved:** To hold all items in the public session. **141 Admission of the Public**

The Chairman reported that she had attended the Civic Sunday Service at Meltham Town Council. The Chairman was thanked by all members for providing Kirkburton PC's Civic Sunday the week before. She reciprocated by thanking everyone for attending and for their support. **141 Chairman's Appointments**

**Resolved:** To confirm the minutes of the Parish Council meeting held on 4 September 2014 as a true record. **142 Parish Council Minutes**

**Resolved:** To accept and adopt the minutes of the Service Review Committee meeting held on 4 September 2014. **143 Service Review Committee Minutes**

**Resolved:** To agree and adopt the minutes of the Environment Committee meeting held on 18 September 2014 with the exception of Min E30, which was referred back to the Committee for further consideration following receipt of information after the meeting. **144 Environment Committee Minutes**

**Resolved:** To agree and adopt the minutes of the Land & Property Committee meeting held on 18 September 2014. **145 Land & Property Committee Minutes**

2014/92268 *Outline application for residential development (4 dwellings) to the Rear of 291A Wakefield Road, Lepton.* The Council objected on the grounds that there was insufficient parking provision for businesses.

2014/92535 *Outline application for erection of 49 dwellings, formation of access and associated infrastructure at Shop Lane, Kirkheaton.* The Council objected on highways grounds, as the proposed access at Orchard Road was dangerous and a better access would be onto Bankfield Lane. Also that the precedent for the Use had been lost due to the site being unoccupied for so long, and there is no affordable housing element or any educational contribution.

**146 Plans**

2014/92858 *Demolition of existing garage and erection of 1 detached dwelling with integral garage and access drive at 6 Stafford Hill Lane, Kirkheaton.* The Parish Council objected on highways' grounds and as it would have a detrimental effect on the wider area.

There was no comment on the following applications:

2014/ 92641 Kirkheaton; 2014/92485 Kirkburton; 2014/92583 Lepton (GM ward); 2014/92620 Highburton; 2014/92697 Shepley; 2014/92703 Stocksmoor; 2014/92707 Shepley; 2014/92712 Shelley; 2014/92713 Kirkburton; 2014/92728 Grange Moor; 2014/92734 Shepley; 2014/92756 Shelley; 2014/92767 Farnley Tyas; 2014/92793 Shelley; 2014/92827 Kirkheaton; 2014/92830 Farnley Tyas; 2014/92831 Kirkheaton; 2014/92833 Shepley; 2014/92869 Fenay Bridge; 2014/92870 Kirkburton; 2014/92876 Shelley; 2014/92948 Fenay Bridge and 2014/92954 Kirkburton.

There were no planning appeals before the Council.

**147 Planning Appeals**

**Resolved:** To approve the accounts as presented (£5,843.42 including £159.99 approved under LGA 1972 s137).

**148 Accounts**

Members noted the application form and the need to appoint account signatories and a contact.

**149 Public Sector Deposit Fund**

**Resolved:** To appoint Cllrs J Hirst, J Paxton, C Whittingham and the Clerk as account signatories, with two being required for any transaction. To appoint the Clerk as the Contact for the account.

Members noted the information provided by the YLCA advising Councils to review their complaints policies.

**150 Complaints Procedure**

**Resolved:** To refer the information to the Management and Finance Committee and request the Committee review the complaints policy and make recommendations to Council.

Members noted the details of Rural Action Yorkshire's Annual General Meeting and training event.

**151 Rural Action Yorkshire**

Members noted the review currently being carried out on the bus routes 435 and 436.

**152 Bus Review**

Members considered the planting programme for the next season.

**153 Fruit Trees**

**Resolved:** To order 5 trees for Grange Moor, 7 trees for Kirkheaton and 4 trees for Thurstonland, with the order being placed when a copy of the landowner's written permission and details of the fruit varieties have been provided.

Members noted the written report and information regarding Community Asset Transfer and Service Level Agreement, which had been circulated with the meeting papers.

**154 Libraries  
a) Kirkburton**

**Resolved:** To note the written report, support the public consultation and the public meeting held on 7 October 2014.

**Resolved:** To continue negotiations with Kirklees on a Community Asset Transfer agreement and a Service Level agreement. Also to start to develop a draft business plan for a CAT and to develop a proposal to re-locate the Parish Office to the Kirkburton Library site.

- Resolved:** To note the written report on the meeting held on 15 September with members of Yetton Together and Kirkheaton Parish Church. **155 b) Kirkheaton**
- Members received a verbal report about the public meeting held in Shepley on 30 September 2014. **156 c) Shepley**
- Members received a verbal report about the library situation in Lepton. **157 d) Lepton**
- Members discussed the possibility of offering co-opted places on the Library Committee to representatives to each of the community associations at the above locations. **158 e) Co-options onto the Library Committee**
- Resolved:** Not to have named co-optees on the Library Committee, but to ensure all meetings are properly publicised. Also to offer the Community Association representatives the opportunity to receive electronic copies of the agendas directly if they wish and to notify them that they are able to attend the full meeting and speak at the appropriate times.
- Resolved:** To elect Cllr Paxton onto the Management and Finance Committee and the Grants and Community Projects Committee, as the Flockton representative in each case. **159 Committee Representation**
- Resolved:** To elect Cllr Paxton as the Parish Council's representative on the Thornhill Pools Estate Charity and the Walker and Greenwood Education Trust. **160 Parish Council Representation**
- Members noted the consultation currently being carried out into the opening of an outreach post office in Flockton Green Club following the closure of the permanent post office on Barnsley Road. **161 Flockton Post Office**
- Resolved:** To support and welcome the re-location of the post office which will ensure the continuation of a vital service in Flockton.
- Members noted the information received regarding the various systems available to the Council to carry out a recorded vote when requested. **162 Recorded Votes**
- Resolved:** To maintain the existing system in which the Clerk calls out each member's name in alphabetical order. The member replies by confirming how he/she is voting on the proposal, which is noted on a sheet with the total number of votes read out when all members have voted. The Clerk will start with the member whose surname is first alphabetically on the first occasion, and on the next occasion will start the vote at the member whose surname is second alphabetically, and so on, thus ensuring that the vote is taken in a slightly different order each time.
- Members noted the offer received from the Crime Prevention Officer to attend a future Parish Council meeting to provide advice and information on reducing the risk of crime. **163 Crime Prevention**
- Resolved:** To accept the offer and invite the Crime Prevention Officer to attend a future Parish Council meeting.
- Members noted the written report which had been circulated at the meeting. The Clerk drew particular attention to the temporary changes to the office opening hours. **164 Clerk's Report**
- The Clerk reported that the poppy wreaths had arrived and invited members responsible for laying them to take the wreaths home, and also to ensure that at least one member in each ward was available to lay the wreath on Remembrance Sunday. **165 Poppy Wreaths**
- Members were requested to collect their batches of newsletters and distribute in their villages. **166 Newsletter**
- A report on the public meeting to be held about the future of Kirkburton Library. **167 Agenda Items**

The meeting then closed.