

KIRKBURTON PARISH COUNCIL

MANAGEMENT & FINANCE COMMITTEE

MINUTES OF THE MEETING ON 5th SEPTEMBER 2013 at 9.00 pm AT BURTON VILLAGE HALL

Present: Cllr S Beresford in the Chair

Cllrs R Barraclough, N Berry, K Dunn, A Munro, L Parsley and C Whittingham.

In attendance: Cllr J Paxton, Mrs R Perry and Mrs A Royle

Apologies were received from Cllr Hirst.

Absent: Cllr I Lumb.

**MF1 Apologies and
Declarations of
Interest**

There were no interests declared.

There were no members of the public present.

**MF2 Public
Participation**

Resolved: To hold the meeting in the public.

**MF3 Admission of the
Public**

Members noted the written report on the dog fouling project, and received a verbal summary of the current position. Members considered that the project had been completed, and no further action was needed other than to periodically monitor the situation and ensure that the dispensers are kept supplied with bags.

**MF4 Monitoring /
Evaluation of PC
Projects: Dog
Fouling Project**

Recommendation: That the project is now finished, the K9 Campaign Group is disbanded, and that responsibility for future monitoring and the purchase of bags is handed over to the Environment Committee.

Members considered how the public consultation element of the service review should be approached. Various suggestions and proposals were put forward.

**MF5 Service Review /
Public
Consultation**

Recommendation: That a questionnaire is put together, possibly with the help of a professional and any available advice from other Councils, which have undertaken similar public consultations. That a brief overview of the Parish Council is produced as guidance, and that both documents are published in One Voice and on the website. Also that Members are asked to take the questionnaires out to the various community groups in their areas, to use as a means of eliciting people's opinions on the work and role of the Parish Council.

Recommendation: That the consultation is carried out over a longer period of time in order to reduce the running costs and to try and achieve a good response rate from a wide spectrum of the community.

Members noted the budget analysis for the first quarter of the financial year 2013-14, which covers 1st April – 30th June 2013.

MF6 Accounts 2013-14

Members noted the Action Plan dated 22nd July 2013. All queries raised were answered.

MF7 Action Plan

Recommendation: To accept the scheduling as set out in the Action Plan of 22nd July 2013.

The meeting then closed.