

KIRKBURTON PARISH COUNCIL

LAND & PROPERTY COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 4 AUGUST 2016 AT 8.30 pm AT BURTON VILLAGE HALL

Present: Cllr B Armer in the Chair

Cllrs M Ackroyd, S Beresford, R Bray, R Burton, J Cowan, P Cunnington, R Franks and B McGuin.
In attendance: Mrs A Royle

Apologies were received from Cllr P Brook, the reason for which was accepted.

**LP13 Apologies and
Declarations of
Interest**

The following personal interests were declared: Cllr Armer in Grange Moor allotments as he knows many of the tenants and had undertaken informal discussions with them in his role of Committee Chairman; Cllr Burton in the Kirkheaton Churchyard trees, as he knows some of the residents, who have contacted the Council; Cllr Cowan in Plot 6 of Shepley allotments as he knows the tenant

One member of the public addressed the Committee to provide additional information to the request for a picnic table to be installed on Bath Street in Kirkburton, adjacent to All Hallows' Churchyard.

**LP14 Public
Participation**

Resolved: To hold the meeting in the public session, except for the discussions on the appointment of a tree surgeon, Plot 15 at Grange Moor allotments and Plot 6 at Shepley allotments, as they may divulge confidential and/or personal information.

**LP15 Admission of
the Public**

Resolved: To bring the following item to the start of the meeting for the convenience of the member of the public.

**LP16 Order of
Business**

Members discussed the proposal to install a picnic table on the unadopted road known locally as Bath Street, immediately adjacent to All Hallows Churchyard in Kirkburton.

**LP17 Proposed Picnic
Table**

Recommendation: To investigate the ownership of the land and discuss the matter further at a future committee meeting.

Members noted the legal advice on the proposed changes.

**LP18 Allotments
Conditions of
Use**

Recommendation: To respond to the Solicitor requesting minor amendments be applied to improve clarity.

Resolved: To hold the discussion of the following item in the private session, as it concerned a future contract and may also divulge personal information.

**LP19 Kirkheaton
Churchyard
Trees**

Members noted the information on the current budget, details of current and outstanding works, and quotes received for the 3 tree maintenance jobs. They further noted the suggestion that the ivy is cut off at ground level and allowed to die off, instead of removing it from the trees as described in the specification. The Clerk reported that there was an unbudgeted item of income in the Council's accounts and that the Committee could request the Management & Finance Committee to consider viring some of it into the Kirkheaton Churchyard budget, to help with the shortfall.

Recommendation: To appoint Beneficial Treecare Ltd to carry out Jobs 1 and 2 of the specification on the terms & conditions notified, subject to receipt of satisfactory references, risk assessments and a copy of the public liability cover held.

Recommendation: To take advice on varying the specification with regard to the removal of ivy, as described above.

Members noted the request from the residents of Rectory Lane for work to be undertaken on the trees overhanging their gardens, although no action had been advised in the recent inspection report.

Recommendation: To take no action.

Members noted the report on the meeting the Committee Chairman had held with the tenants, as well as the advice provided by Mr Porter and information on the Woodland Trust wetland pack. It was confirmed that one Wetland Pack was sufficient for the area.

LP20 Grange Moor Allotments

a) Tree Planting

Members noted the budget for the project.

Recommendation: To defer decisions on appointing a contractor to plant the trees and purchasing trees until the outcome of the Council's application for free trees from the Woodland Trust was known.

Members noted the advice received from the Spraying Contractor.

LP21 b) Maintenance of Trench

Recommendation: To appoint Green Hill Landscapes Ltd to weed the trench bank and the area adjacent to the fruit trees, from approximately Plot 10A to 13A, and to compost on site. Not to spray the top area, adjacent to the garden centre, where the trees will be planted.

Recommendation: To adopt a more proactive approach for maintaining the bank of the trench in the future as recommended, which involved taking down weeds and spraying earlier in the year, but leaving the grasses to support the banking. Possibly spraying the weeds later in the year, if necessary.

Resolved: To hold the discussion of the following two items in the private session, as it was likely to divulge personal information.

LP22 c) Plot 15

Members noted the information provided.

Recommendation: To terminate the tenant's lease.

Members noted the request to install a fence on Plot 6 at the boundary with 12 Marsh Lane, and discussed the implications.

**LP23 Shepley Allotments
a) Fence**

Recommendation: That permission is not granted to install a fence on Plot 6 at the boundary with 12 Marsh Lane, as it would hinder the resident's ability to maintain her wall.

Members noted the request for a Private sign to be installed at the allotments to deter unauthorised access to the site.

LP24 b) Sign

Recommendation: To install a Private sign on the small gate, which leads onto the footpath.

It was agreed the date of the next meeting will be arranged by the Chairman and the Clerk.

LP25 Date of Next Meeting

The Chairman then closed the meeting.