

KIRKBURTON PARISH COUNCIL

SERVICE REVIEW COMMITTEE

**MINUTES OF A MEETING ON THURSDAY 4th JULY 2013
AT 8.45 pm AT BURTON VILLAGE HALL**

Present: Cllr S Beresford (In the Chair)
Cllrs R Barraclough, S Dunford, J Hirst, J Paxton and C Whittingham.
Officer in Attendance: Mrs R Perry and Mrs A Royle.

Apologies were received from Cllr R Burton, the reason for which was accepted.

**SR5 Apologies and
Declarations of
Interest**

Cllr Hirst declared a personal interest in New Dawn Resources, as he knows the Managing Director.

There were no members of the public present.

**SR6 Public
Participation**

Resolved: To hold the meeting in the private session as it concerned a contract, which will be subject to the tendering process.

**SR7 Admission of the
Public**

Members noted the written report on the meeting with New Dawn Resources attended by Cllrs R Barraclough, J Hirst and the Clerk, and discussed the advice provided.

SR8 Service Review

Resolved: To proceed as follows:

- To approve the draft advertisement and place it in the Huddersfield Examiner, and electronically at: LinkedIn, Huddersfield Town Centre Partnership and The Yorkshire Mafia.
- To produce a more detailed brief to be sent out to all interested parties after the closing date.
- Cllr Hirst and the Clerk to produce a draft detailed brief and information pack to be approved at the next Committee meeting.
- To request that the shortlisted applicants make a presentation to the Committee as part of the selection process.
- To contact Huddersfield University to enquire about the possibility of using a student on a work placement to complete some of the work.

Resolved: That the project is divided into two halves as per the advice received: a) To consider the internal workings of the Council, and b) To look at the services provided to residents, consider if they are meeting residents' requirements, and if the services need to be changed to meet current needs.

Recommendation: That section b) is passed to the Management & Finance Committee.

It was agreed that the Clerk would liaise with Committee members on the date of the next meeting.

The meeting then closed.

NB: The resolutions are Council decisions, taken under the Committee's delegated authority.