

KIRKBURTON PARISH COUNCIL

STAFFING COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 6th FEBRUARY 2014 AT 8.45 pm AT BURTON VILLAGE HALL

The following minutes are subject to confirmation of accuracy at the next Council meeting on 6th March 2014.

Present: Cllr S Beresford in the Chair
Cllrs R Burton, S Dunford, J Hirst, J Paxton and C Whittingham.
Officers in attendance: Mrs R Perry and Mrs A Royle

No apologies were received as all members were present.	S8	Apologies and Declarations of Interest
There were no declarations of interest.		
No members of the public were present.	S9	Public Participation
Resolved: To hold the discussions in private session as they concerned identifiable living individuals and the discussions were likely to divulge exempt information.	S10	Admission of Public
The Line Manager reported on the Staff Appraisals. Both members of staff were thanked for their efforts over the previous year.	S11	Staff Appraisals
Resolved: To adopt the Staff Appraisal forms as presented.		
The Clerk reported the outcome of the pension actuary review and amendments to the employer's NI contributions.	S12	Employer Pension Fund & NI Contributions
The Line Manager and the Clerk made reports on the current situation from the administrative side of operations. Members noted the Action Plan as updated on 3 rd February 2014.	S13	Reports from Line Manager & Staff
The meeting then closed.		

The above resolutions are Council decisions, taken by Staffing Committee under its delegated authority.