

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 5<sup>TH</sup> SEPTEMBER 2013 AT 7.30 pm

PRESENT: Cllr S Beresford in the Chair

Cllrs B Armer, R Barraclough, N Berry, P Brook, P Cunnington, S Dunford, K Dunn, D Hardcastle, I Lumb, A Munro, L Parsley, J Paxton and C Whittingham

In attendance: Mrs R Perry and Mrs A Royle.

Apologies were received from Cllrs D Bradbury, R Burton, A Cooper, R Edmunds, J Hirst, M Pitts, R Thomas and B Wightman the reasons for which were accepted by the Council.

**92 Apologies and  
Declarations of  
Interest**

Cllrs H Barraclough, P Pankhurst and S Triggs were absent.

The following personal interests were declared: Cllrs S Beresford, P Cunnington and S Dunford in planning application 92516 as they know the applicant; Cllr A Munro in planning application 92627 as she knows the applicant and also in planning application 91967 as she knows the architect. All councillors present declared an interest in planning application 92676 as they all know the applicant.

Cllr R Barraclough declared an interest in all the planning applications as he is a member of the Kirklees Heavy Woollen Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

The local Police gave a verbal update on changes in personnel at Kirkburton Police Station and also updated members on recent incidents in the area.

**93 Public Participation**

A member of the Kirkburton History Group addressed the Council on the proposed commemoration of World War 1.

Mr Duggs Carre addressed the Council regarding the Broadband bid to DEFRA.

**Resolved:** To hold all items in the public session with the exception of Kirkheaton Churchyard, which is to be held in the private session as it concerns contractual matters.

**94 Admission of the  
Public**

**Resolved:** To bring the following items to the start of the meeting.

**95 Change of Business**

Members considered whether the Council should commemorate the start of the First World War next year and had a discussion.

**96 Commemoration of  
the start of World  
War 1**

**Resolved:** Members to give the Clerk their thoughts and ideas of how to commemorate the start of the First World War and to consider all proposals at a future meeting.

Members considered further how to deal with the issue of future responsibility / liability for the proposed youth shelter in Shelley. It was noted that future liability has been accepted verbally by Kirklees but no such undertaking was given with regard to any future maintenance costs.

**97 Youth Engagement  
Project**

**Resolved:** To obtain a written undertaking from Kirklees confirming their acceptance of the liability of the shelter.

Members considered granting permission to site the youth shelter at the proposed location indicated to members at the meeting subject to receipt of Kirklees approval and adequate budget provision. It was noted that the Leisure Services had requested planning permission from Kirklees Planning Services, but to date there has been no response.

**Resolved:** To approve the installation of the shelter in the location notified subject to receipt of planning permission and the above written undertaking from Kirklees in respect of liability, and adequate budget provision.

Mr Duggs Carre, the Area & Neighbourhood Co-ordinator addressed the Council on the

**98 Kirklees It's Time**

public engagement exercise on Kirklees activity and priorities and members had a lengthy discussion. A video has been produced by young people illustrating what Kirklees has to offer and an on-line and paper-based survey is available for people to express their thoughts.

**To Talk  
Consultation**

**Resolved:** To continue to monitor this exercise at future meetings.

There were no appointments to report.

**99 Chairman's  
Appointments**

**Resolved:** To confirm the minutes of the Parish Council meeting held on 1<sup>st</sup> August 2013 as an accurate record.

**100 Parish Council  
Minutes**

**Resolved:** To confirm the minutes of the Service Review Committee meeting held on 1<sup>st</sup> August 2013 as an accurate record.

**101 Service Review  
Committee Minutes**

**Resolved:** To confirm the minutes of the K9 Clean Up Team meeting held on 1<sup>st</sup> August 2013 as an accurate record.

**102 K9 Clean Up Team**

*2013/70/91967/E 25 Linfit Lane, Kirkburton*

*Variation of conditions 6 (windows) and 7 (doors) on previous permission 2007/94370 for re-use and adaptation of existing agricultural building to form one dwelling*

The Council objected to this application on the grounds there is no evidence that the agricultural buildings are redundant.

**103 Plans**

*2013/49/92361/W 18-22 Jagger Hill and Barn, Jagger Lane, Kirkheaton*

*Alterations to convert derelict barn and cottages into two detached dwelling units, erection of two garages/stores and removal sheds to make way for new private road (Listed Building)*

The Council objected on the grounds that this development is not sustainable and therefore contrary to the National Planning Policy Framework, and also on highways safety grounds.

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*2013/62/92436/E Standinghurst Farm, Cross Lane, Shelley*

*Erection of 1 small scale 5kw wind turbine on a 15m mast*

The Council objected to this application as this would add to the cumulative effect of wind turbines in this area.

*2013/62/92516/W 241 Rowley Lane, Lepton*

*Erection of first floor side extension with carport under and front porch*

The Council objected to this application on the grounds of over-development of the site and the original building had already been extended previously.

*2013/62/92493/W 112 Rowley Lane, Lepton*

*Erection of extension to front, side and rear and detached garage*

The Council objected to this application on the grounds that the plans are not sufficiently detailed. The Council also had concerns regarding the roof.

*2013/62/92716/E 11 Hallas Road, Kirkburton*

*Erection of 4 detached dwellings and erection of extension to existing dwelling*

The Council objected on highways grounds as this is a busy road and also on the grounds that the area will be over developed. The Council also requested that the permission be subject to the conditions of the Traffic Management Plan agreed in March 2013, should the Planning Officer be minded to approve the application.

There was no comment on the following applications:

91726 Grange Moor; 92319 Fenay Bridge; 92367 Shelley; 92371 Kirkburton;  
92429 Shelley; 92431 Fenay Bridge; 92445 Kirkburton; 92454 Lepton; 92461 Fenay Bridge;  
92527 Shepley; 92545 Shepley; 92548 Farnley Tyas; 92549 Lepton; 92604 Shepley;  
92609 Farnley Tyas; 92611 Kirkburton; 92612 Shepley; 92627 Fenay Bridge;  
92628 Shelley; 92634 Kirkburton; 92635 Shelley; 92656 Thurstonland; 92668 Shepley;  
92676 Lepton; 92693 Shelley; 92711 Shelley; 92736 Kirkburton

**103 Planning (Cont'd)**

There were no planning appeals before the Council.

**104 Planning Appeals**

**Resolved:** To bring the following item forward on the agenda.

**105 Change of Business**

Members considered the emergency grant application for £750 towards the legal costs of renewing the lease on the Headquarters building.

**106 Kirkheaton Scouts & Guides**

**Resolved:** To approve the emergency grant application for £750 towards the legal costs of renewing the lease on the Headquarters building.

**Resolved:** To approve the accounts as presented (£5,089.84 including £862.25 agreed under LGA 1972 s137.)

**107 Accounts**

Members considered establishing a new committee with delegated authority to appoint and work with an agent to bring all plots into line with the terms and conditions embedded within the tenants' leases.

**108 Grange Moor Allotment Committee**

**Resolved:** To establish a new committee with delegated authority to appoint and work with an agent to bring all plots into line with the terms and conditions embedded within the tenants' leases. The Committee to consist of 5 members (including the Chairman and Vice Chairman).

**Resolved:** To elect following members to serve on the Committee: Chairman, Vice Chairman, Cllrs R Barraclough, J Paxton and B Wightman.

Members noted the consultation on charging for persistent automatic false alarm calls and considered submitting a response.

**109 West Yorkshire Fire & Rescue Servicer Public Consultation**

**Resolved:** To note the consultation and to submit a comment of support.

Members noted the existing policy and considered if any amendments were required.

**110 Noticeboard Policy**

**Resolved:** To alter the wording in the policy to read: "They are regularly updated with Council meeting dates and newsletter (where space permits) and other Council notices as and when required"

Members considered the approval of the draft copy for Volume 4 No. 2

**111 One Voice**

**Resolved:** To approve the draft copy of Volume 4 No. 2 subject to changing the first sentence in the Small Annual Grants section to read "Yes it's that time again ...." and in the Community Grants section changing "but the current policy" to "and the current policy".

The Assistant Clerk was thanked for her work on the publication.

Members considered nominating delegate/s to attend the event on Saturday 12<sup>th</sup> October at Pannal Memorial Hall near Harrogate and also considered nominating a member as a trustee.

**112 Rural Action Yorkshire**

**Resolved:** Not to make any nominations at this time.

Members considered nominating delegate/s to attend the following training event/s:

**113 Training Events**

- a) Yorkshire & Humber Regional Training Annual Conference.
- b) What Councillors Need to Know – An introduction to local councils, their administration and procedures.
- c) General Power of Competence.
- d) Community Rights – Localism Act 2011.
- e) Learning Procedures and Legalities through Practical Examples.

**Resolved:** Cllr J Hirst to be nominated to attend the Yorkshire & Humber Regional Training Annual Conference.

Members considered placing the following orders on the terms and conditions notified:

**114 Christmas Trees**

**Resolved:** To order 8 trees from Kirklees Council to be located at: Farnley Tyas, Flockton, Grange Moor, Highburton, Kirkheaton, Shelley, Shepley and Stockmoor.

**Resolved:** To order festoons of lights from Kirklees Council for the Christmas trees in Lascelles Hall and Thurstonland.

**Resolved:** To take the costs of any replacement sockets needed from the general reserve.

**Resolved:** To organise the PAT testing and switching on of the Christmas lights in Lepton Square.

Members received a verbal report from the Clerk on an unstable gravestone and received recommendations from the Kirkheaton Committee, which were that the Council should take steps to try and locate relatives of the family buried in the grave by placing an advertisement in the Huddersfield Examiner and on the Church notices with a 4-week deadline. If no-one comes forward after that time, to delegate the Clerk to organise the work to make the gravestone safe.

**115 Kirkheaton Churchyard**

**Resolved:** To accept the Kirkheaton Committee recommendations as outlined above, and to delegate the Clerk to organise the work to make the gravestone safe, if the relatives cannot be found.

The Clerk also gave a verbal report on the recent inspection undertaken of the trees and the Forestry Officer’s recommendations. She reported that two trees needed dealing with as a matter of urgency, one to be felled and the other pruned. The remainder of the work would be processed through the normal Council procedures.

**Resolved:** The Clerk to arrange for the urgent work on the two trees to be carried out as soon as possible, subject to receipt of all relevant approvals.

Members noted the written report which had been circulated at the meeting and were asked to specifically note the Civic Sunday service which will take place on Sunday 15<sup>th</sup> September at St John’s Church, Lepton and the Chairman’s Charity Walk which will take place on Saturday 19<sup>th</sup> October.

**116 Clerk’s Report**

No items were requested.

**117 Agenda Items**

The Chairman closed the meeting.