

KIRKBURTON PARISH COUNCIL

STAFFING COMMITTEE

MINUTES OF THE MEETING ON THURSDAY, 21st NOVEMBER 2012 AT 7.30 pm AT BURTON VILLAGE HALL

The minutes are subject to confirmation of accuracy at the Council meeting on 6th December 2012

Present: Cllr R Burton in the Chair
Cllrs S Beresford, J Hirst and J Paxton.
Officers in attendance: Mrs A Royle.

<p>Apologies were received from Mrs R Perry, Cllr R Barraclough and Cllr S Dunford, the reasons for which were accepted.</p> <p>There were no declarations of interest.</p> <p>No members of the public were present.</p> <p>Resolved: To hold the discussions in private session as they concerned identifiable living individuals and the discussions were likely to divulge exempt information.</p> <p>Members discussed proposals to vary the Clerk's working arrangements with the Clerk.</p> <p>Resolved: To maintain the Clerk's current working hours and salary until the Staffing Review has been completed.</p> <p>Recommendation: That the Management & Finance Committee includes £37,100 in next year's budget for employment costs.</p> <p>The Line Manager and the Clerk gave detailed reports on short and long-term priorities and provided updates on current issues</p> <p>Members agreed the following staffing arrangements for meetings:</p> <table border="0" style="margin-left: 20px;"> <tr> <td style="vertical-align: top;"> <p>Clerk Council Management & Finance Risk Assessment Shows & Events Youth Engagement Community Project Grants Staffing</p> </td> <td style="vertical-align: top; padding-left: 20px;"> <p>Admin Support Officer Council K9 Clean Up Fruit Trees Environment Kirkheaton Small Annual Grants Staffing</p> </td> </tr> </table>	<p>Clerk Council Management & Finance Risk Assessment Shows & Events Youth Engagement Community Project Grants Staffing</p>	<p>Admin Support Officer Council K9 Clean Up Fruit Trees Environment Kirkheaton Small Annual Grants Staffing</p>	<p>S13 Apologies and Declarations of Interest</p> <p>S14 Public Participation</p> <p>S15 Admission of Public</p> <p>S16 Clerk to the Council</p> <p>S17 Employment Costs Budget 2013/14</p> <p>S18 Reports from Line Manager & Staff</p>
<p>Clerk Council Management & Finance Risk Assessment Shows & Events Youth Engagement Community Project Grants Staffing</p>	<p>Admin Support Officer Council K9 Clean Up Fruit Trees Environment Kirkheaton Small Annual Grants Staffing</p>		

The meeting then closed.

The above resolutions are Council decisions, taken by Staffing Committee under its delegated authority.