

## KIRKBURTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 4<sup>TH</sup> OCTOBER 2012 AT 7.30 pm

PRESENT: Cllr R Burton in the Chair

Cllrs B Armer, H Barraclough, R Barraclough, S G Beresford, N Berry, P Brook, A Cooper, (*P Cunnington included in the draft in error*), K Dunn, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs, C Whittingham and B Wightman

In attendance: Mrs R Perry and Mrs A Royle.

Apologies were received from Cllrs P Cunnington and S Dunford the reasons for which were accepted by the Council. After the co-option Cllr Edmunds apologised for having to leave the meeting.

**115 Apologies and Declarations of Interest**

The following personal interests were declared:

Cllr H Barraclough in the Shelley Village Hall item as she is a resident of Shelley;

Cllr Dunn in planning application 92804 as his son plays cricket for this club;

Cllr Hardcastle in the Kirkburton & Highburton Community Association grant application as he is a the Council's representative; also in planning application 92818 as the applicant is a personal friend; Cllr Parsley in the Shelley Village Hall item as she is a member of the Shelley Community Association (*and not the Village Hall Management Committee*);

Cllr Paxton in planning application 92870 as he knows the applicant; Cllr Thomas in Kirkburton & Highburton Community Association grant application as he is the council's representative.

Cllr R Barraclough declared a personal interest in all planning applications and stated that all views expressed by himself at the Parish Council were preliminary as he is a member of Kirklees' Heavy Woollen Planning Committee and the final decisions on all applications will be made when he has received all information at that meeting.

Cllr A Cooper declared a personal interest in all Lepton and Kirkheaton planning applications as he is a member of Huddersfield Planning Committee and all views expressed by himself at the Parish Council were preliminary and the final decisions on all applications will be made when he has received all information at that meeting;

All members declared an interest in planning application 92804 as the Council awarded a grant to cover the cost of the planning application.

The local Police gave an update on incidents in the area before leaving the meeting. A member of the public addressed the Council on speeding traffic issues on Penistone Road.

**116 Public Participation**

**Resolved:** To hold all items in the public session.

**117 Admission of the Public**

The Chairman thanked everyone for attending his Civic Sunday and all the support he had received. The Vice Chairman reported that he had attended Mirfield TC Civic Sunday.

**118 Civic Appointments**

The Clerk explained the procedure to be used to co-opt 2 new members to represent the Shepley ward of the Council. The applicants present each addressed the Council before a signed ballot was undertaken by members.

**119 Co-options in the Shepley Ward**

**Resolved:** To elect David Bradbury into the vacancy in the Shepley ward of the Council.

A second signed ballot was undertaken by members.

**Resolved:** To elect Robert Edmunds into the vacancy in the Shepley ward of the Council.

**Resolved:** The Clerk to write to the 3 unsuccessful candidates thanking them for their applications.

There was a brief adjournment whilst Cllrs Bradbury and Edmunds signed the Declaration of Acceptance of Office. The Chairman welcomed Cllrs Bradbury and Edmunds to the Council. Cllr Edmunds offered apologies for having to leave the meeting.

The minutes are subject to confirmation of accuracy at the next meeting on 1<sup>ST</sup> November 2012.

- Resolved:** To confirm the minutes of the Parish Council meeting held on 6<sup>th</sup> September 2012 as an accurate record subject to the inclusion of a requested agenda item on Kirklees' expenditure. **120 Parish Council Minutes**
- Resolved:** To confirm the minutes of the Staffing Committee meeting held on 20<sup>th</sup> September 2012 as an accurate record. **121 Staffing Committee Minutes**
- Resolved:** To accept and adopt the minutes of the Environment Committee meeting held on 20<sup>th</sup> September 2012 subject to a correction at Min E20 where the name should read Mr Davies and not Mr Dyson. **122 Environment Committee Minutes**
- 2012/92840 32 Far Dene, Kirkburton*  
*Erection of single and two storey extension (within a Conservation Area)*  
 To delegate the Clerk to submit the comment when members had obtained full information. **123 Plans**
- There was no comment on the following applications:  
 2651 Fenay Bridge; 2684 Shepley; 92691 Fenay Bridge; 92737 Shelley;  
 92762 Fenay Bridge; 92774 Shepley; 92804 Lepton; 92818 Kirkburton; 92840 Kirkburton;  
 92844 Fenay Bridge; 92850 Shelley; 92870 Flockton.
- There were no planning appeals before the Council. **124 Planning Appeals**
- Members noted the Kirklees Core Strategy which was approved by Kirklees Council on 6<sup>th</sup> March 2012 and had a discussion. **125 Kirklees Local Development Framework**
- Resolved:** To refer this matter to the Environment Committee and to grant delegated authority to the Committee to submit a comment on behalf of the Parish Council.
- Resolved:** To approve the accounts as presented (£10,308.10, including £2,404.00 agreed under LGA 1972 s137.) **126 Accounts**
- The Clerk reported that further amendments had been requested by Shelley Community Association's solicitor, which had delayed the approval of the final contract. Members considered how to deal with the issues raised most effectively. **127 Sale of Shelley Village Hall**
- Resolved:** To hold an Extraordinary Council meeting before the Environment Committee meeting on 18<sup>th</sup> October to consider the requested amendments in order to be able to approve the final contract as quickly as possible.
- Members noted the response received from Highways on the speeding issues raised previously. **128 Highways Issues in Kirkburton**
- Resolved:** To write to Highways requesting the speed to be reduced from 60mph to 40mph; to suggest that a speed camera is installed and to support the removal of the tree which is currently reducing sightlines.
- Members considered purchasing 6 bat boxes to be installed on Dogley Nature Reserve subject to receipt of the landowners consent. **129 Environment Items**  
**a) Bat Boxes**
- Resolved:** To purchase 6 bat boxes to be installed on Dogley Nature Reserve subject to receipt of the landowner's consent.
- Members considered awarding an environment grant of £1,950 to complete the extension trail and the circuit back to North Road at Burton Dean Park Community Fields Trailway Extension on the recommendation of the Environment Committee. **130 b) Kirkburton & Highburton Community Association**
- Resolved:** To award an environment grant of £1,950 to complete the extension trail and the circuit back to North Road at Burton Dean Park Community Fields Trailway Extension.

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Members considered appointing Beardsworths to supply the fruit trees/bushes and associated equipment on the terms and conditions notified on the recommendation of the Environment Committee.

**131 c) Contractor for Fruit Trees**

**Resolved:** To appoint Beardsworths to supply the fruit trees on the terms and conditions notified and to consider quotes for shrubs as and when they are required.

Members considered how to address the serious dog fouling problem in this area.

**132 Shelley Recreation Ground**

**Resolved:** To refer the matter to the K9 Clean Up Working Party for consideration.

Members considered conducting a full review of the Council's staffing needs on the recommendation of the Staffing Committee. The Clerk advised that the Management & Finance Committee did not have a remit to review staffing needs, and that all staffing matters came within the remit of the Staffing Committee.

**133 Review of the Council's Staffing Needs**

**Resolved:** To instruct the Management & Finance Committee to carry out a full review of the Council's staffing needs.

Members considered electing a new Line Manager and a new Deputy Line Manager.

**134 Line Manager**

**Resolved:** To appoint Cllr J Hirst as Line Manager until May 2013.

**Resolved:** To appoint Cllr R Barraclough as Deputy Line Manager until May 2013.

Members considered nominating delegate/s to attend the event Celebrating Rural Live (includes the AGM) on 20<sup>th</sup> October 2012 at Whixley Village Hall.

**135 Rural Action Yorkshire**

**Resolved:** The Clerk was delegated to book places for any members indicating a wish to attend.

Members received a verbal report of the meeting between Councillors and allotment tenants.

**136 Grange Moor Allotments**

Members considered the request for an additional structure on Plot 18a. The Clerk reminded members that current policy prevented tenants having a shed and a greenhouse on one plot. She advised the Council to review its policy before consideration of this request to ensure that all tenants are being treated on an equitable basis.

**Resolved:** To grant permission for the greenhouse to be installed on Plot 18a and to instruct the Management & Finance Committee to review the Council's policy on the number of structures permitted on each plot.

Members noted the Clerk's Report which had been circulated at the meeting.

**137 Correspondence and Information**

Members noted that the Council has received another clear audit report for the year ended 31<sup>st</sup> March 2012.

Members were also asked to distribute the latest copy of the Newsletter.

- To consider the possibility of allowing 6<sup>th</sup> form students at Shelley Academy Trust to assist with project work for the Council
- To consider electing Cllrs Bradbury and Edmunds onto the Environment Committee
- To consider Shelley Academy Trust's proposals to offer places to pupils in Years 7 and 8
- Freedom of Information requests

**138 Agenda Items**

The Chairman closed the meeting.