

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 5th JULY 2012 AT 7.30 pm

PRESENT: Cllr R Burton in the Chair

Cllrs B Armer, H Barraclough, R Barraclough, S G Beresford, N Berry, P Brook, A Cooper, P Cunnington, K Dunn, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs and C Whittingham.

In attendance: Mrs R Perry and Mrs A Royle.

Apologies were received from Cllrs Dunford and Wightman, the reasons for which were accepted by the Council.

52 Apologies and Declarations of Interest

The following personal interests were declared: Cllr H Barraclough in Shelley Village Hall as she is a resident of Shelley; Cllr R Barraclough in Stocksmoor Village Association as he is on the management committee, also in planning applications 91907 and 91926 as he knows the applicants. He also declared that any views expressed on planning applications were preliminary and final decisions would be made at the Kirklees Planning Committee when all information had been supplied on the applications. Cllr R Burton in the grant applications from Shepley Conservation Group and Shelley College as he knows the applicants; Cllr P Cunnington in planning application 91754 as he is a school governor. Cllr A Cooper in the grant applications from Shepley Conservation Group and Shelley College Fundraisers (PTSA) as he knows the applicants; Cllr K Dunn in the Lascelles Cricket Club grant application as his son plays cricket for the club; Cllr I Lumb in the Shelley College Fundraisers (PTSA), as he is married to Debbie Lumb, Assistant, Principal at Shelley College; Cllr A Munro in planning application 91772 as she knows the applicant;

The following prejudicial interests were declared: Cllr I Lumb in the Shelley Conservation Group grant application as he was the applicant and Cllr J Hirst in planning application 91754 as he is a school governor and has been involved in the planning of the project. Both members left the meeting when the relevant items were discussed and decided upon.

Cllrs Hardcastle and Cunnington entered the meeting during the above item.

Members noted the legal changes regarding the Code of Conduct and considered adopting the Transitional Code of Conduct.

53 New Code of Conduct

Resolved: To adopt the Kirklees Transitional Code of Conduct.

Cllr Dunn entered the meeting.

The local Police gave members an update on incidents in the Parish area.

54 Public Participation

5 members of the public spoke to members regarding the proposed sale of Shelley Village Hall.

Resolved: To hold all items in the public session.

55 Admission of the Public

The Chairman reported that he had attended Civic Sundays at Holme Valley and Saddleworth Parish Councils.

56 Civic Appointments

The Vice Chairman reported that he had attended the Armed Forces Week ceremony and procession and the opening of the new furnace shaft at the National Coal Mining Museum.

Resolved: To confirm the minutes of the Parish Council meeting held on 7th June 2012 as an accurate record.

57 Parish Council Minutes

Resolved: To accept and adopt the minutes of the Environment Committee meeting held on 21st June 2012 as an accurate record.

58 Environment Committee Minutes

The minutes are subject to confirmation of accuracy at the next meeting on 2nd August 2012.

Resolved: To accept the accuracy of the minutes of the Management and Finance Committee meeting held on 21st June 2012.

59 Management & Finance Committee Minutes

Cllr Triggs entered the meeting.

Members had a detailed discussion and considered extending the existing lease and the Section 25 Notice until 31st October 2012 at the request of Shelley Community Association. The Clerk reported that the Solicitor's advice was to extend the Section 25 notice until 31st August. The Clerk also advised that the Premises Licence will not be removed.

60 Shelley Village Hall

Resolved: To extend the lease on Shelley Village Hall until 31st August 2012 and to include full details of negotiations to date in the notice to Shelley Community Association.

Members considered the following requested amendments to the proposed new leasehold agreement:

- i) To incorporate the operation of the outreach post office within the main agreement instead of as a side agreement.
- ii) To remove the requirement for permission to undertake structural internal changes to the building.
- iii) To accept the liability for the boundary wall running at the back of the building and the car park.

Resolved: To refer these amendments back to the Management and Finance Committee to be reconsidered.

The Clerk advised members that the meeting would be held on 19th July and asked that any further issues on the subject be submitted to her by 9.30 am on 12th July for inclusion on the agenda.

91746 Yew Tree Cottage, 48 Low Town, Kirkburton Erection of extensions and detached garage/carport/workshop/store (within a Conservation area). The item was deferred to allow Ward Councillors to do a site visit. **Resolved:** The Clerk was delegated to submit the comment to Planning Services after consultation with Ward Councillors.

61 Plans

91718 41 Linfit Lane, Kirkburton Erection of two storey extension. The item was deferred to allow Ward Councillors to do a site visit. **Resolved:** The Clerk was delegated to submit the comment to Planning Services after consultation with Ward Councillors.

91829 Yew Tree Cottage, Bath Street, Kirkburton Erection of extensions and detailed garage/carport/workshop/store (within a Conservation area). The Council objected to this application on Highways grounds.

91834 74 Barnsley Road, Flockton Discharge of condition 1 & 2 from previous application 2001/92853 for Outline application for erection of detached dwelling with garage. The Council objected to this application on the grounds that there is insufficient space to build such a large development.

91840 76 Far Bank, Shelley Alterations to converting existing coach house to dwelling The item was deferred to allow Ward Councillors to do a site visit. **Resolved:** To delegate the Clerk to submit the comment to Planning Services after consultation with Ward Councillors.

91840 6 Haigh Lane, Flockton Listed building consent for structural works. The Council objected to this application on Highways grounds.

The minutes are subject to confirmation of accuracy at the next meeting on 2nd August 2012.

91884 2 Marsh Lane, Shepley *Erection of single storey extension (within a Conservation area)*. The Council objected to this application on Highways grounds as there will be insufficient space for parking and also the fact that trees will have to be felled.

61 Plans (Cont'd)

91907 *Land to rear of Farnley House, Manor Road, Farnley Tyas*. The Council supported this application.

There was no comment on the following applications:

1694 Fenay Bridge; 91596 Lepton; 91614 Grange Moor; 91615 Flockton; 91656 Fenay Bridge; 91737 Kirkheaton; 91754 Lepton; 91772 Fenay Bridge; 91785 Kirkheaton; 91797 Farnley Tyas; 91819 Fenay Bridge; 91824 Thurstonland; 91832 Shelley; 91879 Highburton; 91881 Highburton; 91887 Kirkburton; 91897 Kirkheaton; 91900 Lepton; 91926 Fenay Bridge; 91938 Flockton; 91965 Flockton; 92029 Fenay Bridge.

There were no planning appeals before the Council.

62 Planning Appeals

The Clerk notified members that a decision had been taken on the Whitley Willows variation order and was now public knowledge.

Members received a verbal report from the delegates who attended the meeting with Kirklees members and officers.

63 Neighbourhood Planning Meeting

Members considered awarding an environment grant of £185 as recommended by the Environment Committee (Min E9 refers)

64 Stockmoor Village Association

Resolved: To award an environment grant of £185 to Stockmoor Village Association.

Resolved: To approve the accounts as presented (£5,722.38)

65 Accounts

Members considered replacing the lock in the noticeboard at the junction of Westerley Way and Huddersfield Road and providing an additional noticeboard on Penistone Road close to the Rising Sun or by the bus stop (the exact location will be subject to permission from Planning & Highways Services)

66 Noticeboards in Shelley

Resolved: The Clerk to organise a new lock and duplicate keys for the existing noticeboard on Westerley Way if it was not possible to obtain additional keys.

Resolved: Quotes to be obtained for both wooden and metal noticeboards subject to permission being granted for them to be erected.

Members considered sharing the stand with Denby Dale Parish Council on 4th August in the place of Honley Show which was cancelled due to the bad weather.

67 Emley Show

Resolved: To attend Emley Show on the same basis as was previously agreed for Honley Show, sharing the stand with Denby Dale Parish Council and to share the costs equally.

Resolved: The Clerk to undertake all necessary preparations under delegated authority.

Members considered the request that the Parish Council provides £350 to St Paul's Church towards the new seat as they would like a specific design and to have it within the churchyard. It was noted that this would be instead of the Parish Council providing a new seat in Shepley under the normal repair/replacement programme.

68 New Public Seat in Shepley

Resolved: To award £350 to St Paul's Church towards the new seat on condition that the church accepts responsibility for all future maintenance of the seat.

Members noted the YLCA and RAY training sessions as circulated.

69 Training Sessions

Resolved: To grant delegated authority to the Clerk to book places for any members who wish to attend any of the courses.

The minutes are subject to confirmation of accuracy at the next meeting on 2nd August 2012.

Members considered engraving the 10 guidestoops sited along the routes of the Parish Walks as recommended by the Environment Committee (Min E10 refers).

70 Engraving of Guidestoops

Resolved: To appoint Mr David Bradbury to do the engraving work on the terms & conditions notified, thereby waiving the Financial Regulations requiring the Council to obtain 3 quotes on the grounds that he produced the original guidestoops and his work is of an excellent quality.

Resolved: To accept the design as presented created to mark the Diamond Jubilee, subject to receipt of permission from Denby Dale Walkers Are Welcome.

The Clerk formally reported the vacancies in the Shepley Ward due to the resignations of Cllr Michelle Atkinson and Cllr Mark Sykes. The Elections Officer has been notified and will make the necessary arrangements. The many contributions that Cllr Michelle Atkinson had made to Kirkburton Parish Council were noted especially with regard to the Parish Walks Project.

71 Casual Vacancies in the Shepley Ward

Members considered the community project grant application for £2,175 to cover the cost of submitting the current Clubhouse scheme design to Kirklees Planning Services and to apply for a change of use of the adjacent farmer's field to a sports field.

72 Urgent Grant Applications:

Resolved: To award £2,175 to Lascelles Hall Cricket Club for the above purpose.

a) Lascelles Hall Cricket Club

Members considered the community project grant application for £5,000 towards the cost of installing a full height climbing wall and bouldering wall in the Sports Hall at the College to be available for full community use outside of school hours.

73 b) Shelley College Fundraisers (PTSA)

Resolved: To award £2,500 towards the cost of the wall and to write to Shelley College suggesting they contact Denby Dale Parish Council for the remainder of the money as while a large proportion of the students live within the Kirkburton Parish Council area, Shelley College is situated in the Denby Dale Parish Council area.

Members considered the community project grant application for £2,100 to contribute towards the cost of purchasing new musical instruments.

74 c) Shepley Band

Resolved: To request Shepley Band obtain 2 more quotes and to defer a decision on this grant application until the November Grants & Community Projects Committee meeting.

Members considered the Start-Up grant application for up to £250 to contribute towards the costs of public liability insurance cover and other setting-up expenditure.

75 d) Shepley Conservation Group

Resolved: To award Shepley Conservation Group a £100 Start-Up grant for the above purposes.

Members noted the Clerk's Report which had been circulated at the meeting. Members were asked to note the Clerk's leave arrangements.

76 Correspondence and Information

It was also reported that the Administrative Support Officer had successfully passed the Working With Your Council course. She was duly congratulated on her achievement.

- Kirklees Council allotments in Parish Council areas
- Generic noticeboards – Changes to the doors of the wooden noticeboards and a proposal to erect a new noticeboard in Kirkheaton.

77 Agenda Items

The Chairman closed the meeting.