

KIRKBURTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE
HALL, Highburton on Thursday, 7th February 2013 at 7.30 pm

PRESENT: Cllr R Burton in the Chair.

Cllrs B Armer, H Barraclough, R Barraclough, S G Beresford, N Berry, D Bradbury, P Brook, A Cooper, P Cunnington, K Dunn, R Edmunds, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs and C Whittingham.

In attendance: Mrs R Perry and Mrs A Royle.

Apologies were received from Cllrs S Dunford.

Absent: Cllrs B Wightman

**211 Apologies and
Declarations of
Interest**

The following personal interests were declared: Cllr H Barraclough in the item on Shelley Village Hall as she is a resident of Shelley; Cllr N Berry in planning application 2013/90071/E and 2013/90238/E as he knows the applicants; Cllr P Brook in the Yetton Together grant application as she knows the applicant; Cllr P Cunnington in planning applications 2012/93869/E and 2013/90067 as he knows the applicants; Cllr D Hardcastle in the Code of Conduct item as he is a member of Kirklees Standards Board Committee; Cllr A Munro in the Yetton Together grant application as she knows the applicant; Cllr P Pankhurst in the Schools Budgets item as he is a governor of Kirkburton Middle School; Cllr L Parsley in the item on Shelley Village Hall as she is a resident of Shelley; Cllr R Thomas in planning application 2012/92554 as he knows the applicant; Cllr S Triggs in the Shelley Village Hall item as she is a resident of Shelley; Cllr C Whittingham in planning application 2012/93955/E as she is a governor of Grange Moor Primary School.

Cllr R Barraclough declared an interest in all the planning applications as he is a member of the KMC Heavy Woollen Planning Committee and stated that any views expressed would be of a preliminary nature with the final decision being taken at the Committee meeting when in receipt of full information.

The local Police gave members an update on incidents in the Parish area.

212 Public Participation

A member of the public addressed the Council on the proposed traffic management plan for the development in Hallas Road, Kirkburton, planning permission for which has now been approved by Kirklees. He thanked the Parish Council for all their support.

Cllr S Triggs entered the meeting.

Resolved: To hold the meeting in public unless discussion was needed on contracts which would be held in a private session.

**213 Admission of the
Public**

Resolved: To bring the following item to the start of the meeting.

214 Change of Business

Members had a lengthy discussion regarding planning application 2009/92554: 11 Hallas Road, Kirkburton. Members noted the decision to approve the application and considered submitting comments to Highways Services in respect of the Traffic Management Plan, which the applicant is obliged to supply.

**215 Planning
Application
2009/92554 at 11
Hallas Road,
Kirkburton**

Resolved: To submit a comment to Highways Services detailing the following:
The Parish Council requests the following restrictions be applied to all site traffic involved in this development:

- That all site vehicles should only approach the site via the junction of North Road and Hallas Road and only from a south / south easterly direction and taking a right fork into Hallas Road.
- No site movement at peak hours ie. between 8.30am and 9.30am and between 3.00pm and 4.00pm.
- There should be no site movement after 5.30pm until 9.30am the following day.
- There should be no site vehicles parked on Hallas Road at any time.
- There should be no site vehicles parked in Little Hallas or any other cul-de-sac off Hallas Road at any time.

- All marshalling of site traffic to be undertaken by a qualified marksman.
- Wheel wash and road sweeping issues must be addressed by all the parties involved.
- Noise restrictions to be put in place to avoid disturbing the tranquillity of a peaceful location.
- Deliveries to the site to be timed to avoid a backlog of delivery vehicles on the surrounding streets.
- The site to be made secure at the end of each day.

215 Planning Application 2009/92554 (Cont'd)

The Chairman reported that he had attended Saddleworth Civic Dinner. The Vice Chairman reported that he had attended a Celebration of the Purchase of Shelley Village Hall organised by Shelley Community Association.

216 Chairman's Appointments

Resolved: To confirm the minutes of the Parish Council meeting held on 3rd January 2013 as an accurate record.

217 Parish Council Minutes

Resolved: To accept and adopt the minutes of the Environment Committee meeting held on 17th January 2013 subject to obtaining further information about the relationship between KHCA and BEG.

218 Environment Committee Minutes

2012/93927/E Land off Liley Lane, Grange Moor

Outline application for residential development of 8 dwellings

To object on Highways grounds as this area will be over developed if any further dwellings are built. The Clerk to request Highways to undertake a traffic survey during peak times of day.

219 Plans

2013/90046/W 120 Rowley Lane, Lepton

Erection of garage with a granny flat over

To object on the grounds that this development is not in keeping with the rest of the house and also on highways grounds as the development is very near to the road.

2013/90166/E 2 & 4 Haigh Lane, Flockton

Listed Building consent for internal and external alterations.

The Clerk to write to the Planning Department expressing concerns about the increased volume of traffic while the development is being undertaken.

2013/90183/E 57 Hallas Road, Kirkburton

Removal of condition 3 and variation of condition 2 on previous permission 2012/91211 for demolition of existing bungalow and erection of dwelling.

To object on the grounds that these conditions should not be removed and the reasons for them being instated originally are still valid.

2012/93955/E Grange Moor Primary School, Liley Lane, Grange Moor

Erection of modular classroom.

The Clerk to write to the Planning Department expressing the Council's strong support for this development.

There was no comment on the following applications:

2012/93869/E Lepton; 2012/93927/E Grange Moor; 2012/93713/E Shelley;
 2012/33809/E Grange Moor; 2013/90008/E Highburton; 2013/90042/E Kirkburton;
 2012/93808/W Fenay Bridge; 2012/93955/E Grange Moor; 2013/90017/E Kirkburton;
 2013/90048/E Shepley; 2013/90049/E Shepley; 2013/90064/E Shepley;
 2013/90071/E Kirkburton; 2013/90041/E Shelley; 2013/90075/W Fenay Bridge;
 2013/90150/E Flockton; 2013/90159/E Shelley; 2013/90171/E Shepley;
 2013/90174/E Kirkburton; 2013/90158/E Shepley; 2013/90213/E Lepton;
 2013/90237/E Flockton; 2013/90238/E Kirkburton; 2013/90239/E Kirkburton;
 2012/93965 Shepley; 2013/90067 Lepton; 2013/90039 Kirkburton.

There were no planning appeals before the Council.

220 Planning Appeals

- Members noted the latest financial statement and made the following awards on the recommendation of the Environment Committee (Mins E57, E58 and E59 refer.)
- 221 Environment Grant Applications**
- Resolved:** To award £385 to Kirkburton & Highburton Community Association (KHCA) to cover the insurance premium for the volunteers working on outdoor areas.
- a) KHCA**
- Resolved:** To award £175 to Shepley Women's Institute to cover 50% of the cost of a visit to a biodiversity demonstration garden.
- b) Shepley Women's Institute**
- Resolved:** To award £825.60 to Yetton Together to contribute towards the cost of additional hanging baskets in Kirkheaton.
- c) Yetton Together**
- 222 Accounts**
- Resolved:** To approve the accounts as presented (£5,365.83 including £1,385.60 agreed under LGA 1972 s137.)
- Members considered approving the copy for the Winter edition of the newsletter. The Clerk and the ASO were thanked for their work in producing the newsletter.
- 223 One Voice**
- Resolved:** To approve the copy for the Winter edition of the newsletter.
- Members considered whether to organise an event/photo call to mark the Council's achievement and had a lengthy discussion. The Clerk was warmly thanked for all her hard work in ensuring the Council achieved this prestigious award.
- 224 Quality Council**
- Resolved:** To mark the achievement of the Council in a fitting way. To invite Simon Reevell MP to present the award to the Council. Also to bring this item to the next Council meeting consider other suitable ways of marking the occasion.
- Members noted the proposed courses.
- 225 Training Courses**
- Resolved:** Cllr A Munro expressed a wish to attend this course on Saturday 6th April 2013 in Harrogate.
- a) Village Greens & Common Land**
- Resolved:** Members to let the Clerk know if they wish to attend this course which will be held on 16th February at the Cedar Court Hotel, Wakefield from 10.30 – 4pm.
- b) Chairmanship**
- Resolved:** To nominate Cllr John Hirst to attend the Employment part of this course only to be held on 15th March in Wakefield.
- c) Employment / Freedom of Information**
- Resolved:** To put the item on Shelley Village Hall to the end of the meeting.
- 226 Change of Business**
- Members noted the two Codes of Conduct produced by Kirklees Council and NALC and considered which one best suited the needs of the Parish Council. It was noted that Cllr Derek Hardcastle did not vote on this decision as he is a member of Kirklees Standards Board Committee.
- 227 Code of Conduct**
- Resolved:** To adopt the Kirklees Council version.
- Members considered contributing to the cost of providing the cold calling signs in the areas with this designation in the Parish so that the cost is fairly spread over all organisations. It was noted that the Police can provide stickers free of charge for householders and there are many signs available to download from the internet at no cost.
- 228 Cold Calling Signage**
- Resolved:** Not to do anything at this time but to encourage people to look at alternative ways of providing signage they can obtain free of charge.
- Members considered cancelling the meeting due to be held on 21st February 2013 if no grant applications are received by the deadline date.
- 229 Grants & Community Projects Committee Meeting on 21st February 2013**
- Resolved:** The Clerk to cancel the meeting if no grant applications received by the deadline date.

Members received a verbal update on the projects from Cllr S Triggs and considered approval of the following:

230 Youth Engagement Projects

Construction and installation of a youth shelter on Shelley Recreation Ground with the assistance of Cllrs Bradbury, Lumb, the Shelley College 'Enrichment' Group and the services of an architect on a free-of-charge basis.

Resolved: To construct and install a youth shelter on Shelley Recreation Ground subject to the correct permissions being obtained from Kirklees Council with the assistance of Cllrs Bradbury, Lumb, the Shelley College 'Enrichment' Group and the services of an architect on a free-of-charge basis.

Organisation of an official Opening Event for the refurbished skateboard park in Skelmanthorpe. This event is proposed to be held in June.

Resolved: This item to be brought back to a future meeting when plans are more concrete.

Resolved: The Clerk to be given delegated authority to bring both projects to completion.

Members noted the budget changes affecting the schools in the Parish Council area and considered making a response to the Government on the amended DfE national funding rules. It was noted that the documentation was very hard to understand.

231 Changes to Schools' Budgets

Resolved: The Clerk to write to local MP's Barry Sheerman and Simon Reeve, Michael Gove (cc Heads of local schools) objecting to the budget reductions.

Members considered further how the Council wishes to take part in this event which runs from 4th – 10th March 2013. It was noted that the Council has entered a competition run to promote Climate Week.

232 Climate Change Week

Resolved: To organise fruit tree planting during Climate Week. The Clerk to be provided with details of the tree planting session organised.

Members were asked to nominate a volunteer to work with the Clerk on this course.

233 Fruit & Vegetable Growing Workshops

Resolved: Cllrs A Munro and J Paxton to work with the Clerk on this course.

Resolved: To hold the discussion of this item in a private session as contractual issues were being discussed, which would be subject to a future tendering process.

234 Shelley Village Hall

Members noted the Structural Engineers report and considered the arrangements for carrying out the work. The Clerk reported on the funding situation.

Resolved: To raise Standing Order No 11a in order to consider the legal/professional advice received, to note the electrical report and consider placing an order for the work.

Resolved: To accept the professional advice given and to undertake the repairs identified as Dangerous and Potentially Dangerous.

Resolved: To reinstate Standing Order No 11a.

Members noted the correspondence from Shelley Community Association and the background information and considered reimbursing Shelley Community Association for the cost of the drainage clearance.

Resolved: Not to reimburse Shelley Community Association for the cost of the drainage clearance.

Members noted the Clerk's Report which had been circulated at the meeting. The Line Manager, Cllr John Hirst explained to members the procedure for Staff Appraisals. All councillors to complete the forms provided and to return to Cllr Hirst as soon as possible.

235 Correspondence and Information

- Councillor training session on Planning.
- To define the costings over the Shelley College proposals.

236 Agenda Items