

KIRKBURTON PARISH COUNCIL

RISK ASSESSMENT COMMITTEE

**MINUTES OF THE MEETING ON THURSDAY, 2nd FEBRUARY 2012
AT 9.15 pm AT BURTON VILLAGE HALL**

The following minutes are subject to confirmation of accuracy and adoption by Council on 1st March 2012.

Present: Cllr S Dunford in the Chair
Cllrs R Burton, J Paxton and C Whittingham
Officers in Attendance: Mrs R Perry and Mrs A Royle

No apologies were received as all members were present.

**R10 Apologies and
Declarations of
Interest**

No declarations of interest were made.

There were no members of the public present.

**R11 Public
Participation**

Resolved: That all items would be held in the public session.

**R12 Admission of
the Public**

Members considered the existing schedule and discussed the various items listed with particular reference to seats and hanging baskets. It was noted that several hanging basket brackets are due to be replaced within the next few weeks.

**R13 Risk
Assessment
Schedule**

Recommended: To adopt the Risk Assessment Schedule 2012.

It was agreed to bring to members' attention the fact that they all had a responsibility to monitor the public seats in their wards and to report any problems to the Clerk.

Concern was expressed that the maintenance programme appeared to be concentrating on providing new seats rather than renewing and maintaining the existing stock. The situation at Kirkburton was discussed. It was suggested that the broken seat on Linfit Lane should be replaced as a priority and the new seat requested on Moor Lane be provided if there was sufficient funding remaining, and subject to consultations and permission.

R14 Public Seats

The Clerk was asked to use her delegated authority to proceed with a replacement seat on Linfit Lane and organise a new seat on Moor Lane if sufficient funding is available and after the appropriate consultations/permission have been carried out.

The meeting then closed.