

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 1ST DECEMBER 2011 AT 7.30 pm

PRESENT: Cllr S Dunford in the Chair

Cllrs B Armer, H Barraclough, R Barraclough, N Berry, P Brook, R Burton, A Cooper, K Dunn, D Hardcastle, J Hirst, L Parsley, J Paxton, M Pitts, S Triggs, C Whittingham and B Wightman

Officers in attendance: Mrs R Perry and Mrs A Royle.

A minutes silence was held in memory of Mr Geoff Earnshaw who died on Monday 21st November. The Vice Chairman gave a brief oration of Mr Earnshaw's time on the Council and paid tribute to his achievements.

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| <p>Apologies were received from Cllrs M Atkinson, S Beresford, P Cunningham, A Munro and M Sykes, the reasons for which were accepted by the Council. Cllrs Paxton and Pitts apologised for lateness.</p> | <p>181 Apologies and Declarations of Interest</p> |
| <p>The following personal interests were declared: Cllr N Berry in planning applications 92940 and 92941 as he knows the architect; Cllr L Parsley in the Grants & Community Projects Committee minutes as she is the Chair of the Pierrot Players Amateur Dramatic Society; Cllr S Triggs in Shelley 1st School Environment Grant as her children attend this school.</p> | |
| <p>Inspector Dave Barnett introduced himself to Council. Inspector Barnett has taken over the role of Inspector Nick Harvey who recently retired.</p> | <p>182 Public Participation</p> |
| <p>Cllr H Barraclough entered the meeting.</p> | |
| <p>Resolved: To hold all items in the public session.</p> | <p>183 Admission of the Public</p> |
| <p>Cllr Paxton and Cllr Pitts entered the meeting.</p> | |
| <p>The Chairman thanked all members who laid wreaths and attended services in their villages on Remembrance Sunday. She had attended services at Kirkburton Parish Church and the Kirkburton War Memorial.</p> | <p>184 Chairman's Appointments</p> |
| <p>Resolved: To accept and adopt the minutes of the Parish Council meeting of 3rd November 2011 as a true record subject to the inclusion of Cllr Whittingham's name at Min 170.</p> | <p>185 Council Minutes</p> |
| <p>Resolved: To accept and adopt the minutes of the Grants & Community Projects Committee meeting of 10th November 2011 as a true record.</p> | <p>186 Grants & Community Projects Minutes</p> |
| <p>Resolved: To accept and adopt the minutes of the Kirkheaton Committee meeting of 10th November 2011 as a true record.</p> | <p>187 Kirkheaton Committee Minutes</p> |
| <p>Resolved: To accept and adopt the minutes of the Environment Committee meeting of 17th November 2011 as a true record.</p> | <p>188 Environment Committee Minutes</p> |
| <p>Resolved: To accept and adopt the minutes of the Staffing Committee meeting of 17th November 2011 as a true record.</p> | <p>189 Staffing Committee Minutes</p> |
| <p>Resolved: To accept and adopt the minutes of the Management & Finance Committee meeting of 23rd November 2011 as a true record.</p> | <p>190 Management & Finance Committee Minutes</p> |

Resolved: To agree the notes of the meeting held on 3rd November 2011 as an accurate record.

191 Shows & Events Working Party

Members considered the recommendations that had been made at the Shows & Events Working Party meeting held on 3rd November 2011. One of the recommendations was to hold a Jubilee Circular Walk incorporating the 10 guidestoops installed as part of the Parish Walks project and to have a plaque engraved on each guidestoop to mark the Queens' Diamond Jubilee.

The Clerk provided information on the budget available to mark the occasion.

Resolved: To apply for an EPIP grant for £5,000 to fund the engraving of the plaques on the guidestoops and to take the final decision on how the event would be marked when the Council knows the outcome of the grant application.

Resolved: That Councillors will consult with their local electorate and schools on what they would like the Council to do, and whether the schools are interested in taking part in putting together time capsules to be buried as part of the occasion.

Resolved: To attend Honley Show in 2012.

Resolved: To grant the Clerk delegated authority to act in consultation with the Chairman on any of the above issues which require urgent actions.

2011/92481 Copriding Farm, Thurgory Lane, Lepton The Council strongly approved this application. Approve. It was hoped that the final decision would be taken as soon as possible to enable the applicant to take advantage of the higher feed-in tariff rate, which will be reduced on 22nd December.

192 Plans

2011/92635 Land adj 306 Barnsley Road, Flockton The Council objected on highways grounds and requested that the decision on the application is taken by Kirklees Planning Committee. If the plan is approved as submitted, three of the houses would have blind accesses onto Barnsley Road and are situated in front of the bus stop.

2011/92940 Manor Mill, 25 Linfit Lane, Kirkburton The Council fully supported this application.

2011/92941 Manor Mill, 25 Linfit Lane, Kirkburton The Council fully supported this application.

2011/93014 14 Wakefield Road, Grange Moor The Council strongly approved this application. It was hoped that the final decision would be taken as soon as possible to enable the applicant to take advantage of the higher feed-in tariff rate, which will be reduced on 22nd December.

There was no comment on the following applications:

90836 Flockton; 92821 Shelley; 92928 Grange Moor; 92950 Fenay Bridge; 92966 Grange Moor; 93000 Lepton; 93001 Shelley; 93015 Shelley; 93040 Shepley; 93043 Shepley; 93052 Thurstonland; 93056 Houses Hill, Grange Moor; 93057 Kirkburton; 93078 Highburton

There were no planning appeals before the Council.

193 Planning Appeals

Members considered awarding an environment grant of £500 to Shelley 1st School to purchase a shed and equipment for use on the school garden and allotment as recommended by the Environment Committee (Min E44 refers). A recorded vote was taken with the following result:

194 Shelley 1st School Environment Grant Application

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Resolved: To award Shelley 1st School an environment grant of £500 to purchase a shed and equipment for use on the school garden and allotment.

- Members considered an urgent grant application for £1000 to provide storage for the flail machine.
- 195 KHCA (BEG) Environment Grant Application**
- Resolved:** To award KHCA (BEG) an environment grant of £500 to provide storage for the flail machine.
- Resolved:** To approve the accounts as presented (£38,768.23 including £1,000 agreed under LGA 1972 s137) subject to an amendment of £500 to cover the reduction in the amount of grant awarded to KHCA (BEG).
- 196 Accounts**
- Members noted the cheque register and considered adopting the Receipts & Payment Statement covering the period 1st April to 30th September 2011.
- 197 Receipts & Payments Statement**
- Resolved:** To adopt the Receipts & Payments Statement covering the period 1st April to 30th September 2011.
- Members considered the budget proposals and agreed the budget and precept for 2012/13 (Min MF30 refers). Cllr Berry requested that the precept be cut by 20% and savings be made in other areas. After a lengthy discussion and a vote it was agreed to accept the proposals as presented.
- 198 Budget / Precept for 2012/13**
- Resolved:** To accept the budget proposals as presented, giving a total budgetted expenditure for the year 2012-13 of £130,198 and a precept of £122,000.
- The Clerk reported that the Electoral Officer had been informed and members formally noted the vacancies and considered whether to approve the advertisement with the Huddersfield Examiner. The Clerk advised members that previously vacancies were always advertised in the newspaper. Information was also provided on the various costs of holding elections.
- 199 Casual Vacancies in Kirkburton & Shepley**
- Resolved:** Not to advertise the vacancies in the Huddersfield Examiner but to put the statutory notices on the Kirkburton and Shepley noticeboards and on the website.
- Members were concerned that people may not have sufficient information on the role of the Parish Councillor and considered how this problem may be addressed. It was agreed to include an item on the next Council agenda to make decisions in this regard.
- Members considered approving the project as described in the project form and recommended by the Environment Committee (Min E48 refers).
- 200 Fruit Tree Project (No 2011-04)**
- Resolved:** To approve the project as described in the project form and recommended by the Environment Committee.
- Resolved:** To elect a Working Party to oversee the project throughout the Parish.
- Members considered creating a new post to be filled by a past Chairman to share the workload of the Line Manager.
- 201 Line Manager Support**
- Resolved:** To create a new post of Line Manager Support to be held by a past Chairman to share the workload.
- Resolved:** To elect Cllr Hirst to undertake the role of Line Manager Support for the remainder of the Council term.
- Resolved:** Cllr Burton to carry out this year's staff appraisals.
- A verbal report was given on the contract undertaken at the allotments. The Clerk was asked to send a complimentary letter to the contractor for the standard of workmanship and especially as he had done more than the Council had requested at no additional cost.
- 202 Grange Moor Allotments**

Members noted the Clerk's Report which had been circulated at the meeting.

**203 Correspondence
and Information**

Members were asked to note the deadline of 9th December for agenda items for the January meeting.

Members were also asked to note staff annual leave over the Christmas period.

The Chairman reported that a letter had been received from Parkinson's UK giving thanks for the £112.31 raised, representing half of the collection taken at her Civic Sunday service.

**204 Chairman's Charity
– Parkinson's UK**

Cllr Burton reported that he had assisted in the production of the newsletter. Due to the urgency of the situation, it was agreed that the Clerk would approve the issue under delegated authority. She asked members to contact her if they required any changes to the copy.

205 Newsletter

- How to best inform the public about the Parish Councillor's role
- New website
- Twitter

206 Agenda Items

Cllr Paxton spoke a few words about his time working with Cllr Geoff Earnshaw. He had known him since 1974 and had been privileged to work alongside him.

207 Tribute

The meeting then closed.