

KIRKBURTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BURTON VILLAGE HALL, HIGHBURTON ON THURSDAY, 1ST MARCH 2012 AT 7.30 pm

PRESENT: Cllr S Dunford in the Chair

Cllrs B Armer, M Atkinson, H Barraclough, R Barraclough, S Beresford, P Brook, R Burton, A Cooper, P Cunnington, K Dunn, D Hardcastle, J Hirst, I Lumb, A Munro, P Pankhurst, L Parsley, J Paxton, M Pitts, R Thomas, S Triggs, C Whittingham and B Wightman
Officers in attendance: Mrs R Perry, Mrs A Royle

The Clerk confirmed that she had received all 3 Declarations of Acceptance of Office.

259 Declaration of Acceptance of Office

The Chairman welcomed the 3 new Parish Councillors to the meeting and formal introductions were made.

Apologies were received from Cllrs N Berry and M Sykes, the reasons for which were accepted by the Council. Cllr Triggs apologised for leaving the meeting early.

260 Apologies and Declarations of Interest

The following personal interests were declared: Cllr P Cunnington in planning application 90080 as he knows the applicant and also in Lepton Methodist Church, as he is an officer of an organisation that uses the Church; Cllr K Dunn in Lascelles Hall Cricket Club as his son plays for the club; Cllr B Wightman in Lascelles Hall Cricket Club as members of his family play for the club.

The following prejudicial interest was declared: Cllr R Burton in Lepton Methodist Church, as he is a member of the Church

The local Police addressed the Council and gave an update on incidents in the Parish.

261 Public Participation

Mr Carre gave an update on a Planning Training Event to be held on Monday 19th March.

Resolved: To hold all items in the public session.

262 Admission of the Public

Kirkheaton PCSO's addressed the Council on how the dog fouling problem is being addressed. The Police officers were thanked for their reports and they left the meeting.

263 K9 Clean Up Team Update

Resolved: To agree the accuracy of the notes of the meeting held on 16th February 2012.

b) Notes of Meeting

Members considered purchasing 12 dispensers to be sited at appropriate locations and to notify/consult residents on the proposed locations if they have not already been involved. It was noted that there is already a dispenser located on Moor Lane in Highburton that currently is not in use and it was proposed to move this dispenser to George Lane in Kirkburton. This would mean that 11 dispensers would need to be purchased rather than 12.

c) Location of Dispensers

Resolved: To move the dispenser located on Moor Lane to George Lane and to purchase 11 dispensers rather than 12.

Members considered the draft copy of the leaflet. It was noted that the size of the logo needs reducing and the list of the dispenser locations needs including. The details of the new e-mail address where members of the public can report problems also needs to be included on the leaflet. As there are 13,000 households in the Parish it was noted that 13,000 leaflets will need to be produced.

d) Leaflet

Resolved: To make the above amendments to the leaflet and delegate the Clerk to place an order with the printer for 13,000 copies at the best available price. Also to distribute one leaflet to each household in the Parish.

Members considered who would be able to judge the Schools Competition and the date / details of the prize giving. It was noted that the closing date for the competition is 12 noon on Thursday 15th March.

263 e) Schools Competition

Resolved: The Administrative Support Officer will judge the entries and arrange the prize giving details with the Chairman and Vice Chairman.

Members considered producing an additional vinyl poster to be installed on the lamp post above the dispensers, subject to budget availability.

f) Posters

Resolved: To wait to arrange the additional poster subject to budget availability and copyright permission.

The Chairman reported that she had attended Ripponden Parish Council Civic dinner.

264 Chairman's Appointments

Resolved: To bring the following item forward on the agenda

265 Order of Business

Members watched a brief video of young people in the Parish talking about what they would like to see the Parish Council doing to celebrate the Diamond Jubilee and how they could participate in this.

266 Engagement with Young People Committee

The following members were elected to serve on the Young People Committee:

Chairman, Vice Chairman, Cllrs M Atkinson, A Cooper, K Dunn, I Lumb, P Pankhurst, R Thomas, S Triggs and C Whittingham

Resolved: To agree the following Terms of Reference:

- To find out what are the main issues affecting children and young people and consider how the Parish Council can help to address them.
- To put forward projects which will be of direct interest/benefit to the young people in the Parish and to consult the young people before decisions are taken.
- To raise awareness of the democratic systems and local government, and show the young people how they can become involved. Also to show them how they can make a positive difference to their area / school by being more involved.
- To involve and liaise with members and staff from Denby Dale Parish Council in those areas which are also covered by DDPC.

Resolved: To cover the legal costs of any registrations required to enable members to take part.

Resolved: To confirm the accuracy of the minutes of the Parish Council meeting held on 2nd February 2012 as an accurate record.

267 Parish Council Minutes

Resolved: To confirm the accuracy of the minutes of the Staffing Committee meeting held on 23rd February 2012 as an accurate record.

268 Staffing Committee Minutes

Resolved: To agree and adopt the Risk Assessment Committee minutes of the meeting held on 2nd February 2012.

269 Risk Assessment Committee Minutes

Resolved: To agree and adopt the Management and Finance Committee minutes of the meeting held on 23rd February 2012.

270 Management & Finance Committee Minutes

90240 Albany Works, Albany Road, Kirkheaton. Demolition of existing building and outline application for erection of residential development. The Council objected to this application on highways safety grounds. **271 Plans**

90403 31 Turnshaw Road, Kirkburton. Outline application for erection of three detached dwellings. The Council objected to this application on highways grounds, but felt that if the application were to be approved, the Council felt that the insulation should be done to the highest possible standards.

90477 4 Whitley Willows, Lepton Works to TPO(s). The Council objected to this application as this is a wildlife corridor and as such needs to be protected.

There was no comment on the following applications:

90083 Fenay Bridge; 90170 Lepton; 90180 Shelley; 90188 Grange Moor; 90190 Stocksmoor; 90191 Kirkburton; 90207 Stocksmoor; 90281 Shepley; 90313 Shepley; 90353 Lepton; 90375 Grange Moor; 90386 Highburton; 90441 Kirkburton; 90455 Kirkburton; 90481 Thurstonland; 90534 Thurstonland; 92949 Kirkheaton.

There were no planning appeals before the Council. **272 Planning Appeals**

Members received recommendations from the Grants & Community Projects Committee on the following applications, the first two of which had been deferred from the November meeting due to exceptional circumstances. **273 Community Project Grant Applications**

Members considered the small annual grant application from Shepley Junior Cricket Club for £750 to contribute towards the costs of coach training courses, CRB checking, First Aid training and ground rental. **a) Shepley Junior Cricket Club**

Resolved: To award a Start Up Grant of £100 to Shepley Junior Cricket Club as it had not been in operation long enough to qualify for a Small Annual Grant.

Members considered the small annual grant application from Shepley Women's Institute for £250 to contribute towards the costs of speakers, rent of library and travelling costs to regional meetings. **274 b) Shepley Women's Institute**

Resolved: To award a Small Annual Grant of £250 to Shepley Women's Institute to contribute towards the costs of speakers, rent of library and travelling costs to regional meetings.

Members considered the community project grant application from Shepley Band for £3,000 to contribute towards the costs of the concert tour to the Rhineland in Germany. **275 c) Shepley Band**

Resolved: To refuse the application for £3,000 to contribute towards the costs of a concert tour to the Rhineland in Germany, as the rules have not been followed and the criteria has not been met.

Cllr Burton left the meeting **276 d) Lepton Methodist Church**

Members considered the community project grant application for £3,000 to contribute towards essential roof repairs at Lepton Methodist Church, which as well as being a place of worship is also the meeting place for a considerable number of voluntary and community groups in the village.

Resolved: To award Lepton Methodist Church a Community Project Grant of £3,000 towards essential roof repairs and also to inform Lepton Methodist Church that the award recognises the broader community role that it plays.

Cllr Burton returned to the meeting

Resolved: To approve the accounts as presented (£7,206.97, including £300.63 agreed under the Local Government Act 1972 s137). **277 Accounts**

Members noted the previous Council decision to consult the residents on Lascelles Hall on whether they agreed with the planting of a Christmas tree on the piece of land at the junction of Lascelles Hall Road and Highfield Road. If this was agreed, it was noted that this would replace the annual tree purchased from Kirklees.

**278 Lascelles Hall
Christmas Tree
Consultation**

Resolved: Cllr Burton will distribute the leaflets during May after the Kirklees elections and delegate the Clerk to organise the purchase and planting, if it was agreed.

Cllr Burton agreed to inform the Clerk when he was due to deliver the leaflets, so that a press release can be arranged to coincide.

Resolved: That the Clerk will request to have an item included in the Kirkheaton Parish Church newsletter, as Lascelles Hall forms part of the parish.

Council considered electing members onto a number of committees where there were vacancies following the recent by-elections.

**279 Committee
Membership / Council
Representation**

Resolved: To elect Cllrs Hardcastle and Thomas onto the Kirkburton & Highburton Community Association.

Resolved: To elect Cllrs Pankhurst and Thomas onto the Dog Fouling & Litter Prevention Working Party.

Resolved: To elect Cllrs Lumb, Pankhurst and Thomas onto the Environment Committee.

Resolved: To leave the remaining committee places vacant until the Annual Meeting.

Members considered issuing a letter of support for the Club to support bids to Sports England for funding to contribute towards the rebuilding costs after the fire last year.

**280 Lascelles Hall Cricket
Club**

Resolved: To issue a letter of support for the Club.

Members noted the correspondence received from a local resident and considered how the Council could assist in trying to resolve the issues raised.

**281 Site of Disused Petrol
Station on North
Road, Kirkburton**

Resolved: The Clerk to write to Kirklees Environmental Health, Highways and the Planning Department to outline the issues raised.

Resolved: The Clerk to respond to the complainant explaining what the Council is doing.

Cllr Triggs left the meeting.

282 One Voice

Members considered the draft copy for the Spring issue of One Voice.

Resolved: To approve the draft copy for the Spring issue of One Voice with the addition of Kirkheaton in the 1000 Fruit Tree Project Update.

Members considered the proposal to plant some trees at Grange Moor allotments in the areas shown on the plan distributed to members at the meeting.

283 Fruit Tree Project

Resolved: To plant an assortment of fruit trees at Grange Moor allotments in the areas shown on the plan.

Members also considered granting Cllr Ben Wightman permission to work at the allotments on a voluntary basis prior to planting the trees.

Resolved: To grant Cllr Wightman permission to work on a voluntary basis at the allotments prior to the trees being planted.

Members considered nominating delegate/s to attend the training event at Stannington on Saturday 17th March.

284 Green Technology Workshop

Resolved: To nominate Cllrs Burton, Lumb and Munro to attend the Green Technology Workshop.

Council had a discussion as to which members who had previously expressed an interest in this event should be nominated to attend on behalf of the Council. It was noted that Cllrs Atkinson and Lumb were attending on behalf of the Shepley Village Association.

285 Neighbourhood Planning Training Event

Resolved: To nominate Cllr Brook, Whittingham, Paxton, Munro and Armer to attend the Neighbourhood Planning Training Event in that order.

Members noted the Clerk's Report which had been circulated at the meeting. Members noted the latest Action Plan, which was distributed at the meeting.

286 Correspondence and Information

No items were requested.

287 Agenda Items

The meeting then closed.