



KIRKBURTON PARISH COUNCIL

The Council's aim is:

To support the development of facilities and community life in the Parish Council area in environmentally sustainable ways.

The Council's objectives are:

- Communities:** To engage with voluntary groups in the area, with practical support and via grants available from the Parish and through accessing external sources of funding.
- Health:** To encourage access to open spaces and promote health and well being by providing allotments and developing appropriate projects, as well as supporting community amateur sports organisations
- Environment:** To encourage sustainable lifestyles and a high quality local environment. Further aims to meet this target are set out in the Environment Plan.
- Planning:** To try and ensure that the Planning Authority supports new developments which are sympathetic to the villages and do not detract from the scenery and openness of this area.
- Transport:** To promote the improvement of public transport and encourage its increased use by the general public.
- Representation:** To listen to the views of the local population and make representation on its behalf to the relevant agencies and the Principal Authority as appropriate, on any issue over which the Council has a power.

The Council will not be constrained by undertaking such actions, which are incidental or conducive to the attainment of the above objectives.

The Council's responsibilities include:

- a) Maintenance of an adequate and legal accounting system, conforming with the standards set out in the current Audit and Accounts Regulations.
- b) Following lawful procedures in respect of the decision-making processes and keeping a record of all decisions taken.
- c) Maintenance of safe environments for the general public, members of Council and employees by ensuring that adequate health & safety procedures are in place and risk management procedures are carried out wherever the Parish Council has a responsibility.
- d) Compliance with employment legislation.

- e) Maintenance of all noticeboards provided by the Parish Council and the re-varnishing of those provided by the Local Area Committee.
- f) Maintenance of the Parish Council seats and hanging basket brackets.
- g) Shelley Village Hall: Landlord's responsibilities in accordance with the lease and legislation.
- h) Kirkheaton Churchyard: Maintenance of the closed churchyard in line with legislation and health & safety requirements.
- i) The upkeep of Shepley allotments
- j) The upkeep of Grange Moor allotments.
- k) The safe keeping of the Civic regalia and all Council property.

This policy was adopted by the Council on 17th April 2008 and revised on 6th August 2012.