

Kirkburton Parish Council

Parish Council Meeting

Thursday 3 July 2025 at 7.30pm

At Burton Village Hall, Northfield Lane, High Burton, Huddersfield, HD8 0QT

AGENDA

1. Apologies

To receive members' apologies for absence.

2. Declarations of Interest

To receive members' declarations of interest in any item on the agenda.

3. Public participation

Members of the public are invited to address the Council on any issue over which it has a power for up to three minutes each, with the item lasting up to a maximum of fifteen minutes.

4. Admission of the Public

To determine any items on the agenda considered to be of a confidential nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960.

5. Civic appointments

The Chairman to report on any engagements attended since the last meeting.

6. Minutes

To confirm the accuracy of the minutes of the Annual Parish Council Meeting held on 22 May 2025.

7. Committee minutes

- a. To agree and adopt the minutes of the Land and Property Committee on 22 May 2025.
- b. To agree and adopt the minutes of the Management and Finance Committee on 22 May 2025.
- c. To agree and adopt the minutes of the Staffing Committee on 22 May 2025.
- d. To agree and adopt the minutes of the Grants and Community Projects Committee on 22 May 2025.
- e. To agree and adopt the minutes of the Neighbourhood Plans Committee on 22 May 2025.
- f. To agree and adopt the minutes of the Land and Property Committee held on 19 June 2025.

8. Accounts

To receive and authorise the accounts for June and July 2025.

9. AGAR

- a. To note the Annual Internal Audit Report for 2024/25 included at page 3 of the Annual Governance and Accountability Return 2024/25.
- b. To approve Section 1 - Annual Governance Statement 2024/25 for Kirkburton Parish Council on page 4 of the Annual Governance and Accountability Return 2024/25.
- c. To approve Section 2 - Annual Governance Statement 2024/25 for Kirkburton Parish Council on page 4 of the Annual Governance and Accountability Return 2024/25.
- d. To consider the Internal Auditor's detailed written report and agree necessary action arising from it.

10. Grant Application Volunteers – Councillor J Cowan

To request councillor volunteers to assist with grant applications over the next twelve months.

11. WYP representative for Council meetings – Councillor B Smith

To decide whether to invite a West Yorkshire Police representative to attend a Council meeting.

12. Burton Environment Group – Councillor P Taylor

To decide whether to send a message of support to Burton Environment Group for their entry to the Grow Your Community section of Yorkshire in Bloom.

13. WYCA Active Travel Hub – Councillor P Taylor

To welcome the EPIKS proposal for an Active Travel Hub in Denby Dale and ask members to seek opportunities to make links to its activities.

14. Request for motion support from Mirfield Town Council

To receive Mirfield Town Council's request to support their recent motion "*that town centre properties are brought into a similar situation to that which our residents face and after a short period of zero rates (council tax for households) a significant contribution is still payable on empty properties*", including their request for Kirkburton Parish Council to join them in lobbying for such changes, and decide upon the Council's response.

15. Plans

To consider Kirklees Weekly Plan Lists for weeks commencing 19 May, 26 May, 2 June, 9 June, and 16 June, as well as any other urgent applications. *Applications may be viewed on www.kirklees.gov.uk/planning*

16. Correspondence and information

To report any correspondence received since the issue of the agenda.

17. Clerk's report

To receive a report from the Clerk.

18. Agenda items

To request items for debate at future meetings.