

# KIRKBURTON PARISH COUNCIL

A MEETING OF THE PARISH COUNCIL WILL BE HELD ON 4 DECEMBER 2025,  
COMMENCING AT 7.30PM, AT BURTON VILLAGE HALL, NORTHFIELD LANE,  
HIGHBURTON, HD8 0QT

## *Welcome*

The Chair will welcome everyone, explain the protocols, and remind everyone of the Council's expectations for the audio or visual recording of the meeting.

## *Community Engagement*

Address by Caroline Newsome PC, Wildlife Officer at West Yorkshire Police.

## *Public Participation*

Members of the public are invited to address the Council on any issue over which it has a power for up to three minutes each, with the item lasting up to a maximum of fifteen minutes.

# A G E N D A

The Chairman of the Council will formally open the Parish Council meeting.

## **1. Apologies**

To receive members' apologies for absence.

## **2. Declarations of Interest**

To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests, under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act.

## **3. Admission of the Public**

To determine any items on the agenda considered to be of a confidential nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960.

## **4. Civic Appointments**

The Chairman to report on any engagements attended since the last meeting.

## **5. Minutes**

To confirm the accuracy of the minutes of the Parish Council Meeting held on 4 November 2025.

## **6. Committee minutes**

To agree and adopt the minutes of the Grants and Community Projects Committee on 20 November 2025.

## **7. Accounts**

- a. To receive and authorise the accounts for December 2025.
- b. To note the accounts for November 2025.

## **8. January Council meeting date**

To consider, and decide upon, changing the Council meeting date from 1 January 2026 to 15 January 2026 to allow for a Management and Finance Committee meeting to occur on 8 January 2026 so Q3 returns can be considered before a recommendation for the budget and precept request is set.

## **9. Grant application from KHCA**

To consider and decide upon the emergency grant application from KHCA for £3629.77 for roof repair at Burton Village Hall, under the LGA 1972, S133.

**10. HGV through villages – Cllr J Taylor**

To discuss the volume of HGV traffic travelling through the villages of Shelley and Kirkburton, and decide upon any action to be taken.

**11. Correspondence concerning the possibility of 30mph speed limit repeater signs – Cllr Hardcastle**

- a. To decide on a response to the correspondence, via Jade Botterill MP's office, from Simon Lightwood MP, Parliamentary Under-Secretary (Department for Transport) about the possibility of 30mph speed limit repeater signs.
- b. To decide on a response to the correspondence from Harpreet Uppal MP about Huddersfield constituency roads where there are concerns over the visibility or the frequency of 30mph road signs as the speed limit changes.
- c. To note the correspondence from the Office of Iqbal Mohamed MP.

**12. Invitation to the Mayor of the West Yorkshire Combined Authority – Cllr Hardcastle**

To decide whether to invite Tracy Brabin, the Mayor of the West Yorkshire Combined Authority, to a Parish Council meeting.

**13. Potential sale of The Hub, Kirkburton – Cllr Hardcastle**

To discuss that The Hub in Kirkburton has been put up for sale and decide any appropriate action.

**14. Plans**

To consider Kirklees Weekly Plan Lists for weeks commencing 3 November 2025 to 30 November 2025, as well as any other urgent applications, and decide upon any comment to be made.

*Applications may be viewed on [www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning)*

**15. Correspondence and information**

To report any correspondence received since the issue of the agenda.

**16. Clerk's report**

To receive a report from the Clerk.

**17. Agenda items**

To request items for debate at future meetings.



Alex Greenwood  
Clerk to the Council  
27/11/2025