

**KIRKBURTON PARISH COUNCIL**  
**Management & Finance Committee Meeting**  
**Monday 18 March 2024 at 7.30 pm**  
**at Burton Village Hall, Highburton HD8 0QT**  
**A G E N D A**

**1. Apologies and Declarations of Interest**

To receive apologies for absence from members unable to attend the meeting and members to declare interests in any of the items on the agenda.

**2. Public Participation**

Members of the public are invited to address the Committee on any issue over which it has a power for up to 3 minutes each, with the item lasting up to a maximum of 15 minutes.

**3. Admission of the Public**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960.

**4. Accounts 2023-24**

To note the budget statement covering the period 1 April 2023 to 31 January 2024, consider if any adjustments are required and make recommendations to Council.

**5. Insurance**

To review the Council's existing cover and consider if any adjustments are required.

**6. Audit**

- a) To consider appointing Torevell Dent as the Council's Internal Auditor.
- b) To consider the effectiveness of last year's internal audit for the year ending March 2023.
- c) To consider if any changes are needed to the Internal Auditor's remit for the year ending March 2024.

**7. Financial Regulations**

To review the financial regulations, consider if any adjustments are required and make recommendations to Council.

**8. Capital Funding**

To consider how the monies in Capital Funding could be used to fund essential works to assets such as at Kirkheaton Churchyard, instead of using the revenue budget.

**9. Meeting Dates**

To consider the date of future meetings.

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11 March 2024