

# KIRKBURTON PARISH COUNCIL

**A Meeting of the Council will be held on  
Thursday 7 March 2024 at 7.30 pm at  
Burton Village Hall, Northfield Lane, Highburton HD8 0QT**

## **A G E N D A**

### **1. Apologies and Declarations of Interest**

To receive apologies for absence.

Members to declare any interests and their nature in any of the business to be discussed. These may also be included on the members' Registers of Interest, but should also be declared at each meeting when the issue is raised. *Declarations can be made at any point during the meeting, up to the start of the relevant agenda item*

### **2. Public Participation**

Members of the public are invited to address the Council on any issue over which it has a power for up to 3 minutes each, with the item lasting up to a maximum of 15 minutes.

### **3. Admission of the Public**

To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960.

### **4. Civic Appointments**

The Chairman to report on any engagements attended since the last meeting.

### **5. Minutes / Matters Arising**

To confirm the accuracy of the following minutes:

- a) Parish Council meeting held on 15 February 2024.
- b) Staffing Committee meeting held on 22 February 2024.
- c) Staffing Sub-Committee meeting held on 29 February 2024.

**INFORMATION ONLY – Standing Order 13b applies.**

### **6. Committee Minutes**

To agree and adopt the minutes of the Grants & Community Projects Committee meeting held on 29 February 2024.

**INFORMATION ONLY – Standing Order 13b applies.**

### **7. Plans**

To consider all applications listed in the Kirklees Weekly Plan Lists weeks commencing 12, 19 and 26 February 2024, as well as any other urgent applications. Applications may be viewed on: [www.kirklees.gov.uk/planning](http://www.kirklees.gov.uk/planning)

### **8. Kirkburton First School – Eco School Grant Application**

To note the rules covering Eco Schools grants and consider the application for £350 to contribute towards the cost of materials needed to build an eco-pond.

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**AGENDA for COUNCIL MEETING ON 7 MARCH 2024**

**9. Chairman's Allowance**

To consider approving Cllr Smith's expense claim for the Chairman's Allowance to be used to make donations to the Woodland Trust (£300) and Lepton Highlanders Sports & Social Club (£200).

**10. Accounts**

To note the March payments schedule.

**11. Bank Signatories**

To consider making amendments to the bank signatories and telephone authorisation on the HSBC account and the signatories on the PSDF account.

**12. Chains of Office**

To consider approving the modifications to the Chairman's chain of office as described on the attached sheet.

**13. Proposed Changes to Kirklees Council's Ward Boundaries**

To note the consultation and consider submitting a comment. Deadline: 6 May 2024.

**14. YLCA Training Programme April-Sept 2024 / Councillor Development Framework**

To note the training opportunities and consider nominating delegate/s to attend. Full details of the sessions, venues and costs are included in the attachments.

**The following items are for Information Only:**

**15. Correspondence and Information**

To report any correspondence received since the issue of the agenda, notify any replies, details of future meetings, etc.

**16. Agenda Items**

To request items for debate at future meetings.