

**KIRKBURTON PARISH COUNCIL
LAND & PROPERTY COMMITTEE**

**Meeting to be held on Thursday, 19 September 2019 at 7.30 pm
at Burton Village Hall, Northfield Lane, Highburton,
Huddersfield HD8 0QT**

A G E N D A

1. **Apologies and Declarations of Interest:** Members are reminded of the need to tender apologies with the reason for absence if they are unable to attend.
2. **Public Participation:** Members of the public are invited to address the committee on any issue contained within its terms of reference for up to 3 minutes.
3. **Admission of the Public:** To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the Public and Press, under the Public Bodies (Admission to Meetings) Act 1960 1 (2).
4. **Finance Statements:** To note the Finance Statements covering the budget lines of Allotment Rent and Water, Kirkheaton Churchyard and Maintenance and consider if any adjustments are required. Encs
5. **Grange Moor Allotments:** Encs
 - a) **Tap:** To consider the tenant's request to repair the tap on Plot 2.
 - b) **Plot 17A:** To consider the tenant's request to site a portable caravan on Plot 17A in the place of a shed / greenhouse.
 - c) **Site Inspections:** To consider the inspection reports and how to address the issues raised.
6. **Annual Risk Assessment Inspections:** To note the inspection reports on the Council's office, Grange Moor allotments, Shepley allotments and Kirkheaton Churchyard and consider the issues raised. Encs
7. **Kirkheaton Churchyard Wall:** Encs
 - a) To note the survey report and consider whether to undertake the job as a whole or to divide it into two phases.
 - b) To consider the quote and whether to appoint Lucas Lee as Contract Agent.
8. **Kirkheaton Churchyard Trees:** To note the report of works currently underway, and consider how to address the issues with Tree Nos 22 and 33, as detailed in the attached report. Encs
9. **Hanging Basket Brackets:** To consider how many new brackets need to be replaced.
10. **Budgets for 2019-20:** To consider making recommendations to the Management & Finance Committee on the following budget lines:
 - a) Allotment Rent and Water
 - b) Kirkheaton Churchyard
 - c) Maintenance

/Cont'd

Tel: 01484 604391
E-mail: clerk@kbpc.co.uk

Office Hours:
9.30 am – 1.30 pm Monday and Thursday
An answerphone is available outside of these hours

Mrs Angela Royle
Clerk to the Council
Burton Village Hall
Highburton
HD8 0QT
13 September 2019

AGENDA for LAND & PROPERTY MEETING (Cont'd)

19 SEPTEMBER 2019

11. **Shepley Allotments:**

Encs

- a) **Boundary Wall:** To note the damage and consider how to deal with the problem.
- b) **Plot 1:** To consider the issues raised.
- c) **Plot 6:** To consider the concerns raised.
- d) **Bindweed:** To note the problem across the allotments and consider how to address it.

12. **Date of Next Meeting:** To consider the date for the next meeting.

Tel: 01484 604391
E-mail: clerk@kbpc.co.uk

Office Hours:
9.30 am – 1.30 pm Monday and Thursday
An answerphone is available outside of these hours

Mrs Angela Royle
Clerk to the Council
Burton Village Hall
Highburton
HD8 0QT
13 September 2019